



**Ashland County Board of Health
Meeting Agenda
Tuesday, June 11, 2019 @ 7:00 pm
1763 State Route 60, Ashland, Ohio 44805**

Call To Order: Jeff Hardman – Ashland County Board of Health

1. Approval of May Minutes

2. Approval of May Expenses

- A. General/ Food Protection/PHEP

3. Division Reports

- A. Health Commissioner
- B. Environmental Health
- C. Nursing

4. Old Business

5. New Business

- A. Resignation of Michele Funk, RN, BSN – last day June 4, 2019 – BCMH
- B. Motion to Approve Status Change of Part-time Regular to Full-time – Jenna Boliantz, RN, BSN - BCMH
- C. Resolution – Request a resolution declaring the necessity to levy a tax in excess of the ten-mill limitation of the County Commissioners
- D. Motion to Approve the Performance Management/Quality Improvement Plan
- E. Motion to Apply for PHAB Accreditation at a cost of \$14,000.00

6. Personal Privileges

7. Executive Session, if needed by the BOH: Pursuant to Section 121.22 of ORC - Regarding the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official

8. Adjourn --- Next Meeting: July 9, 2019 @ 7:00 pm



Ashland County Board of Health Meeting Minutes
1763 State Route 60, Ashland, Ohio 44805
May 14, 2019 – 7:00pm

Board of Health Members Present:

Jeff Hardman
Stan Kopp

Ron Puglisi

Dr. David Tomchak

Staff Members Present:

Sarah Goodwill Humphrey
Shirley Bixby
Pat Donaldson
Lauren Jeffery
AJ Sturgis

Health Commissioner
Nursing Director
EH Director
Vital Statistics
Environmental Health

Guests Present:
None

Call to Order: The Ashland County Health Department Meeting was called to order by Board President, Jeff Hardman 7:05 pm at 1763 State Route 60, Ashland, Ohio 44805.

Approval of Minutes: A motion was made to approve the April 2019 Board of Health Meeting minutes by Stan Kopp and seconded by Ron Puglisi. The motion carried.

Approval of Expenses: A motion was made to approve the April 2019 General /Food Protection/PHEP expenses by Stan Kopp and seconded by Ron Puglisi. The motion carried.

Health Commissioner Report: Health Commissioner Sarah Humphrey addressed the Board of Health regarding the many activities of the past month. This included the biennial audit by the AOS certified private accounting firm, C.E. Harris and Associates. From all preliminary accounts it was a very good audit and the final report will be available by June 30th.

The CHIP community partner committee has diligently been working on the Community Health Improvement Plan. Sarah thanked Ron Puglisi for attending those meetings as the representative of the Board of Health; we have held three of the four process meetings so far. The final meeting will be held on May 28th. The

Community Health Improvement process is a direct result of the Community Health Assessment, which includes the adult survey that was sent out in the latter part of 2018. The CHIP process takes those results, identifies priority areas, gaps, community resources, and themes and strengths to then develop strategies and objectives to improve health outcomes in the identified areas. Through the committee's meetings, two main health priorities were identified.

One of those health priorities is mental health and addiction and the other one is chronic disease. Under chronic disease, it was noted that asthma, diabetes, obesity, arthritis are prominent health issues in our community. These are health outcomes that the health department can take lead roles in. The mental health and addiction will be very heavy components that will be worked on, of which the health department will likely take supporting roles to support agencies such as the Mental Health and Recovery Board. Opiate and alcohol substance abuse are one of the more notable data points that we unveiled in the adult survey, including "binge" drinking and driving while intoxicated. Sarah encouraged the Board of Health to attend the meeting on May 28th as well as invite others. It will be the final CHIP process and then there will be a community unveiling in the early fall to discuss the CHA results as well as the strategies to be employed in the CHIP.

Sarah reported that we did indeed receive our third year of Mosquito control grant which is \$25,000.00. Mosquito surveillance activities for 2019 will start just after Memorial Day. There was a huge demand for tire vouchers at the end of April, which has helped eliminate a significant amount of mosquito breeding habitat.

Sarah, Pat and Shirley sat down and looked over the personnel policy and they noticed that it had not gone through a heavy revision since 2006. Some of the basic policy standards are a bit outdated. They will try to revise this one step at a time and bring it up to date so that the staff will rely on it more as a guiding agency document.

Sarah reminded the Board of Health about how much personal and confidential information that is stored at the health department, particularly in the nursing department. We currently shred in house, but we now have huge stock pile of protected information that needs to be properly disposed of. A consultation and quote was received from a document destruction service call Shred-It. Shred-It will provide two self-contained bins and switch them out as needed. The first time they come out, they will take an additional ten banker boxes worth of documents. The cost of this per quarter will be \$63.10. Sarah recommends this service both as a way to save cost on personnel who are tasked with shredding, for the shredders that the ACHD is buying regularly, as well as reduce the stock piling of information that needs to be disposed of. Ron Puglisi questioned the security of the boxes and where they would be placed. One will go inside the copy room and will be locked at night a one will go into nursing and will also be locked at night. It will only be accessible during work hours. Sarah explained that we are going through many papers to be shredded, but, our goal is to scan everything we can into Global Search and do away with as much paper as possible. The Nursing Department is also uploading all of their documentation, but it has to be typed in by hand. The board of health approved the purchase of document disposition services from Shred-It.

Emergency Preparedness Division Report: Please see the report provided in the Board Packet.

Environmental Health Division Report: Pat Donaldson told the Board of Health to please see their packets for EH Numbers for the month. There is not much going on in the sewage program but, lots of site work. It seems that everyone has been waiting on the weather conditions to clear before things can move along. There are a couple of the grant systems taking bids right now. One of the bigger things happening is the ODA Retail Food Establishment survey being done and the report has been received. We are approved as we did not miss any of the criteria items. The way they do this procedure is a state inspector inspects alongside our inspector then they compare reports. If our person matches up violations on less than 80% of the items, it is noted on our survey.

AJ Sturgis presented the continuing situation with Mr. Jeff Carrick. AJ had spoken to him on the phone. This has never been a situation where he has said no that he was not going to do anything about the sewage runoff as it all comes down to money. AJ sent him the water pollution control loan fund information and Mr. Carrick does not qualify due to income. AJ went out to the property to see about how to put a national pollution discharge elimination system, aerator, disinfection out, because there is not a lot of trust with the soils accepting anything right now.

