



**Ashland County Board of Health
Meeting Agenda
Tuesday, January 8, 2019 @ 7:00 pm
1763 State Route 60, Ashland, Ohio 44805**

Call To Order: Ron Puglisi – Ashland County Board of Health

1. Approval of December Minutes

2. Approval of December Expenses

- A. General/ Food Protection/PHEP

3. Division Reports

- A. Health Commissioner
- B. Environmental Health
- C. Nursing

4. Old Business

5. New Business

- A. Reschedule February Regular Board of Health Meeting – Proposal of Tuesday, Feb 5th
- B. Consideration of Approval:
 - a. Adjustment of Immunization Fees to Cost plus 30% and allowable administrative cost
 - b. Presenteeism Policy
 - c. Extension of Accreditation Contract with Anne Goon through February 28, 2019
- C. Resolution to Request Approval and Certification of the Necessity of a Special Levy by the Ashland County Board of County Commissioners

7. Personal Privileges

8. Executive Session: Pursuant to Section 121.22 of ORC - Regarding the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official

9. Adjourn --- Next Meeting: February _____, 2019 @ 7:00 pm



Ashland County Board of Health Meeting Minutes
1763 State Route 60, Ashland, Ohio 44805
December 11, 2018

Board of Health Members Present:

Dr. David Tomchak

Jeff Hardman

Dr. Rebecca Cawrse

Staff Members Present:

Sarah Goodwill Humphrey

Health Commissioner

Shirley Bixby

Nursing Director

Guests Present:

Call to Order: The Ashland County-City Health Department Meeting was called to order by Board Member Jeff Hardman at 7:23 pm at 1763 State Route 60, Ashland, Ohio 44805.

Approval of Minutes: A motion was made to approve the November 2018 Board of Health Meeting minutes by Dr. Rebecca Cawrse and seconded by Dr. Tomchak. The motion carried.

Approval of Expenses: A motion was made to approve the November 2018 General /Food Protection/PHEP expenses by Dr. Rebecca Cawrse and seconded by Dr. David Tomchak. The motion carried.

Health Commissioner Report: Health Commissioner, Sarah Goodwill-Humphrey reported that she and newly hired PHEP/MRC Coordinator, Jill Hartson, have been addressing Deliverables for the FY 2019 PHEP Grant. The 24/7 Phone Drill was conducted by ODH on December 6th. The Drill was successfully completed by both Health Commissioner Humphrey and the Medical Director, Dr. Tomchak. Jill Hartson and Sarah Humphrey also attended the NECO Region 5 Meeting in Rootstown on December 6th to introduce Jill to PHEP Coordinators within the Region and to receive updates regarding the grant.

Conversation was held regarding the Public Health levy that can be presented to the voters in the primary election on May 7, 2019. The board members present decided to request approval of a .3 mill renewal and a .15 addition. A formal request to the county commissioners will be presented for approval at the January 2019 meeting.

Accreditation efforts on the Performance Management System, Quality Improvement Plan, and Workforce Development Plan continue with the assistance of Accreditation contractor, Anne Goon. Upon completion, these plans will be presented for board of health approval.

Environmental Health Division Report: Please see the report provided in the Board Packet.

Nursing Division Report: Nursing Director, Shirley Bixby, reviewed her submitted Division report. Discussion was held regarding Creutzfeldt-Jakob disease and its unknown etiology in the reported cases in Ashland County although 87% of cases are reported to have sporadic onset.

In October 2018, the US Food and Drug Administration approved the use of a human papillomavirus vaccine called Gardasil 9 for men and women between the ages of 27 and 45. The FDA previously approved the HPV vaccine for people age 9 to 26.

Old Business: None

New Business:

Motion to Approve the 3rd Reading of the 2019 Proposed FSO/RFE Licensing Fees:

Motion: Dr. David Tomchak
2nd : Dr. Rebecca Cawrse
No discussion was held.

Jeff Hardman –Yes
Dr. Tomchak – Yes
Dr. Cawrse - Yes

Motion Passed

Call to Order: 8:02pm – Public Hearing on the 2019 Proposed FSO/RFE Licensing Fees:

- a. Written and Oral Comments by the Public at Large
Closure of the Public Hearing

Closed immediately due to no written or oral comment from the public.

Resolution to Accept the 2019 RFE/FSO Licensing fees and 2019 Nursing Service Fees:

Motion: Dr. David Tomchak

2nd: Dr. Rebecca Cawrse

No discussion was held.

Dr. David Tomchak – Yes

Dr. Rebecca Cawrse – Yes

Jeff Hardman - Yes

Motion Passed

Motion to amend ACHD Personnel Policy Section 5.04 Personal Leave:

Motion: Dr. David Tomchak

2nd: Dr. Rebecca Cawrse

Discussion was held regarding that the language of the current policy allowed for an individual hired very late in a calendar year (up to the last day) to be granted a paid day off even within their probationary period.

Motion Passed

2019 Proposed Budget – Motion to Request Approval of Ashland County Commissioners:

Motion: Dr. David Tomchak

2nd: Dr. Rebecca Cawrse

Discussion was held regarding the lack of balance between the General Fund revenue and expense due to the cost of accreditation process/application and the reduction of available grants that cover general fund costs. The previous year's carry-over and the active seeking of new grants will provide the needed available resources for 2019 appropriations.

Also due to the fee methodology in the food program, the expenses exceed revenues in that fund. However, due to carry-over and the potential for increased revenues in the education/training opportunities in the food program, there is hope to decrease the revenue/expense difference.

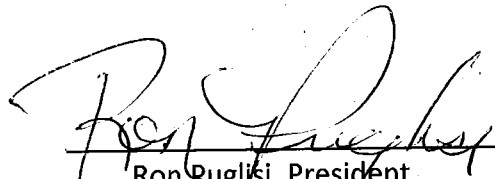
Motion Passed

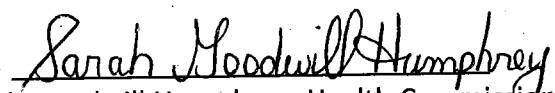
Personal Privileges – None

Adjournment: The meeting was adjourned at 8:16pm

Next Meeting: The next Board of Health Meeting will be held on Tuesday, January 8, 2019 at 1763 State Route 60, Ashland, Ohio 44805 at 7:00pm.

