

Ashland County-City Boards of Health Meeting Minutes
1763 State Route 60, Ashland, Ohio 44805
September 13, 2016

The Ashland County-City Boards of Health Meeting was called to order by Larry Norris at 7:00pm.

Those present:	County Board:	Stan Kopp Jeff Hardman Dr. David Tomchak Ron Puglisi
	City Board:	Mayor Stewart Larry Norris Dr. William Latham Michael Dorr
	Staff:	Sarah Goodwill Humphrey, Health Commissioner Pat Donaldson, Environmental Health Director Shirley Bixby, Nursing Director Ray Herbst, Emergency Preparedness Director Gayle Lantz, Registrar/Administrative Assistant
	Guests:	Mike Buettner, TG Reporter Emmett Justice, Commissioner Elect Tori Justice

Mayor Stewart introduced new City Board Member, Michael Dorr. Mr. Dorr is a retired Administrator for the Ashland City Schools. He is also a new member of the Ashland City Council. Board members introduced themselves to Mr. Dorr.

1. Approval of Minutes:

The minutes of the regular meeting held on August 9, 2016 were reviewed by the City and County Board members.

Motion to approve the minutes was made for the City by Dr. Latham and seconded by Mayor Stewart. Motion carried.

Motion was made to approve the July 12, 2016 and the August 9, 2016 meeting minutes was made for the County by Stan Kopp and seconded by Jeff Hardman. Motion carried.

2. Approval of Expenses:

Motion to approve the City Expenses/Food Protection was made for the City by Mayor Stewart and seconded by Dr. Latham. Motion carried.

Motion to approve the County Expenses/Food Protection/PHEP (Public Health Emergency Preparedness) for the month of July was made for the County by Dr. Tomchak and seconded by Jeff Hardman. Motion carried.

Motion to approve the County Expenses/Food Protection/PHEP for the month of August was made for the County by Jeff Hardman and Stan Kopp. Motion carried.

3. Division Reports:

Health Commissioner, Sarah Goodwill Humphrey reported to the Boards her activities for the month of August. The Health Commissioner attended the Central District AOHC (Association of Ohio Health Commissioners) meeting. During the meeting, accreditation, new born visits, and proposed legislations were discussed. She and ACCHD staff members also completed the first week of MAC (Medicaid Administrative Claiming). MAC connects services available to those people that need them. Sarah also welcomed Ashland University intern, Rebecca Ling. Rebecca is the Accreditation Readiness Assistant who is working at this time on the Community Health Improvement Plan. Goodwill Humphrey informed the Boards that the Environmental Health Division has been offering several Food Handling classes to provide certifications that are required by OAC (Ohio Administrative Code) (food rules) by March 1, 2015.

The Health Commissioner happily reported that immunizations are higher than anticipated. ACCHD (Ashland County City Health Department) had spent approximately \$34,000 on vaccines by this time in 2015, compared to \$66,000 in 2016. At this time in 2015, 619 vaccines had been given and in 2016, we have already given over 1200. The Health Commissioner gave kudos to the Nursing Division for keeping up. Sarah also listed that she and Pat Donaldson attended a Solid Waste program meeting and she and Pat are now in the process of collecting data for another project with Food Cost Methodology.

Goodwill Humphrey attended several FCFC (Family & Children First Council) meetings that consisted of Executive Meetings, an Ad hoc meeting to address the resignation of the FCFC director and the future structure of FCFC. A meeting discussing the implementation of the action plans of the Target Action Groups of Health and Wellness, Poverty, Violence, and Addiction was also attended by Goodwill Humphrey. Work continues on the Strategic Plan and solidifying the work done by the Planning Committee into a cohesive document.

Ray Herbst, Director of Emergency Preparedness requested volunteers to help with the ACCHD fair booth for the Ashland County Fair and the Loudonville Street Fair. It is the 10th year for the ACCHD to have a booth at the fair. Herbst reported that he participated in a discussion to schedule a tabletop exercise at UH-SMC (University Hospital-Samaritan Medical Center) pertaining to the Zika virus community wide response on August 24th. The exercise is scheduled for September 8, 2016. Herbst also participated in the MAC billing implementation and videotaped the training session for future reference.

Pat Donaldson, Director of Environmental Health, reported that pool inspections and campground inspections are finished. Sewage permits are starting to slow down. Will address the boards later about a sewage variance request.

Shirley Bixby, Director of Nursing, reported that the Nursing Division is holding more clinics to accommodate the new requirements for 7th and 12th graders this year. Bixby also reported that the division is matching CMH (Children with Medical Handicaps) with other programs that they might qualify for. Bixby reported that Amish Health and Safety Day was wonderful this year. It was held at Windy Knoll farm and over 400 people attended. Vision screenings were done by the Lions club and Board members, Larry Norris and Stan Kopp, participated in helping.

4. Old Business:

There was no old business to address.

5. New Business:

A. County Sewage Variance:

Motion was made to approve the sewage variance for G&K Rowland Builders at 1835 Twp Road 1215, Ashland for the County by Stan Kopp and seconded by Dr. Tomchak. Motion carried.

B. Resignation and Hiring:

Health Commissioner Goodwill Humphrey reported that PH Nurse Lisa Burgess submitted her resignation and will be leaving September 23rd. The Health Commissioner recommended hiring from the pool of previous applicants and the Boards agreed.

C. Board of Health CEU's:

A proposed date of October 19th was made for the retreat that would fulfill the 2.0 CEU state requirements for the Boards of Health. The date was agreed upon with a 10am starting time.

6. For the Good of the Department:

Health Commissioner Goodwill Humphrey recognized the Nursing Division for their hard work during the extra clinics. She also thanked Gayle Lantz for going to training sessions for IPHIS/EDRS and instructing others in the department on the changes. Goodwill Humphrey also thanked all staff that participated in the MAC training.

7. Personal Privileges:

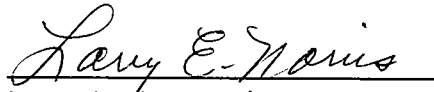
There were no personal privileges requested.

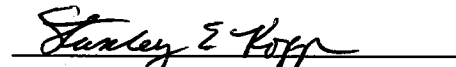
8. Next Meeting:

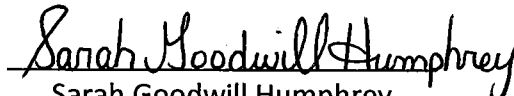
The next Ashland County-City Boards of Health Meeting will be October 11, 2016 at 7:00 pm at 1763 State Route 60, Ashland, Ohio 44805

9. Adjournment:

Meeting adjourned at 8:00 pm.


Larry Norris, President Pro Tem
Ashland City Board


Stan Kopp, President
Ashland County Board


Sarah Goodwill Humphrey
Health Commissioner