Sarah asked when the home owner planned on having the new system installed. AJ reported that there was no time given. Sarah also asked if the situation was taken care of in a manner that there is no longer a public health nuisance. AJ reported that no, it was still in the ditch, the homeowner plugged off one tile, there is another tile near the driveway that was running half full of water. So this is not just the sewage system, it's a field tile and you cannot plug off a field tile because of what might happen upstream. As far as pumping it out every four days, the home owner says this just can't happen; he does not have the money for it.

After a Board of Health discussion, it was decided that there would be a timeline of events to be listed and followed, ordered by the Board of Health.

1) Permanently cap the outlet pipe at the road ditch on Twp. Rd #875.

OR

2) Obtain a contract or other written agreement with a Registered Septage Hauler to pump the septic tank at a frequency of no less than every 4 days.

These actions will immediately eliminate the ongoing sewage nuisance until such time that a more permanent solution (the installation of the replacement system) is completed.

In addition, there must be plan submitted to the department signed by the home owner and the installer, stating the intent and timeline of the installation of the replacement system

The elimination of the nuisance must occur immediately and the home owner must provide proof of compliance with the requirements of the letter prior to June 11, 2019 Board of Health meeting or attend the meeting so that it can be explained the reason for noncompliance.

The system must be installed no later than July 10, 2019, ninety days since the previous notification, failure to comply will result in the matter being brought to the attention of the Ashland County Board of Health which include further legal action and may include condemnation of the home.

The letter is to be signed by the Health Commissioner and the Director of Environmental Health.

Nursing Division Report: The Nursing Division report was included in the monthly board packet. Shirley reported that they are beginning to see school vaccination requests and because of this, vaccine totals have doubled this last month.

Shirley reported that car seats did come in and when they did they went out just as fast. Seventeen seats went out. Shirley has a waiting list. Sarah filled out a grant through the Ashland Community Foundation. In that grant \$2,500.00 for more car seats as well as pack and plays for safety sleep environments.

The BCMH program is maintaining about the same from last month.

Shirley reported on Communicable Disease and that there were three cases of Hepatitis A in the last couple of months. There is a Hepatitis A outbreak in the state of Ohio as well as other states. Shirley spoke with the state epidemiologist and he is almost sure that the three Ashland County cases are linked to the outbreak. They did send the first Ashland cases' blood to CDC for serotyping.

Shirley also reported that Family Fun Day was a success and thanked Ron Puglisi again for his donation of pizza. There were approximately 800 people that went through. There were 32 vendors including our MCG Seasonal Employee, with the Mosquito booth, and she also did the adult survey regarding quality of Life. These surveys will be part of our CHA/CHIP Assessments, the qualitative data portion.

June 19th, 2019 will be the Community Baby Shower and August 15th, 2019 will be Amish Health and Safety Day. They plan on doing Tetanus shots for adults. There will be a generator to run the coolers.

Shirley has been attending the CHIP meetings and cannot say enough about what Sarah is doing for that, it is above and beyond any of our previous community surveys. It is the most professional and in depth survey, follow up and follow through that we have ever had. There is good feedback and many community partners coming to the table.

Old Business: None

New Business:

Motion to Approve Expenses in Excess of \$5,000.00

- A. Vital Statistics Technology Fees – \$14,148.24
- B. Merck Vaccine (MMR, Rota, Varivax) - \$5,457.90

Discussion:

Vital Statistics technology fees are a state fee that we pay regularly. We get \$25.00 per Birth Certificate about \$14.00 of that goes to the state for Ohio Children's Fund and various other child health organizations.

Also the Merck Vaccine order is for preparation of back to school vaccines . That order went a little over the \$5000.00 mark.

The Board of health members were questioning if these things were in the budget. Sarah told them that we have "line" items specifically for the purchases. Sarah explained to them that although they have approved the budgeted line item that they necessarily have not approved the amount of the transaction. There for that is why an amount over \$5000.00 is to be voted upon, per board of health request.

Motion: Dr. David Tomchak

2nd: Stan Kopp

| | |
|-------------------|-----|
| Jeff Hardman | Yes |
| Dr. David Tomchak | Yes |
| Ron Puglisi | Yes |
| Stan Kopp | Yes |

Motion Carried.

Motion to approve PHEP Continuity of Operations Plan

Discussion:

Sarah reported that the Continuity of Operations Plan was introduced in the last meeting; there was not enough time for a thorough review so it was sent out for the Board to read. It talks about what operations that we would need to maintain a state of emergency including

delegating as is in charge of that program and, who would be the backup? We are seeking approval so that Jill can submit as part of the PHEP deliverables

Motion: Dr. David Tomchak
2nd: Ron Puglisi

Roll Call Vote:

| | |
|-------------------|-----|
| Jeff Hardman | Yes |
| Dr. David Tomchak | Yes |
| Ron Puglisi | Yes |
| Stan Kopp | Yes |

Motion Carried

Motion to Request approval by the Ashland County Commissioners of 2020 Revenue and Budget Proposal to submit to Ashland Co. Commissioners

Discussion:

Sarah gave a quick rundown of the 2020 proposed budget given to each board of health member. Sarah briefly spoke about the budgeting process and how the amounts of the proposed budget are derived including it's on the levy. This is an estimate for 2020 on how much money that will be brought in through revenues and how much expenses there will be and continue to balance the two.

Sarah reviewed the three funds with the Board of Health members and discussed any line item changes that had significant change in them from previous years and what accounted for that change.

After discussing amongst the members of the board, they chose the current proposal. Sarah did let them know that this is not the final appropriations and that those are typically decided in December.

Motion: Dr. David Tomchak
2nd: Stan Kopp

Roll Call Vote:

| | |
|-------------------|-----|
| Jeff Hardman | Yes |
| Dr. David Tomchak | Yes |
| Ron Puglisi | Yes |
| Stan Kopp | Yes |

Motion carried.

PUBLIC RECORDS POLICY:

DISCUSSION: The auditors requested that the have one specifically for the Health Department. A standard public records policy was made.

Motion: Stan Kopp
2nd: Ron Puglisi

2019 GENERAL ELECTION TAX LEVY PROPOSAL:

Sarah has the official wording to introduce to the county commissioners by June. The board of health needs to be decided whether it will be a .3 renewal, or as a .3 replacement, or a .3 replacement and a 1 mil additional. She will have the official request for the necessity to levy a tax beyond the 10 inside millage, and forward it on to the county commissioners after the June BOH meeting, contingent on its approval. She again went over the numbers from the auditors email a renewal will yield \$205,039.00. A replacement will yield \$238,208.00 a difference of \$33,000.00. A .15 additional by itself whether we go with a renewal additional or a replacement additional is \$119,104.00.