Board Minutes taken by: Lauren Jeffery


Ron Puglisi, President
Ashland County Board of Health


Sarah Goodwill Humphrey, Health Commissioner
Secretary to the Ashland County Board of Health

Health Commissioner's Report

January 2019 Board of Health Meeting

- December 14th – AOHC Public Affairs Meeting
- December 17th – PHEP Bidders Call
- December 19th – FCFC Executive Committee Meeting
- December 28th – CHA/Facilities Meeting with Steve Stone, Mental Health Recovery Board
- December 31st – HR Meeting with Mark Burgess, City of Ashland
- January 4th – Mass Fatality Plan Review with ODH

Regular Meetings/Calls

- Weekly Ohio Department of Health (ODH)/Local Health Department (LHD) calls: Every Wed @ 11am
- Monthly Management Team Meeting – Last Wed of each month 8:30am

Accreditation:

The Performance Management Assessment has been completed by Leadership Team. Anne Goon has requested an extension of the service contract through February 2019 to ensure all components of the PHAB prerequisites are sufficiently addressed. The contract amount remains the same.

PHEP:

Deliverable 15.2 Communications/OPOD Acknowledgement Worksheet and OPHCS Message Summary Report has been completed and uploaded to GMIS. Awaiting approval in order to expense.

Deliverable 10.2 Jenna Gerwig attended the Quarterly Statewide Epidemiology Webinar. This has been approved and was expensed for \$451.00

Deliverable 8.2 Jenna Gerwig completed the Outbreak Report Status Worksheet. It will be uploaded to GMIS for approval by ODH.

Deliverable 13.1 Awaiting approval to expense for the completion of the Ashland County Medical Countermeasures Plan.

ODH has reviewed, and returned with comment, the Emergency Response Plan and Rubric as well as the Mass Fatality Plan and Rubric (Deliverable 1 and 2, respectively). Jill Hartson and I have and will continue to have Technical Assistance calls with ODH in order to address the areas that need revision for final approval.

ASHLAND COUNTY HEALTH DEPARTMENT - RECAP SHEET

BILLS

Account

1030	BWL
1060	Health

0107
-JALC 12211103

4010	Medical Supplies
4020	Postage

5040 Since supplies
Equipment

Travel

9030 **Advertisement**

9070 **Audit**

1030 BWC

1060 Health

4010	Supp
4020	Boots

8050	State
9020	Travel

9040	Other
9070	Audit

PHE

1030 BWC

Year	Conti	Health
2010	1000	1000
2011	1000	1000
2012	1000	1000
2013	1000	1000
2014	1000	1000
2015	1000	1000
2016	1000	1000
2017	1000	1000
2018	1000	1000
2019	1000	1000
2020	1000	1000
2021	1000	1000
2022	1000	1000
2023	1000	1000
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2095	1000	1000
2096	1000	1000
2097	1000	1000
2098	1000	1000
2099	1000	1000
2100	1000	1000

2250

December

8020 Advances Out
9020 Travel
9040 Other
9240 CHALLENGE
9200 EBOLA
9200 CAPACITY

TOTAL COUNTY BILLS:

GRAND TOTAL BILLS:

Sarah Goodwill Humphrey MPH, CPH, RC
Health Commissioner

Revised 12/19/2018

\$	20,053.34	\$	-
\$	20,053.34	\$	20,053.34

Ashland County Health Department - December Budget Report

2018 - COUNTY HEALTH DEPARTMENT

December

REVENUE

FUND 9 General

	2018 Certified Budget	2018 AMENDED BUDGET	December MTD Actual	YTD ACTUAL	Current Budg. Bal
00001 Real Property Taxes	165,821.00	165,821.00	0.00	167,111.98	-1,290.98
00004 Subdivision Levy	22,000.00	22,000.00	0.00	22,000.00	0.00
00006 Mobile Home Tax	500.00	500.00	0.00	388.29	111.71
00210 Health Permits	36,000.00	36,000.00	2,383.00	38,514.00	-2,514.00
00211 Health Licenses	30,000.00	30,000.00	1,560.00	26,369.25	3,630.75
00302 All State Revenue /Grants	30,000.00	215,000.00	8,097.08	227,930.47	-12,930.47
00399 2 1/2 Rollback Homestead /ST	23,000.00	23,000.00	0.00	23,168.50	-168.50
00422 BCMH Nursing Fees	70,000.00	70,000.00	3,970.00	55,300.00	14,700.00
00431 Health Birth / Death Fees	50,000.00	88,000.00	5,625.00	90,998.40	-2,998.40
00432 Environmental Health Fees	19,000.00	19,000.00	1,020.00	20,346.00	-1,346.00
00433 Vaccine Nursing Fees	103,500.00	103,500.00	6,434.84	111,853.52	-8,353.52
00642 All Other Misc Revenue	12,000.00	12,000.00	0.00	3,263.35	8,736.65
00919 All Other Reimbursement	2,000.00	137,000.00	0.00	137,251.51	-251.51
REVENUES TOTAL	563,821.00	921,821.00	29,089.92	924,495.27	-2,674.27