Sarah asked the board if they would like to have the levies on same ballot like we did in November or do we break them into two different ballot issues. This would give the people the option to approve both, disapprove both, or prove one and not the other.

After a long discussion it was decided that the board will vote on this matter at the June 2019 meeting.

SIGN LETTER OF SUPPORT FROM ASHLAND COUNTY BOARD OF HEALTH TO APPLY FOR ACCREDITATION THROUGH PHAP:

Sarah officially read the letter and then passed the letter around so Board of Health Members could sign it. This is one of the formal requirements of PHAB, in the application process.

Personal Privileges – None

Adjournment : 8:20 pm

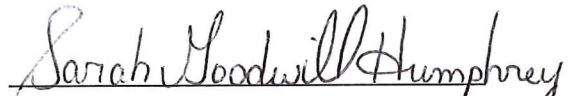
Motion: Jeff Hardman
2nd: Stan Kopp

Next Meeting: Tuesday June 11th, 2019 @ 7:00pm

Notes taken by: Lauren Jeffery

A handwritten signature in blue ink, appearing to read "J. Hardman", written over a horizontal line.

Jeff Hardman, President
Ashland County Board of Health

A handwritten signature in blue ink, appearing to read "Sarah Goodwill Humphrey", written over a horizontal line.

Sarah Goodwill Humphrey, Health Commissioner
Secretary to the Ashland County Board of Health

May

9040 Other
9070 Audit

PHEP

1030 BWC
1060 Health/Life
2010 Contract Svc.
4010 Supplies
9020 Travel
9040 Other

5/13/2019 Ashland Co Treasurer Employee Life Insurance Benefits for June 2.10
5/13/2019 Verizon Wireless Wireless Phone Service for March 22 - April 21, 2019 187.31

TOTAL COUNTY BILLS:

Sarah Goodwill Humphrey MPH, CPH, F
Health Commissioner

Sarah Humphrey

Revised 05/23/2019

| | | |
|----|-----------|----|
| \$ | 2.10 | |
| \$ | 187.31 | |
| \$ | 21,289.32 | \$ |

Ashland County Health Department - May Budget Report

2019 - COUNTY HEALTH DEPARTMENT

May

2019
Certified Budget

2019
AMENDED BUDGET

May
MTD Actual

YTD ACTUAL

Current
Budg. Bal

REVENUE

FUND 9 General

| | | | | | |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 00001 Real Property Taxes | 165,821.00 | 165,821.00 | 0.00 | 112,785.62 | 53,035.38 |
| 00004 Subdivision Levy | 22,000.00 | 22,000.00 | 0.00 | 11,000.00 | 11,000.00 |
| 00006 Mobile Home Tax | 500.00 | 500.00 | 0.00 | 242.41 | 257.59 |
| 00210 Health Permits | 35,000.00 | 35,000.00 | 3,625.00 | 13,491.00 | 21,509.00 |
| 00211 Health Licenses | 35,000.00 | 35,000.00 | 4,189.50 | 28,998.50 | 6,001.50 |
| 00302 All State Revenue /Grants | 50,000.00 | 50,000.00 | 0.00 | 18,905.90 | 31,094.10 |
| 00399 2 1/2 Rollback Homestead /ST. | 23,000.00 | 23,000.00 | 11,493.50 | 11,493.50 | 11,506.50 |
| 00422 BCMH Nursing Fees | 65,000.00 | 65,000.00 | 5,480.00 | 29,460.00 | 35,540.00 |
| 00431 Health Birth / Death Fees | 100,000.00 | 100,000.00 | 8,350.00 | 43,875.00 | 56,125.00 |
| 00432 Environmental Health Fees | 20,000.00 | 20,000.00 | 1,585.00 | 9,090.00 | 10,910.00 |
| 00433 Vaccine Nursing Fees | 105,000.00 | 105,000.00 | 9,126.04 | 34,733.41 | 70,266.59 |
| 00642 All Other Misc Revenue | 10,000.00 | 10,000.00 | 1,170.50 | 2,177.60 | 7,822.40 |
| 00919 All Other Reimbursement | 255,500.00 | 255,500.00 | 60,170.00 | 112,231.33 | 143,268.67 |
| 00931 Gifts & Donations | 1,000.00 | 1,000.00 | 0.00 | 500.00 | 500.00 |
| REVENUES TOTAL | 887,821.00 | 887,821.00 | 105,189.54 | 428,984.27 | 458,836.73 |

EXPENSE

FUND 9 General

| | 2019 Approved Budget | 2019 Amended Budget | May 2019 Expenses | 2019 YTD Expenses | 2019 Unexpended Balance | 2019 Unencumbered Balance |
|------------------------------------|----------------------------|------------------------|----------------------|----------------------|-------------------------------|---------------------------------|
| 01011 Employee Wages | 460,000.00 | 460,000.00 | 28,126.24 | 160,108.23 | 299,891.77 | 299,891.77 |
| 01020 PERS / STRS | 78,400.00 | 78,400.00 | 3,937.68 | 22,415.19 | 55,984.81 | 55,984.81 |
| 01030 Workers Compensation | 7,000.00 | 7,000.00 | 0.00 | 3,532.51 | 3,467.49 | 3,467.49 |
| 01040 Medicare Employer Share | 8,120.00 | 8,120.00 | 407.83 | 2,321.55 | 5,798.45 | 5,798.45 |
| 01060 Insurance Premium | 105,000.00 | 105,000.00 | 10,475.25 | 47,180.57 | 57,819.43 | 4,800.00 |
| 02010 Ashland Co Health Contract | 6,750.00 | 6,750.00 | 706.77 | 3,473.07 | 3,276.93 | 0.00 |
| 04010 Ashland Co Health Supplies | 77,200.00 | 77,200.00 | 8,008.82 | 21,955.07 | 55,244.93 | 32,200.00 |
| 04020 Postage | 1,500.00 | 1,500.00 | 301.50 | 301.50 | 1,198.50 | 700.00 |
| 04040 Office Supplies | 5,000.00 | 5,000.00 | 0.00 | 994.15 | 4,005.85 | 3,000.00 |
| 05040 Equipment | 7,500.00 | 7,500.00 | 0.00 | 0.00 | 7,500.00 | 7,500.00 |
| 08050 Ashland Co Health State Reim | 65,000.00 | 65,000.00 | 67.50 | 30,375.28 | 34,624.72 | 30,000.00 |
| 08070 Tax Settlement Fees | 4,500.00 | 7,500.00 | 0.00 | 5,620.81 | 1,879.19 | 1,879.19 |
| 09020 Travel | 14,000.00 | 14,000.00 | 1,236.25 | 3,797.55 | 10,202.45 | 9,000.00 |
| 09030 Advertisement | 1,500.00 | 1,500.00 | 0.00 | 1,500.00 | 0.00 | 0.00 |
| 09040 Ashland Co Health Other Expe | 40,000.00 | 40,000.00 | 3,707.47 | 11,550.77 | 28,449.23 | 0.00 |
| 09070 Audit Expenses | 7,500.00 | 7,875.00 | 6,300.00 | 6,300.00 | 1,575.00 | 0.00 |
| 09200 Accreditation | 0.00 | 25,000.00 | 0.00 | 630.00 | 24,370.00 | 0.00 |
| 09220 HSTS Projects | 0.00 | 25,000.00 | - | 10,120.00 | 14,880.00 | 0.00 |
| EXPENSES TOTAL | 888,970.00 | 942,345.00 | 63,275.31 | 332,176.25 | 610,168.75 | 454,221.71 |

BEGINNING BALANCE

465,260.56

YTD REVENUES

428,984.27

YTD EXPENSES

332,176.25

CURRENT FUND BALANCE

= 562,068.58

Ashland County Health Department - May Budget Report

May

| | 2019 Certified Budget | 2019 AMENDED BUDGET | May MTD Actual | YTD ACTUAL | Current Budg. Bal |
|----------------------------------|--------------------------|------------------------|-------------------|------------------|----------------------|
| 00302 All State Revenue / Grants | 69,000.00 | 69,000.00 | 23,884.93 | 35,828.10 | 33,171.90 |
| 00802 Advances In | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 00919 All Other Reimbursement | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| REVENUES TOTAL | 69,000.00 | 69,000.00 | 23,884.93 | 35,828.10 | 33,171.90 |

REVENUE

FUND 16 PHEP

| | 2019 Approved Budget | 2019 Amended Budget | May 2019 Expenses | 2019 YTD Expenses | 2019 Unexpended Balance | Open POs | Unencumbered Balance |
|----------------------------------|----------------------------|------------------------|----------------------|----------------------|-------------------------------|-----------------|-------------------------|
| 01011 Employee Wages | 0.00 | 42,130.00 | 3,574.80 | 27,802.57 | 14,327.43 | 0.00 | 14,327.43 |
| 01020 PERS / STRS | 0.00 | 5,898.20 | 500.48 | 2,745.78 | 3,152.42 | 0.00 | 3,152.42 |
| 01030 Workers Compensation | 0.00 | 480.00 | 0.00 | 369.85 | 110.15 | 0.00 | 110.15 |
| 01040 Medicare Employer Share | 0.00 | 610.89 | 51.83 | 403.12 | 207.77 | 0.00 | 207.77 |
| 01060 Insurance Premium | 0.00 | 13,729.38 | 2.10 | 10.50 | 13,718.88 | 89.50 | 13,629.38 |
| 02010 Ashland Co Health Contract | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04010 Supplies | 0.00 | 543.29 | 0.00 | 0.00 | 543.29 | 0.00 | 543.29 |
| 04020 Postage/Printing | 0.00 | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 |
| 05040 Equipment | 0.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 |
| 08020 Advances Out | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 09020 Travel | 0.00 | 1,000.00 | 0.00 | 189.50 | 810.50 | 810.50 | 0.00 |
| 09040 Other Expenses | 0.00 | 3,508.24 | 187.31 | 921.35 | 2,586.89 | 1,078.65 | 1,508.24 |
| FUND 16 EXPENSES TOTAL | 0.00 | 69,000.00 | 4,316.52 | 32,442.67 | 36,557.33 | 1,978.65 | 34,578.68 |

| | | | | |
|--------------------------|--------------------|---------------------|---------------------|-----------------------------|
| BEGINNING BALANCE | \$48,188.39 | YTD REVENUES | YTD EXPENSES | CURRENT FUND BALANCE |
| | | + | - | = |
| | | 35,828.10 | 32,442.67 | 51,573.82 |

Ashland County Health Department - May Budget Report

| | May | 2019 | 2019 | 2019 | May | Current |
|--------------------------------------|----------------------|---------------------|-------------------|-------------------|--------------------|----------------------|
| | Certified Budget | AMENDED BUDGET | MTD Actual | YTD ACTUAL | Budg. Bal | |
| REVENUE | | | | | | |
| FUND 23 FOOD | | | | | | |
| 00220 Food Service License | 105,000.00 | 105,000.00 | 3,023.00 | 107,922.72 | -2,922.72 | |
| 00432 Food Service Late Fee | 1,000.00 | 1,000.00 | 0.00 | 2,214.50 | -1,214.50 | |
| 00433 Food Service Review Fee | 1,000.00 | 1,000.00 | 69.50 | 601.71 | 398.29 | |
| 00642 All Other Misc Revenue | 15,000.00 | 15,000.00 | 967.98 | 2,202.52 | 12,797.48 | |
| REVENUES TOTAL | 122,000.00 | 122,000.00 | 4,060.48 | 112,941.45 | 9,058.55 | |
| EXPENSE | | | | | | |
| FUND 23 FOOD | | | | | | |
| | 2019 Approved Budget | 2019 Amended Budget | May 2019 Expenses | 2019 YTD Expenses | Unexpended Balance | Unencumbered Balance |
| 01011 Employee Wages | 81,838.00 | 81,838.00 | 5,819.40 | 31,017.19 | 50,820.81 | 50,820.81 |
| 01020 PERS / STRS | 11,457.37 | 11,457.37 | 814.72 | 4,342.42 | 7,114.95 | 7,114.95 |
| 01030 Workers Compensation | 1,200.00 | 1,200.00 | 0.00 | 652.82 | 547.18 | 547.18 |
| 01040 Medicare Employer Share | 1,186.65 | 1,186.65 | 84.39 | 449.80 | 736.85 | 736.85 |
| 01060 Insurance Premium | 30,000.00 | 30,000.00 | 2,669.63 | 13,398.15 | 16,601.85 | 0.00 |
| 04010 Supplies | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 3,000.00 |
| 04020 Postage | 1,200.00 | 1,200.00 | 0.00 | 402.50 | 797.50 | 200.00 |
| 05040 Equipment | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 200.00 |
| 08050 Ashland Health Dpt State Reirr | 10,500.00 | 10,500.00 | 420.00 | 9,090.00 | 1,410.00 | 0.00 |
| 09020 Travel | 6,000.00 | 6,000.00 | 328.50 | 1,424.50 | 4,575.50 | 3,000.00 |
| 09040 Other Expenses | 2,000.00 | 2,000.00 | 0.00 | 52.49 | 1,947.51 | 1,000.00 |
| EXPENSES TOTAL | 150,582.02 | 150,582.02 | 10,136.64 | 60,829.87 | 89,752.15 | 66,619.79 |

| | | | | | | | |
|-------------------|--------------|--------------|------------|--------------|---|----------------------|--------------|
| BEGINNING BALANCE | \$118,690.65 | YTD REVENUES | 112,941.45 | YTD EXPENSES | - | CURRENT FUND BALANCE | = 170,802.23 |
| | | + | | | | | |