EXPENSE

FUND 9 General

	2018 Approved Budget	2018 Amended Budget	December 2018 Expenses	2018 YTD Expenses	Unexpended Balance	Open POs	Unencumbered Balance
01011 Employee Wages	435,400.00	435,400.00	29,756.90	319,453.31	115,946.69	0.00	115,946.69
01020 PERS / STRS	61,000.00	61,000.00	4,165.96	43,401.42	17,598.58	0.00	17,598.58
01030 Workers Compensation	3,500.00	3,500.00	0.00	3,268.58	231.42	0.00	231.42
01040 Medicare Employer Share	6,313.30	6,313.30	431.46	4,632.12	1,681.18	0.00	1,681.18
01060 Insurance Premium	95,000.00	135,000.00	7,804.86	117,583.67	17,416.33	0.00	17,416.33
02010 Ashland Co Health Contract	11,750.00	11,750.00	1,378.75	6,976.91	4,773.09	0.00	4,773.09
04010 Ashland Co Health Supplies	77,200.00	77,200.00	3,173.50	71,498.23	5,701.77	0.00	5,701.77
04020 Postage	2,500.00	2,500.00	197.50	1,407.49	1,092.51	0.00	1,092.51
04040 Office Supplies	15,000.00	15,000.00	387.29	1,845.86	13,154.14	0.00	13,154.14
05040 Equipment	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00
08050 Ashland Co Health State Reiml	81,500.00	81,500.00	72.50	55,695.82	25,804.18	0.00	25,804.18
08070 Tax Settlement Fees	4,000.00	4,000.00	0.00	3,827.91	172.09	0.00	172.09
09020 Travel	14,000.00	14,000.00	479.50	10,636.02	3,363.98	0.00	3,363.98
09030 Advertisement	1,500.00	1,500.00	16.93	829.40	670.60	0.00	670.60
09040 Ashland Co Health Other Expe	34,800.00	74,800.00	7,644.42	63,999.94	10,800.06	0.00	10,800.06
0920 CHA	0.00	51,000.00	0.00	38,250.00	12,750.00	0.00	12,750.00
0922 HSTS Project	0.00	35,000.00	0.00	10,900.00	3,500.00	0.00	24,100.00
EXPENSES TOTAL	850,963.30	1,016,963.30	55,509.57	754,206.68	242,156.62	0.00	262,756.62

BEGINNING BALANCE	294,971.97	+	YTD REVENUES	924,495.27	-	YTD EXPENSES	754,206.68	CURRENT FUND BALANCE	= 465,260.56
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Ashland County Health Department - December Budget Report

REVENUE

FUND 23 FOOD

	December	2018	2018	December	Current
	Certified Budget	AMENDED BUDGET	MTD Actual	YTD ACTUAL	Budg. Bal
00220 Food Service License	110,000.00	110,000.00	284.51	101,654.76	8,345.24
00432 Food Service Late Fee	1,000.00	1,000.00	0.00	1,210.58	-210.58
00433 Food Service Review Fee	1,000.00	1,000.00	455.37	1,790.12	-790.12
00642 All Other Misc Revenue	23,000.00	-2,000.00	0.00	930.00	-2,930.00
00919 All Other Reimbursement	0.00	0.00	0.00	398.36	-398.36
REVENUES TOTAL	135,000.00	110,000.00	739.88	105,983.82	4,016.18

EXPENSE

FUND 23 FOOD

	2018 Approved	2018 Amended	December	2018 YTD	Unexpended	Open POs	Unencumbered
	Budget	Budget	2018	Expenses	Balance		Balance
01011 Employee Wages	66,000.00	66,000.00	6,173.44	58,072.08	7,927.92	0.00	7,927.92
01020 PERS / STRS	9,240.00	9,240.00	864.28	8,130.02	1,109.98	0.00	1,109.98
01030 Workers Compensation	1,700.00	1,700.00	0.00	586.05	1,113.95	0.00	1,113.95
01040 Medicare Employer Share	957.00	957.00	89.52	842.03	114.97	0.00	114.97
01060 Insurance Premium	26,000.00	26,100.00	2,808.67	20,632.41	5,467.59	0.00	5,467.59
04010 Supplies	11,000.00	11,000.00	0.00	140.18	10,859.82	0.00	10,859.82
04020 Postage	1,100.00	1,100.00	0.00	600.00	500.00	0.00	500.00
05040 Equipment	200.00	200.00	0.00	0.00	200.00	0.00	200.00
08050 Ashland Health Dpt State Reim	12,500.00	12,500.00	-	9,898.00	2,602.00	0.00	2,602.00
09020 Travel	4,000.00	5,500.00	-	3,651.55	1,848.45	0.00	1,848.45
09040 Other Expenses	7,500.00	7,500.00	271.48	1,328.49	6,171.51	0.00	6,171.51
EXPENSES TOTAL	140,197.00	141,797.00	10,207.39	103,880.81	37,916.19	0.00	37,916.19

BEGINNING BALANCE	\$116,587.64	+	YTD REVENUES	YTD EXPENSES	CURRENT FUND BALANCE
			105,983.82	- 103,880.81	= 118,690.65

ASHLAND HEALTH DEPARTMENT
DIVISION OF VITAL STATISTICS
1763 STATE ROUTE 60 ASHLAND OHIO 44805

VITAL STATISTICS MONTHLY REPORT

MONTH OF DECEMBER 2018

TOTAL BIRTHS	<u>20</u>
MALE	<u>14</u>
FEMALE	<u>6</u>
HOME BIRTHS	<u>1</u>

TOTAL DEATHS	<u>28</u>
MALE	<u>10</u>
FEMALE	<u>18</u>
0-18	<u>1</u>
19-44	<u>0</u>
45-64	<u>1</u>
65 & Older	<u>26</u>

TOTAL CERTIFIED COPIES SOLD

BIRTH	<u>103</u>
DEATH	<u>141</u>



Sarah Humphrey <shumphrey@ashlandhealth.com>

PHEP/MRC December Update for the Board

1 message

Jill Hartson <jhartson@ashlandhealth.com>

Fri, Jan 4, 2019 at 11:21 AM

To: Sarah Humphrey <shumphrey@ashlandhealth.com>

I started on December 3rd and spent the month familiarizing myself with the responsibilities of the PHEP Coordinator and requirements of the PHEP Core deliverables. I now have access to all of the required government databases, training sites, and most of the communication modules used to fulfill my duties of PHEP Coordinator. I just recently completed my MRC coordinator orientation and MRC website training where I will manage volunteer information and document volunteer activities. I have met with key partners in the community so as to continue the Health Department's coordinated response during a crisis. I familiarized myself with the services offered at the Ashland County Health Department. Thank you for the opportunity to work with this great organization! I love Ashland and am proud of my role in protecting my community.