Health Commissioner's Report

June 2019 Board of Health Meeting

- May 15th – FCFC Full Council Meeting
- May 16th – Sr. Health Fair – unveiling of prescription drug disposal video
- May 13-17th – MAC Week
- May 28th – 4th Community Health Improvement Meeting
- May 29th – Shiloh Medical Center Open House
- June 5th – Conducted Bloodborne Pathogen Training for the City of Ashland

Regular Meetings/Calls

- Weekly Ohio Department of Health (ODH)/Local Health Department (LHD) calls: Every Wed @ 11am

Upcoming Dates of Importance

- June 30th – Governor's Budget Deadline for applying for Accreditation through PHAB

Accreditation:

The Performance Management and Quality Improvement Plan is complete and is ready for final review, approval, and submission to PHAB.

Grants:

A funding opportunity for Ohio local health departments was announced at the AOHC Spring Conference by ODH Director, Dr. Amy Acton to offset the cost of vaccination and outbreak investigations of the current statewide Hepatitis A Outbreak. The total amount of support is \$650,000 and the amount approved for each jurisdiction is based on a calculation of cases of HAV entered into ODRS during the outbreak period (Ashland has 3) and the number of vaccines entered into Impact SIIS (Ashland has had clinics specific for at-risk populations). It is unknown, at this time, what the support amount is that we will receive but application has been made.

I applied for a Women's Fund grant through the Ashland County Community Foundation to cover the purchase of additional carseats and pack n' plays. There has been an increase of need of these infant and child safety equipment. The Foundation

The 2018-19 Mosquito Control Grant ends June 30th however, we have not expended all of the monies of this grant so I will apply for an extension to go until December 2019. The 2019-2020 funds have been received.

I received, signed, and return the Smokefree Workplace Contract with ODH. Each investigation will be covered in cost of \$125.00 each.

Personnel:

Work stations are being reconfigured to help staff feel more comfortable in their space, improves interaction with the public and continues to put staff safety as a priority.

I have been addressing IT needs of the staff as well as improving work flow by utilizing our IT equipment to its intended ability.

Other:

A prescription drug disposal video was developed with the collaboration of the Ashland County Mental Health Board and the Ashland County Health Department. The video was unveiled at the Sr. Health Fair luncheon held at AU on May 16th. The video is available on-line on both agencies' webpage and facebook page. Prescription drug disposal packs are being distributed at both agencies as well as at community health fairs through the sponsorship of Hope for THIS Step.

I applied for an additional NPI number so that Shirley can apply to Medicare to be able to accept coverage for immunizations beyond just the current flu and pneumonia vaccinations. We may not receive confirmation for 30 days or more.

May 2019

PHEP/MRC Coordinator Report – Jill Hartson

Trainings/Webinars/Community Meetings

- Jill participated in the Local Emergency Planning Committee's Tabletop Exercise held at UH Samaritan Medical Center on May 8th.
- Jill completed a Pandemic Influenza Webinar on May 8th.
- Jill attended the mandatory Statewide PHEP Coordinators meeting held in Columbus on May 9th.
- Jill, Shirley Bixby and an AU nursing student provided educational materials to over 750 participants at the Ashland County Council on Aging's Annual Senior Health Fair.
- Jill attended the NECO Public Health Meeting at NEOMED on May 23rd.
- Jill participated in two CHIP meetings in May.
- Jill continues to meet and work with Vinyl Marketing in the creation of the marketing pieces for the Ashland County Health Department levy campaign.

PHEP Grant Updates

- Deliverable 9.1, the Epidemiology Plan Table of Changes, was submitted on 5/13/2019
- Deliverable 1.1, the Emergency Response Plan, was submitted on 5/30/2019

Community Emergency Preparedness

- Jill has been working with Steve Carroll, Mark Rafeld and Sarah Kerr on revamping the Ashland County Healthcare Coalition (ACHC). Currently, the only community participants are representatives from nursing homes and assisted living facilities, with EMS and Fire occasionally participating. The goal of the ACHC is to interact with all agencies that would play a role in an event. For example, the Mental Health and Recovery Board of Ashland County, the Ashland County Board of Developmental Disabilities, the Ashland Christian Health Center, hospice and home care companies, pharmacies, school districts, etc. The four of us are meeting at the end of June to review documents I have prepared and determine next steps.
- Jill has also been working with Steve Carroll and Mark Rafeld to redo the Standard Operating Procedure (SOP) for the Alternate Care Site, which is currently the Career Center. The last revision of the SOP was in 2012, and we need to determine if the Career Center is still the most ideal location for the Alternate Care Site. If it is, we will need to share all of the information with the new Career Center superintendent and generate a new Memorandum of Understanding (MOU).

Approved Deliverables submitted for reimbursement in May 2019 include:

- o Deliverable 1.1 — the Emergency Response Plan (\$8,173.01)
- o Deliverable 2.1 — the Mass Fatality Review Annex (\$1,409.14)
- o Deliverable 9.1— Epidemiology Plan Table of Changes (\$704.57)
- o Deliverable 16.2 — Documentation of the adoption of the Regional Volunteer Management Plan (\$1,056.86)

MRC Unit 1181 Updates

- John Cadley and Judy Weaver volunteered at May's clinics.
- John Cadley worked at the Ashland County Health Department's booth at Family Fun Day on May 40.
- Pam Hubbert is a new volunteer who will start working at the Ashland County Health Department Clinics in June.