--

Jill Hartson
PHEP/MRC Coordinator
Ashland County Health Department
419-282-4295
jhartson@ashlandhealth.com

Nurses Board Report for December, 2018

Immunizations: 72 Flu: 12 TB:8 Lice:1 Car Seats:0 BP- 3 Cribs-0 Lead:1 Baby Boxes:1

BCMh: Total Clients: 199 Total Contacts: 162 Home Visits: 12

Jenna Boliantz: Active Dx:5 Active Treatment:55 Total Clients on Case load 69 New Medical application forms-2, Home visits-4, Newborn referrals-0, Resources Sent-4

Michele Funk: Active Dx.-23, Active Treatment-86, Total Clients on Case Load-130, New Medical Application forms-2, Home Visits:8 Newborn Referrals-1. Resources sent-10

Communicable Disease: Please refer to the Chart. Jenna, Laurie and Shirley cover this.

Wellness Committee for the County: Maintain No- Gain contest for the month of December. Sarah, Lauren, Jenny Helbert, Jennifer Frazier and Shirley are participating. Wellness Winter Fitness Challenge is slated for January and February. The 15 work-outs per month are the challenges. Weight Watchers for the County Employees will be starting in January and run for 17 weeks. March 6, 2019 is the annual health and benefits fair.

Accreditation Status: Work is on-going. Domain 3 is currently being worked on. Shirley and Jenna met.

TAG groups- target action group for Health and Wellness: The next meeting is January 11, 2019 at noon at the Service Center. Jeff from Matthew 25 Ministry is coming. Ashland-Richland Breastfeeding task force will also be presenting.

Project Dawn: The Mohican ODNR Rangers will be trained on January 12 at the ranger station.

Opiate Target Action Group: Jenna is a part of this committee. The group will meet January 11, 2019.

Rape Crisis- Safe Haven: December 4, 2018 Shirley was not able to attend.

Amish Health and Safety: Meetings with Karen McNeil- CEO of UH Samaritan and Steve Carroll will be facilitating this meeting in West Salem to discuss their medical needs. Plans appear promising for this community.

Amish Clinic for Tetanus-An Amish- Old Order Swartzentruber vaccine clinic will be held in February 21, 2019.

ECCC- Early Childhood Collaborative: No meeting was held in December

Epidemiology updates- Jenna has been attending state meetings.

Car Seat program: The seat program is extremely slow. We are awaiting a delivery of car seats.

Student Nurse: We have no students at this time. Shirley to attend the NCSC advisory meeting December 5, 2018.

Lead Collaborative-The Lead collaborative will meet February 8 at AU.

Flu Clinics: Majority of flu vaccine has been sold. There are still a few private baby doses.

Transitions: Jenna Gerwig will transition to a vaccine management role. Shirley will be working more on accreditation and obtaining contracts with more insurance providers. Paramount and Aetna has been applied for. Caresource has been updated and re-credentialing is in progress. Aetna is in the process of being owned by CVS. No new applications are being taken right now. The Medicaid contract has also been renewed.

Breast-feeding task-force- Baby friendly hospital designation is being sought by UH Samaritan Hospital. The second meeting was held November 29, 2018. Health Department friendly designation is being considered.

Immunization Manual: Is being updated and will be presented to Dr. Tomchak for signage.

HPV Vaccine: has been approved for up to age 59 years.

Vaccine updates: Vaccine webinar updates have started. All nurses will be watching these to keep up to date with standards of practice.

MAC Week: Stay tuned.

ODH Medical Director meetings: This is new- December 17 at 4 pm or December 20 at noon. More information to follow. Dr. Tomchak to do this or his designee can be the Nursing Director. Shirley was unable to do this. No link of e-mail was sent.

Ashland County

COMMUNICABLE DISEASE 2018	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2018 YTD	2017
Campylobacter	2	1			1	1	1	2		5	1	3	17	15
Chlamydia	3	3	5	5	11	6	11	10		4	6	1	65	60
Coccidioidomycosis									1				1	0
CP-CRE									1				1	0
Cryptosporidium						1	6	1					8	6
Cyclosporiasis						1							1	0
E Coli (all serotypes)			1		1	1	2		1				6	8
GC	1	1	2	1				1				1	7	11
Giardia				1		1		2					4	5
Group A Strep			1		1								2	0
Group B Strep, Newborn													0	0
Hib				1									1	2
Hemolytic Uremic Syndrome													0	0
Hep A													0	0
Hep B, acute													0	1
Hep B, chronic			1		2		1			2			6	5
Hep B, prenatal													0	0
Hep C, acute													0	1
Hep C, chronic	2	3	1	2	2	1	1	1	1		1	4	19	19
Influenza Hospitalization	15	3	4	3						1		5	30	17
LaCrosse Virus													1	1
Legionellosis								1	2				3	0
Lyme Disease						1	1	1					3	5
Malaria													0	0
Measles													0	0
Meningitis - bacterial (not n meningitidis)													0	1
Mycobacterial Disease - Not TB													0	0
Mumps	1												1	0
Pertussis										2	3		5	2
Q Fever									1				1	0
Rocky Mtn Spotted Fever					1								1	0
Salmonella			3	1		2	2	1	2	2	1		14	5
Shigellosis													0	0
Strep Pneumoniae				1		2							3	2
TB													0	0
Tetanus					1								1	0
Varicella					1	1				1			3	1
Viral Meningitis								1					1	0
West Nile Virus									2				2	1
Yersiniosis													0	2
Zika													0	0
Ashland County Totals	24	12	17	15	21	18	25	21	11	17	12	14	207	170

Ashland City

COMMUNICABLE DISEASE 2018	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2018 YTD	2017
Campylobacter	1				2		1	1	2		1		8	6
Chlamydia	6	5	6	2	5	3	6	3	2	8	9	8	63	87
Coccidioidomycosis													0	0
CP-CRE							3						3	0
Cryptosporidium							2	1					3	1
Creutzfeldt-Jakob Disease								1	1				2	0
E Coli (all serotypes)	1		1				1						3	1
Ehrlichiosis													0	1
GC			1	2	4	1		1			1	2	12	18
Giardia						1					2		3	3
Group A Strep										1			1	2
Group B Strep, Newborn													0	0
Hemolytic Uremic Syndrome													0	0
Hep A													0	0
Hep B, acute					1			1					2	1
Hep B, chronic		2	1		1		1	3		1	2		11	2
Hep C, acute													0	0
Hep C, chronic	1	1	3		1	1	3	1	2	3	1		17	16
Hep C Perinatal												1	1	0
Influenza Hospitalization	9	9	4	1					1				24	22
Influenza - ODH Lab Result													0	2
LaCrosse Virus													0	1
Legionellosis								1					1	0
Lyme Disease						1							1	4
Malaria													0	0
Measles								1					1	0
Mycobacterial Disease - Not TB													0	0
Mumps										1			1	0
Pertussis											2		2	3
Salmonella					2		1	1			1		5	5
Strep Pneumoniae			1	1					1				3	1
TB													0	0
Varicella	1												1	2
Viral Meningitis	1					1							2	1
West Nile Virus													0	0
Vibriosis									1				1	0
Yersiniosis													0	3
Ashland City Totals	20	17	16	7	16	8	18	15	10	14	19	11	171	182
County-City Totals	44	29	33	22	37	26	43	36	21	31	31	25	378	352

ASHLAND COUNTY HEALTH DEPT. Division of Environmental Health Activity Report: DECEMBER 2018				
Inspections/ Consultations	County	City	Total	YTD
2018	278	101	379	6,392
2017	311	79	390	6,251
Mileage:				
2018	1,175			20,766
2017	1,082			22,826
 Pat Donaldson, R.S. Director of Environmental Health				

DECEMBER:

Dec 4: Subdivision Review Comm mtg.

Dec 11: Subdivision Review Comm mtg.

Dec 13: ODH Food Round Table- Tom, Jennifer

Dec 18: Subdivision Review Comm mtg.

Dec 20: Annual Sewage Program Workshop for Continuing Educ. 6 hours
Registered installers, septage haulers, and service providers.

Activity - Count/Percentage

Number	Percent	Activity
1380	22 %	PRIVATE SEWAGE CONSULTATION
905	14 %	FOOD SERVICE CONSULT
496	8 %	PRIVATE WATER CONSULT
372	6 %	RETAIL FOOD CONSULT
224	4 %	FOOD SERVICE MOBILE CONSULT
206	3 %	ADMINISTRATION- MISC.
181	3 %	PRIVATE SEWAGE INSPECTION
175	3 %	FOOD SERVICE INSPECT RISK LEVEL 4
165	3 %	CRITICAL CONTROL POINT INSPECTION
157	2 %	FOOD SERVICE INSPECT RISK LEVEL 3
144	2 %	ANIMAL BITE CONSULT
139	2 %	PRIVATE WATER SAMPLE
131	2 %	FOOD SERVICE MOBILE INSPECTION
115	2 %	LAB DROP OFF WATER SAMPLE
94	1 %	TEMPORARY FOOD SERVICE CONSULT
84	1 %	NON FORM LETTERS, CORRESPONDENCE
72	1 %	RETAIL FOOD INSPECTION RISK LEVEL 3
69	1 %	SEWAGE COMPLAINT CONSULT
62	1 %	OUT OF COUNTY MOBILE INSPECTION
61	1 %	ENVIRONMENTAL HEALTH MEETING
55	1 %	SWIM POOL, SPA, SPECIAL USE CONSULT
55	1 %	SWIM POOL, SPA, SPECIAL USE INSPECT
48	1 %	SUBDIVISION REVIEW INSPECTION
46	1 %	INSECT & RODENT CONSULT
43	1 %	PRIVATE WATER FINAL
40	1 %	PRIVATE SEWAGE FINAL
38	1 %	SOLID WASTE COMPLAINT CONSULT
33	1 %	HEALTH DEPARTMENT MEETING
32	1 %	RETAIL FOOD INSPECTION RISK LEVEL 1
29	0 %	FOOD SERVICE REINSPECT RISK LEVEL 4
29	0 %	TEMPORARY FOOD SERVICE INSPECTION
29	0 %	PRIVATE SEWAGE SITE REVIEW
28	0 %	FOOD SERVICE PLAN REVIEW
28	0 %	SOLID WASTE COMPLAINT INVESTIGATION
27	0 %	OTHER CONSULT
25	0 %	PRIVATE WATER INSPECTION
23	0 %	INDOOR AIR CONSULT
23	0 %	PRIVATE WATER SITE REVIEW
23	0 %	TATTOO, BODY PIERCING EST. CONSULT
22	0 %	DOG BITE INVESTIGATION

Number	Percent	Activity
22	0 %	SUBDIVISION REVIEW CONSULT
21	0 %	VENDING INSPECTION
19	0 %	COMMERCIAL WATER SAMPLE
18	0 %	VENDING CONSULT
18	0 %	SEWAGE COMPLAINT INVESTIGATION
17	0 %	SOLID WASTE CONSULT
16	0 %	CAMPGROUND CONSULT
16	0 %	HOUSING COMPLAINT CONSULT
14	0 %	FOOD SERVICE INSPECT RISK LEVEL 2
13	0 %	AIR & WATER POLLUTION CONSULT
13	0 %	MANUFACTURED HOME PARK INSPECT
13	0 %	RETAIL FOOD INSPECTION RISK LEVEL 2
13	0 %	RETAIL FOOD PLAN REVIEW
13	0 %	SEWAGE SEPTAGE CONSULT
11	0 %	MANUFACTURED HOME PARK CONSULT
11	0 %	RETAIL FOOD PROCESS REVIEW
10	0 %	FOOD BORNE COMPLAINT CONSULT
10	0 %	FOOD SERVICE COMPLAINT INVEST
10	0 %	FOOD SERVICE REINSPECT RISK LEVEL 3
10	0 %	RETAIL FOOD INSPECTION RISK LEVEL 4
9	0 %	ANIMAL COMPLAINT CONSULT
9	0 %	PRIVATE SEWAGE EVAL (REAL ESTATE)
9	0 %	SCHOOL FACILITY CONSULT
9	0 %	WATER HAULER CONSULT
8	0 %	CAT BITE INVESTIGATION
8	0 %	CAMPGROUND INSPECTION
8	0 %	EPA COOP SITE INSPECTION
8	0 %	FOOD SERVICE COMPLAINT CONSULT
8	0 %	RETAIL FOOD REINSPECT RISK LEVEL 3
7	0 %	CONTINUING EDUCATION MEETING/CLASS
7	0 %	COMMERCIAL WATER CONSULT
7	0 %	OTHER COMPLAINT CONSULT
6	0 %	PRIVATE WATER EVAL (REAL ESTATE)
6	0 %	RETAIL FOOD MOBILE CONSULT
5	0 %	COMMERCIAL SEWAGE CONSULT
5	0 %	RETAIL FOOD MOBILE INSPECTION
5	0 %	WATER HAULER TRUCK INSPECTION
4	0 %	COMPOST FACILITY CONSULT
4	0 %	RETAIL FOOD COMPLAINT INVESTIGATION
4	0 %	SCHOOL FACILITY INSPECTION
4	0 %	TATTOO, BODY PIERCING EST. INSPECT
3	0 %	DOMESTIC ANIMAL BITE INVESTIGATION