ASHLAND COUNTY HEALTH DEPARTMENT
 DIVISION OF VITAL STATISTICS
 1763 STATE ROUT 60, ASHLAND, OHIO 44805

VITAL STATISTICS MONTHLY REPORT
APRIL 2019

| | MAY | JAN 1 – MAY 31 |
|------------------------------------|-----------|----------------|
| TOTAL BIRTHS | 22 | 107 |
| MALE | 14 | 58 |
| FEMALE | 8 | 49 |
| HOME BIRTHS | 9 | 30 |
| TOTAL DEATHS | 32 | 169 |
| MALE | 16 | 82 |
| FEMALE | 16 | 87 |
| 0-18 | 0 | 0 |
| 19-44 | 0 | 2 |
| 45-64 | 5 | 18 |
| 65 & OLDER | 27 | 149 |
| TOTAL CERTIFIED COPIES SOLD | | |
| BIRTH | 172 | 936 |
| DEATH | 167 | 817 |

Ashland County

[illegible]

Ashland City

| COMMUNICABLE DISEASE 2018 | JAN | FEB | MARCH | APRIL | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | 2019 YTD | 2018 |
|--------------------------------|-----|-----|-------|-------|-----|------|------|-----|------|-----|-----|-----|----------|------|
| Campylobacter | | | | 1 | | | | | | | | | 1 | 8 |
| Chlamydia | 6 | 1 | 7 | 3 | 3 | | | | | | | | 20 | 60 |
| Coccidioidomycosis | | | | | | | | | | | | | 0 | 3 |
| CP-CRE | | | | | | | | | | | | | 0 | 0 |
| Cryptosporidium | | | | | | | | | | | | | 0 | 3 |
| Creutzfeldt-Jakob Disease | | | | | | | | | | | | | 0 | 2 |
| E Coli (all serotypes) | | | 1 | | | | | | | | | | 1 | 3 |
| Ehrlichiosis | | | | | | | | | | | | | 0 | 0 |
| GC | | 1 | | 2 | 1 | | | | | | | | 4 | 12 |
| Giardia | | | | | | | | | | | | | 0 | 3 |
| Group A Strep | | | | | | | | | | | | | 0 | 1 |
| Group B Strep, Newborn | | | | | | | | | | | | | 0 | 0 |
| Hemolytic Uremic Syndrome | | | | | | | | | | | | | 0 | 0 |
| Hep A | | | | | | | | | | | | | 0 | 0 |
| Hep B, acute | | | | 2 | | | | | | | | | 2 | 2 |
| Hep B, chronic | 1 | | | | 1 | | | | | | | | 2 | 10 |
| Hep C, acute | | | | | | | | | | | | | 0 | 0 |
| Hep C, chronic | | | 1 | | | | | | | | | | 1 | 13 |
| Influenza Hospitalization | 2 | 3 | 8 | 1 | | | | | | | | | 14 | 24 |
| Influenza - ODH Lab Result | | | | | | | | | | | | | 0 | 0 |
| LaCrosse Virus | | | | | | | | | | | | | 0 | 0 |
| Legionellosis | | | 1 | | | | | | | | | | 1 | 1 |
| Lyme Disease | | | | | | | | | | | | | 0 | 1 |
| Malaria | | | | | | | | | | | | | 0 | 0 |
| Measles | | | | | | | | | | | | | 0 | 0 |
| Meningitis - aseptic/viral | | 1 | | | | | | | | | | | 0 | 2 |
| Mycobacterial Disease - Not TB | | | | | | | | | | | | | 0 | 0 |
| Mumps | | 1 | | | | | | | | | | | 1 | 1 |
| Pertussis | | | | 4 | 2 | | | | | | | | 6 | 2 |
| Salmonella | | | | | | | | | | | | | 0 | 5 |
| Strep Pneumoniae | | | | | | | | | | | | | 0 | 3 |
| TB | | | | | | | | | | | | | 0 | 0 |
| Varicella | | | | | | | | | | | | | 0 | 0 |
| West Nile Virus | | | | | | | | | | | | | 0 | 1 |
| Vibriosis | | | | | | | | | | | | | 0 | 0 |
| Yersiniosis | | | | | | | | | | | | | 0 | 1 |
| Ashland City Totals | 9 | 7 | 18 | 13 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 53 | 161 |
| County-City Totals | 20 | 23 | 34 | 27 | 15 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 119 | 362 |

** Results as of 06/04/2019 using ODRS "Created Date" and includes all Confirmed, Suspect, and Probable cases. Information is accurate on day of report and subject to change as cases are added/updated.

Ashland County

[illegible]

Ashland County

| Ashland County Nurses Report 2018 | | | | | | | | | | | | | | | 2017 |
|--------------------------------------|-----|-----|-------|-------|------|------|------|------|------|-----|-----|-----|----------|------|------|
| | JAN | FEB | MARCH | APRIL | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | 2018 YTD | 2018 | 2017 |
| Hypertension program | | | | | | | | | | | | | | | |
| Lead | | | 1 | | | | | 1 | 2 | | 1 | 1 | 15 | 15 | |
| Car Seats | 1 | 1 | 5 | 4 | 3 | 12 | 11 | 5 | 13 | 13 | 0 | 2 | 70 | 6 | |
| Cribs for Kids | 1 | 1 | 1 | | | | | | | | | | 3 | 3 | |
| CMH Program by month | | | | | | | | | | | | | | | |
| Diagnostic | 16 | 13 | 17 | 16 | 17 | 23 | 30 | 27 | 25 | 29 | 28 | 28 | 269 | 269 | |
| Treatment | 143 | 138 | 138 | 140 | 136 | 136 | 140 | 138 | 134 | 130 | 141 | 141 | 1655 | 1655 | |
| Total Clients | 220 | 225 | 224 | 219 | 202 | 208 | 209 | 188 | 195 | 186 | 199 | 199 | 2474 | 2474 | |
| New Medical Applications | 0 | 1 | 1 | 0 | 0 | 0 | 2 | 2 | 5 | 5 | 4 | 4 | 24 | 24 | |
| Home Visits | 11 | 11 | 8 | 11 | 7 | 1 | 1 | 12 | 11 | 14 | 12 | 12 | 111 | 111 | |
| Newborn Referrals | 1 | 3 | 7 | 2 | 3 | 3 | 4 | 2 | 4 | 3 | 1 | 1 | 34 | 34 | |
| Resources | 4 | 4 | 2 | 0 | 2 | 2 | 1 | 3 | 7 | 10 | 14 | 14 | 63 | 63 | |
| Baby Box | 1 | 3 | 3 | 2 | 16 | 2 | 0 | 1 | 1 | 0 | 1 | 1 | 31 | 31 | |
| | | | | | | | | | | | | | | | |
| Amish Health and Safety | | | | | | | | 600 | | | | | 600 | 600 | |
| Family Fun Day | | | | | | | | 1000 | | | | | 1000 | 1000 | |
| Baby Shower | | | | | | | | 50 | | | | | 50 | 50 | |
| | | | | | | | | | | | | | | | |
| Project Dawn | 2 | 1 | 6 | 4 | 20 | 8 | 0 | 0 | 1 | 0 | 0 | 14 | 56 | 56 | |
| | | | | | | | | | | | | | 0 | 0 | |
| Vision Screening Dale Roy | | | | | | | | | 8 | | | | 8 | 8 | |
| | | | | | | | | | | | | | 0 | 0 | |
| | | | | | | | | | | | | | 0 | 0 | |
| | | | | | | | | | | | | | 0 | 0 | |
| | | | | | | | | | | | | | 0 | 0 | |
| | | | | | | | | | | | | | 0 | 0 | |
| | | | | | | | | | | | | | 0 | 0 | |
| | | | | | | | | | | | | | 0 | 0 | |
| | | | | | | | | | | | | | 0 | 0 | |
| | | | | | | | | | | | | | 0 | 0 | |
| | | | | | | | | | | | | | 0 | 0 | |
| | | | | | | | | | | | | | 0 | 0 | |
| | | | | | | | | | | | | | 0 | 0 | |
| Ashland County Totals | 400 | 401 | 413 | 398 | 406 | 395 | 398 | 2029 | 406 | 390 | 401 | 417 | 6469 | | |
| | 972 | 917 | 1215 | 1379 | 1249 | 395 | 398 | 2029 | 406 | 390 | 401 | 417 | 10183 | | |