Number	Percent	Activity
3	0 %	FOOD SERVICE REINSPECT RISK LEVEL 2
3	0 %	INSECT & RODENT INVESTIGATION
3	0 %	JAIL FACILITY CONSULT
3	0 %	MOBILE FOOD SERVICE BASE CONSULT
3	0 %	OHIO DEPT HEALTH COOP SITE INSPECT
3	0 %	RETAIL FOOD REINSPECT RISK LEVEL 4
3	0 %	SEPTAGE HAULER TRUCK INSPECTION
3	0 %	SEWAGE SEPTAGE INSPECTION
3	0 %	SOLID WASTE INSPECTION
2	0 %	ANIMAL COMPLAINT INVESTIGATION
2	0 %	COMPOST FACILITY INSPECTION
2	0 %	DOG RABIES SPECIMEN SENT
2	0 %	FOOD SERVICE MOBILE PLAN REVIEW
2	0 %	HOUSING COMPLAINT INVESTIGATION
2	0 %	TEMPORARY RETAIL CONSULT
2	0 %	WILD ANIMAL BITE INVESTIGATION
1	0 %	CONSTRUCTION & DEMO INSPECT (C&DD)
1	0 %	CAT RABIES SPECIMEN SENT
1	0 %	DOMESTIC RABIES SPECIMEN SENT
1	0 %	FOOD SERVICE REINSPECT RISK LEVEL 1
1	0 %	INFECTIOUS WASTE INSPECTION (S.W)
1	0 %	JAIL FACILITY INSPECTION
1	0 %	OTHER COMPLAINT INVESTIGATIONS
1	0 %	RETAIL FOOD BORNE CONSULT
1	0 %	RETAIL FOOD COMPLAINT CONSULT
1	0 %	RETAIL FOOD REINPECT RISK LEVEL 1
1	0 %	RETAIL FOOD REINSPECT RISK LEVEL 2
1	0 %	TEMPORARY RETAIL INSPECTION
6392	100 %	Totals

Filters
Date=>01/01/2018=<12/31/2018

Environmental Health Mileage: 2018						
Sanitarian	P. Donaldson Co.	P. Donaldson City	T Cassell	A.J. Sturgis	J. Frazier	Totals
January	324	13	519	387		1,243
February	270	17	561	453		1,301
March	454	7	426	684		1,571
April	255	0	673	720		1,648
May	451	0	619	706		1,776
June	496	0	792	836	180	2,304
July	472	0	530	913	232	2,147
August	757	0	735	872	292	2,656
September	310	0	361	724	255	1,650
October	513	0	484	995	217	2,209
November	135	0	270	460	221	1,086
December	129	0	336	496	214	1,175
2018 Totals	4,566	37	6,306	8,246	1,611	20,766



ASHLAND HEALTH DEPARTMENT

1763 STATE ROUTE 60, ASHLAND, OHIO 44805-8707

Phone: 419-282-4231 • Fax: 419-282-4333

Website: www.ashlandhealth.com

Sarah Goodwill Humphrey, MPH, CPH, RS

Health Commissioner

Equal Opportunity Employer / Provider

Presenteeism Policy

Presenteeism is defined as “the problem of workers being on the job, but, because of illness or other medical conditions, not fully functioning”¹.

The purpose of this policy is to minimize transmission of illness in the workplace by providing occupational protection to employees of the Ashland County Health Department and thus preventing transmission to members of our community. Furthermore, presenteeism by an employee that is suffering from a medical condition prevents them from working productively within their job duties and poses an increased hazard to their health and safety when attempting to perform such duties. This policy is intended to maximize the protection offered to our employees and to the public, which we serve.

Individuals who become ill during employment hours or who present to work with symptoms of illness and/or injury that may pose a hazard to themselves, co-workers or the public will be instructed to go home. Employees will use available sick, vacation, or personal leave to cover their absence from the workplace. If such time accrued is not sufficient to cover the hours away from work due to illness/injury, the time will be considered Unpaid Leave. Dependant upon the duration of the necessary leave, an alternate work schedule may be considered for the week. Employees may be instructed to seek medical care and present a statement of non-communicability by a licensed medical professional prior to returning to work. Sick leave requiring three (3) days or more will adhere with the Ashland County Health Department Personnel Policy 5.01(G)(8).

In the instance when a statement of non-communicability is required and presented for return to work, but respiratory symptoms persist, the employee may be asked to don a surgical mask while performing job duties in and outside of the agency.

¹Presenteeism: at work--but out of it. *Hemp P Harvard Business Review*. 2004 Oct; 82(10):49-58, 155.

Original Adoption Date: January 8, 2019

Registered Voters 35,559 - Total Ballots 19,073 : 53.64%

39 of 39 Precincts Reporting 100.00%

New London Public Library Add 1m CE

Number of Precincts	1	
Precincts Reporting	1	100.00%
Total Votes	3	
For the Tax Levy	2	66.67%
Against the Tax Levy	1	33.33%

Ashland City Charter Amendment Sect 50

Number of Precincts	14	
Precincts Reporting	14	100.00%
Total Votes	5,928	
Yes	3,856	65.05%
No	2,072	34.95%

Jeromesville Comm Fire Add 1m

Number of Precincts	3	
Precincts Reporting	3	100.00%
Total Votes	1,111	
For the tax levy	756	68.05%
Against the tax levy	355	31.95%

Casa Fiesta Sunday Sales

Number of Precincts	1	
Precincts Reporting	1	100.00%
Total Votes	215	
Yes	150	69.77%
No	65	30.23%

Dale-Roy Ren 1.5m

Number of Precincts	39	
Precincts Reporting	39	100.00%
Total Votes	18,551	
For the tax levy	12,975	69.94%
Against the tax levy	5,576	30.06%

Bailey Lakes Village Add 5m RBs

Number of Precincts	1	
Precincts Reporting	1	100.00%
Total Votes	145	
For the tax levy	73	50.34%
Against the tax levy	72	49.66%

Ashland County Health District Rep&Inc 0.45m CE

Number of Precincts	25	
Precincts Reporting	25	100.00%
Total Votes	11,993	
For the tax levy	5,082	42.37%
Against the tax levy	6,911	57.63%

Jeromesville Village Ren 2m CE

Number of Precincts	1	
Precincts Reporting	1	100.00%
Total Votes	168	
For the tax levy	117	69.64%
Against the tax levy	51	30.36%

Dale-Roy Ren 1.5m				Ashland County Health District Rep&Inc 0.45m CE								
Jurisdiction Wide	Reg. Voters	Total Voters	For the tax levy		Against the tax levy		Reg. Voters	Total Voters	For the tax levy		Against the tax levy	
01 ASHLAND CITY 1- A		903	256	208	81.25%	48	18.75%	-	-	-	-	-
	Election Day	903	315	263	83.49%	52	16.51%	-	-	-	-	-
	Absentee	903	4	4	100.00%	0	-	-	-	-	-	-
02 ASHLAND CITY 1- B		1165	297	236	79.46%	61	20.54%	-	-	-	-	-
	Election Day	1165	304	276	90.79%	28	9.21%	-	-	-	-	-
	Absentee	1165	13	11	84.62%	2	15.38%	-	-	-	-	-
03 ASHLAND CITY 1- C		1035	368	283	76.90%	85	23.10%	-	-	-	-	-
	Election Day	1035	245	196	80.00%	49	20.00%	-	-	-	-	-
	Absentee	1035	9	6	66.67%	3	33.33%	-	-	-	-	-
04 ASHLAND CITY 1- D		667	247	193	78.14%	54	21.86%	-	-	-	-	-
	Election Day	667	213	181	84.98%	32	15.02%	-	-	-	-	-
	Absentee	667	7	6	85.71%	1	14.29%	-	-	-	-	-
05 ASHLAND CITY 2- A		1016	289	218	75.43%	71	24.57%	-	-	-	-	-
	Election Day	1016	179	143	79.89%	36	20.11%	-	-	-	-	-
	Absentee	1016	1	0	-	1	100.00%	-	-	-	-	-
06 ASHLAND CITY 2- B		1272	343	248	72.30%	95	27.70%	-	-	-	-	-
	Election Day	1272	205	152	74.15%	53	25.85%	-	-	-	-	-
	Absentee	1272	6	5	83.33%	1	16.67%	-	-	-	-	-
07 ASHLAND CITY 2- C		977	330	255	77.27%	75	22.73%	-	-	-	-	-
	Election Day	977	189	153	80.95%	36	19.05%	-	-	-	-	-
	Absentee	977	7	7	100.00%	0	-	-	-	-	-	-
08 ASHLAND CITY 3- A		797	237	176	74.26%	61	25.74%	-	-	-	-	-
	Election Day	797	128	97	75.78%	31	24.22%	-	-	-	-	-
	Absentee	797	5	4	80.00%	1	20.00%	-	-	-	-	-
09 ASHLAND CITY 3- B		1045	305	240	78.69%	65	21.31%	-	-	-	-	-
	Election Day	1045	224	178	79.46%	46	20.54%	-	-	-	-	-
	Absentee	1045	14	12	85.71%	2	14.29%	-	-	-	-	-

Dale-Roy Ren 1.5m

Ashland County Health District Rep&Inc 0.45m
CE

	Reg. Voters	Total Voters	For the tax levy	Against the tax levy	Reg. Voters	Total Voters	For the tax levy	Against the tax levy
10 ASHLAND CITY 3- C								
Election Day	886	250	212	84.80%	38	15.20%	-	-
Absentee	886	303	231	76.24%	72	23.76%	-	-
Provisional	886	8	7	87.50%	1	12.50%	-	-
11 ASHLAND CITY 3- D								
Election Day	679	150	100	66.67%	50	33.33%	-	-
Absentee	679	55	39	70.91%	16	29.09%	-	-
Provisional	679	8	6	75.00%	2	25.00%	-	-
12 ASHLAND CITY 4- A								
Election Day	882	230	163	70.87%	67	29.13%	-	-
Absentee	882	97	71	73.20%	26	26.80%	-	-
Provisional	882	4	3	75.00%	1	25.00%	-	-
13 ASHLAND CITY 4- B								
Election Day	692	140	109	77.86%	31	22.14%	-	-
Absentee	692	67	49	73.13%	18	26.87%	-	-
Provisional	692	10	9	90.00%	1	10.00%	-	-
14 ASHLAND CITY 4- C								
Election Day	979	234	168	71.79%	66	28.21%	-	-
Absentee	979	104	67	64.42%	37	35.58%	-	-
Provisional	979	5	5	100.00%	0	0	-	-
15 CLEAR CREEK								
Election Day	1295	524	343	65.46%	181	34.54%	518	224
Absentee	1295	189	111	58.73%	78	41.27%	1295	76
Provisional	1295	10	6	60.00%	4	40.00%	1295	2
16 LOUDONVILLE 1								
Election Day	1373	540	401	74.26%	139	25.74%	1373	280
Absentee	1373	136	114	83.82%	22	16.18%	1373	71
Provisional	1373	7	5	71.43%	2	28.57%	1373	3
17 GREEN 1								
Election Day	1169	437	265	60.64%	172	39.36%	1169	431
Absentee	1169	155	95	61.29%	60	38.71%	1169	152
Provisional	1169	6	4	66.67%	2	33.33%	1169	6
18 GREEN 2								
Election Day	572	242	158	65.29%	84	34.71%	572	243
Absentee	572	100	62	62.00%	38	38.00%	572	96
Provisional	572	1	1	100.00%	0	0	572	1
19 LOUDONVILLE 2								
Election Day	1179	456	319	69.96%	137	30.04%	1179	450
Absentee	1179	170	131	77.06%	39	22.94%	1179	167
Provisional	1179	9	5	55.56%	4	44.44%	1179	9