Ashland County

| ENVIRONMENTAL HEALTH ACTIVITIES | JAN | FEB | MARCH | APRIL | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | 2019 YTD | 2018 |
|----------------------------------|-----|-----|-------|-------|-----|------|------|-----|------|-----|-----|-----|----------|------|
| Food Protection | | | | | | | | | | | | | | |
| FSO's Licensed | 1 | 105 | 61 | 5 | 4 | | | | | | | | 176 | 180 |
| FSO's Inspected (Risk Level 1-4) | 21 | 33 | 6 | 7 | 23 | | | | | | | | 90 | 346 |
| FSO Reinspection | 5 | 4 | 2 | 0 | 1 | | | | | | | | 12 | 43 |
| CCP Inspection | 9 | 24 | 4 | 1 | 11 | | | | | | | | 49 | 165 |
| FSO Consultation | 95 | 40 | 21 | 98 | 89 | | | | | | | | 343 | 905 |
| RFE's Licensed | 0 | 54 | 32 | 2 | 1 | | | | | | | | 89 | 88 |
| RFE Inspection(Risk Level 1-4) | 9 | 12 | 1 | 3 | 11 | | | | | | | | 36 | 127 |
| RFE Reinspection | 2 | 0 | 0 | 2 | 0 | | | | | | | | 4 | 13 |
| Process Review Inspection | 1 | 4 | 0 | 1 | 0 | | | | | | | | 6 | 11 |
| RFE Consultation | 27 | 8 | 12 | 63 | 44 | | | | | | | | 154 | 372 |
| Mobile FSO/RFE Licensed | 0 | 11 | 35 | 8 | 5 | | | | | | | | 59 | 73 |
| Mobile Inspection | 0 | 0 | 11 | 15 | 14 | | | | | | | | 40 | 136 |
| Out of County Mobile Inspect. | 0 | 0 | 1 | 0 | 0 | | | | | | | | 1 | 62 |
| Mobile Consultation | 2 | 3 | 6 | 43 | 45 | | | | | | | | 99 | 233 |
| Temporary FSO/RFE Licensed | 0 | 1 | 2 | 1 | 5 | | | | | | | | 9 | 32 |
| Temporary FSO/RFE Inspection | 0 | 1 | 2 | 2 | 3 | | | | | | | | 8 | 30 |
| Temporary Consultation | 3 | 0 | 2 | 4 | 8 | | | | | | | | 17 | 96 |
| Vending Location Licensed | 0 | 31 | 0 | 0 | 0 | | | | | | | | 31 | 33 |
| Vending Location Inspection | 8 | 4 | 1 | 0 | 0 | | | | | | | | 13 | 21 |
| Vending Consultation | 9 | 1 | 0 | 0 | 0 | | | | | | | | 10 | 18 |
| Foodborne Investigation | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 | 0 |
| Foodborne Consultation | 1 | 0 | 0 | 0 | 0 | | | | | | | | 1 | 11 |
| Food Complaint Investigation | 1 | 3 | 3 | 0 | 1 | | | | | | | | 8 | 14 |
| Food Complaint Consultation | 1 | 0 | 2 | 4 | 4 | | | | | | | | 11 | 9 |
| FSO/RFE Plan Review | 9 | 0 | 1 | 2 | 6 | | | | | | | | 18 | 43 |
| Institutional Facilities | | | | | | | | | | | | | | |
| Jail Inspection | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 | 0 |
| Jail Consultation | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 | 1 |
| School Inspection | 0 | 0 | 0 | 0 | 19 | | | | | | | | 19 | 4 |
| School Consultation | 2 | 0 | 0 | 1 | 18 | | | | | | | | 21 | 9 |
| Public Health Nuisances | | | | | | | | | | | | | | |
| Air/Water Complaint Invest | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 | 0 |
| Air/Water Complaint Consult | 0 | 0 | 0 | 1 | 1 | | | | | | | | 2 | 13 |
| Housing Complaint Invest | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 | 2 |
| Housing Complaint Consult | 0 | 4 | 1 | 1 | 1 | | | | | | | | 7 | 16 |
| Indoor Air Invest | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 | 0 |
| Indoor Air Consult | 14 | 6 | 2 | 1 | 0 | | | | | | | | 23 | 23 |
| Insect/Rodent Complaint Invest | 2 | 0 | 0 | 1 | 0 | | | | | | | | 3 | 3 |
| Insect/Rodent Complaint Consult | 2 | 0 | 1 | 3 | 2 | | | | | | | | 8 | 46 |
| Other Complaint Invest | 0 | 0 | 0 | 4 | 0 | | | | | | | | 4 | 41 |
| Other Complaint Consult | 0 | 5 | 1 | 4 | 1 | | | | | | | | 11 | 16 |
| Solid Waste Complaint Invest | 0 | 0 | 0 | 2 | 3 | | | | | | | | 5 | 28 |
| Solid Waste Complaint Consult | 0 | 1 | 0 | 7 | 4 | | | | | | | | 12 | 38 |
| Rabies Control | | | | | | | | | | | | | | |
| Animal Bite Investigations | 2 | 0 | 0 | 1 | 2 | | | | | | | | 5 | 35 |
| Animal Bite Consults | 6 | 2 | 0 | 10 | 9 | | | | | | | | 27 | 144 |
| Specimens Sent for Testing | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 | 4 |