Dale-Roy Ren 1.5m

Ashland County Health District Rep&Inc 0.45m
CE

	Reg. Voters	Total Voters	For the tax levy	Against the tax levy	Reg. Voters	Total Voters	For the tax levy	Against the tax levy
20 JACKSON 1								
Election Day	1082	423	262	81.94%	161	38.06%		
Absentee	1082	133	94	70.68%	39	29.32%		
Provisional	1082	2	2	100.00%	0	-		
21 JACKSON 2:								
Election Day	1302	487	289	59.34%	198	40.66%		
Absentee	1302	198	131	66.16%	67	33.84%		
Provisional	1302	5	2	40.00%	3	60.00%		
22 LAKE								
Election Day	445	183	132	72.13%	51	27.87%		
Absentee	445	57	40	70.18%	17	29.82%		
Provisional	445	2	1	50.00%	1	50.00%		
23 MIFFLIN								
Election Day	949	348	216	62.07%	132	37.93%		
Absentee	949	151	116	76.82%	35	23.18%		
Provisional	949	9	6	66.67%	3	33.33%		
24 MILTON 1								
Election Day	1094	426	289	67.84%	137	32.16%		
Absentee	1094	205	142	69.27%	63	30.73%		
Provisional	1094	5	5	100.00%	0	-		
25 MILTON 3								
Election Day	541	198	126	63.64%	72	36.36%		
Absentee	541	118	69	58.47%	49	41.53%		
Provisional	541	2	0	-	2	100.00%		
26 JEROMESVILLE								
Election Day	361	138	92	66.67%	46	33.33%		
Absentee	361	26	14	53.85%	12	46.15%		
Provisional	361	3	2	66.67%	1	33.33%		
27 MOHICAN								
Election Day	1040	460	309	67.17%	151	32.83%		
Absentee	1040	128	83	64.84%	45	35.16%		
Provisional	1040	10	4	40.00%	6	60.00%		
28 MONTGOMERY 1								
Election Day	613	188	143	76.06%	45	23.94%		
Absentee	613	166	118	71.08%	48	28.92%		
Provisional	613	6	3	50.00%	3	50.00%		
29 MONTGOMERY 2								
Election Day	858	326	231	70.86%	95	29.14%		
Absentee	858	153	110	71.90%	43	28.10%		
Provisional	858	6	6	100.00%	0	-		

30 MONTGOMERY 3

Election Day	572	199	146	73.37%	53	28.63%	572	196	84	42.86%	112	57.14%
Absentee	572	123	75	60.98%	48	39.02%	572	123	47	38.21%	76	61.79%
Provisional	572	10	7	70.00%	3	30.00%	572	10	5	50.00%	5	50.00%
31 ORANGE 1												
Election Day	1103	394	266	67.51%	128	32.49%	1103	384	155	40.36%	229	59.64%
Absentee	1103	163	107	65.64%	56	34.36%	1103	160	77	48.12%	83	51.88%
Provisional	1103	4	4	100.00%	0	-	1103	4	3	75.00%	1	25.00%
32 ORANGE 2												
Election Day	620	232	139	59.91%	93	40.09%	620	228	96	42.11%	132	57.89%
Absentee	620	98	61	62.24%	37	37.76%	620	99	36	36.36%	63	63.64%
Provisional	620	2	2	100.00%	0	-	620	2	2	100.00%	0	-
33 PERRY												
Election Day	1302	526	329	62.55%	197	37.45%	1302	514	200	38.91%	314	61.09%
Absentee	1302	187	121	64.71%	66	35.29%	1302	184	93	50.54%	91	49.46%
Provisional	1302	4	2	50.00%	2	50.00%	1302	4	1	25.00%	3	75.00%
34 RUGGLES												
Election Day	632	233	136	58.37%	97	41.63%	632	229	88	38.43%	141	61.57%
Absentee	632	89	61	68.54%	28	31.46%	632	89	39	43.82%	50	56.18%
Provisional	632	0	0	-	0	-	632	0	0	-	0	-
35 SULLIVAN 1												
Election Day	900	351	158	45.01%	193	54.99%	900	350	94	26.86%	256	73.14%
Absentee	900	81	50	61.73%	31	38.27%	900	81	29	35.80%	52	64.20%
Provisional	900	0	0	-	0	-	900	0	0	-	0	-
36 SULLIVAN 2												
Election Day	782	277	161	58.12%	116	41.88%	782	273	94	34.43%	179	65.57%
Absentee	782	84	52	61.90%	32	38.10%	782	83	37	44.58%	46	55.42%
Provisional	782	5	1	20.00%	4	80.00%	782	5	2	40.00%	3	60.00%
37 TROY												
Election Day	813	354	220	62.15%	134	37.85%	813	353	121	34.28%	232	65.72%
Absentee	813	84	54	64.29%	30	35.71%	813	85	30	35.29%	55	64.71%
Provisional	813	4	2	50.00%	2	50.00%	813	4	2	50.00%	2	50.00%
38 VERMILLION 1												
Election Day	871	317	221	69.72%	96	30.28%	871	318	137	43.08%	181	56.92%
Absentee	871	135	97	71.85%	38	28.15%	871	135	67	49.63%	68	50.37%
Provisional	871	1	0	-	1	100.00%	871	1	0	-	1	100.00%
39 VERMILLION 2												
Election Day	1096	464	318	68.53%	146	31.47%	1096	458	199	43.45%	259	56.55%
Absentee	1096	174	134	77.01%	40	22.99%	1096	175	92	52.57%	83	47.43%
Provisional	1096	7	4	57.14%	3	42.86%	1096	7	3	42.86%	4	57.14%
Total												
Election Day	35559	12389	8478	68.38%	3921	31.62%	22564	8615	3554	41.25%	5061	58.75%
Absentee	35559	5931	4338	73.14%	1593	26.86%	22564	3260	1477	45.31%	1783	54.69%