| | | | | | | | | | | | | | | |
|-------------------------------------|-----|-----|-----|-----|-----|---|---|---|---|----|--|--|--|------|
| Recreation Program | | | | | | | | | | | | | | |
| Campgrounds Licensed | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 12 | | | | 12 |
| Campgrounds Consults | 0 | 1 | 2 | 1 | 5 | | | | | | | | | 9 |
| Campgrounds Inspected | 0 | 0 | 0 | 0 | 2 | | | | | | | | | 2 |
| Swimming Pools Licensed | 0 | 0 | 0 | 0 | 33 | | | | | | | | | 33 |
| Swimming Pools Consults | 1 | 0 | 1 | 1 | 0 | | | | | | | | | 3 |
| Swimming Pools Inspected | 0 | 0 | 0 | 0 | 15 | | | | | | | | | 15 |
| Residential Sewage and Water | | | | | | | | | | | | | | |
| Sewage Consultations | 102 | 111 | 91 | 136 | 132 | | | | | | | | | 572 |
| Sewage Site Reviews | 3 | 8 | 9 | 9 | 5 | | | | | | | | | 34 |
| Sewage Inspections (systems) | 5 | 4 | 3 | 9 | 5 | | | | | | | | | 26 |
| Sewage Inspections (other) | 2 | 2 | 2 | 2 | 8 | | | | | | | | | 16 |
| Sewage Finals | 2 | 1 | 0 | 1 | 4 | | | | | | | | | 8 |
| Subdivision Reviews | 6 | 3 | 0 | 6 | 2 | | | | | | | | | 17 |
| Sewage Permits Issued | 2 | 0 | 1 | 2 | 7 | | | | | | | | | 12 |
| Water Consultations | 37 | 46 | 33 | 54 | 23 | | | | | | | | | 193 |
| Water Site Reviews | 2 | 4 | 4 | 6 | 3 | | | | | | | | | 19 |
| Water Inspections (systems) | 3 | 2 | 0 | 0 | 0 | | | | | | | | | 5 |
| Water Inspections (other) | 1 | 0 | 1 | 0 | 3 | | | | | | | | | 5 |
| Water Finals | 2 | 4 | 3 | 9 | 2 | | | | | | | | | 20 |
| Water Samples Collected | 12 | 9 | 13 | 21 | 7 | | | | | | | | | 62 |
| Water Permits Issued | 2 | 3 | 4 | 7 | 3 | | | | | | | | | 19 |
| Solid Waste | | | | | | | | | | | | | | |
| Solid Waste Facility Inspections | 0 | 0 | 0 | 0 | 0 | | | | | | | | | 0 |
| Solid Waste Facility Consults | 2 | 1 | 2 | 3 | 2 | | | | | | | | | 10 |
| EPA Coop/ Consults | 0 | 0 | 0 | 0 | 0 | | | | | | | | | 0 |
| Tattoo/ Body Art | | | | | | | | | | | | | | |
| Tattoo/ Body Art Consults | 0 | 4 | 6 | 4 | 0 | | | | | | | | | 14 |
| Tattoo/ Body Art Inspections | 0 | 0 | 2 | 2 | 0 | | | | | | | | | 4 |
| Tattoo/ Body Art Licenses Issued | 4 | 0 | 2 | 0 | 0 | | | | | | | | | 6 |
| Miscellaneous Activities | | | | | | | | | | | | | | |
| Administration | 29 | 37 | 39 | 48 | 30 | | | | | | | | | 183 |
| Meetings/ Continuing Educ. | 9 | 6 | 9 | 14 | 7 | | | | | | | | | 45 |
| ODH/ ODH Coop/MHP | 0 | 0 | 0 | 0 | 0 | | | | | | | | | 0 |
| Other Consults | 5 | 4 | 1 | 6 | 4 | | | | | | | | | 20 |
| Ashland County Totals | 463 | 607 | 438 | 638 | 649 | | | | | | | | | 2795 |
| | | | | | | | | | | | | | | 6806 |

Pat Davidson
6-7-19

Mileage Report

| Environmental Health Mileage: 2019 | | | | | |
|------------------------------------|--------------|--------------|--------------|--------------|--------------|
| Sanitarian | P. Donaldson | T. Cassell | A.J. Sturgis | J. Frazier | Totals |
| January | 222 | 375 | 317 | 232 | 1,146 |
| February | 133 | 278 | 440 | 318 | 1,169 |
| March | 341 | 93 | 526 | 440 | 1,400 |
| April | 296 | 478 | 802 | 86 | 1,662 |
| May | 415 | 651 | 620 | 0 | 1,686 |
| June | | | | | 0 |
| July | | | | | 0 |
| August | | | | | 0 |
| September | | | | | 0 |
| October | | | | | 0 |
| November | | | | | 0 |
| December | | | | | 0 |
| 2019 Totals | 1,407 | 1,875 | 2,705 | 1,076 | 7,063 |

ASHLAND COUNTY GENERAL HEALTH DISTRICT BOARD OF HEALTH
ASHLAND, OHIO

RESOLUTION 2019-6-1
June 11, 2019

Title: A Resolution of the Ashland County General Health District Board to Request Approval and Certification of the Necessity of a Special Levy by the Ashland County Board of County Commissioners

The ASHLAND COUNTY GENERAL HEALTH DISTRICT BOARD of ASHLAND COUNTY, OHIO, met in regular session on the 12th day of June, 2018, at the Ashland County Service Center, 1763 State Route 60, Ashland, Ohio 44805, with the following members present:

| | |
|---------------------|--------------------------|
| <u>Jeff Hardman</u> | <u>Ron Puglisi</u> |
| <u>Stan Kopp</u> | <u>Dr. David Tomchak</u> |

Dr. David Tomchak moved the adoption of the following Resolution:

WHEREAS, R.C. 3709.29 authorizes the board of health of a general health district to certify to the board of county commissioners that the amount of taxes to be raised within the ten-mill limitation will be insufficient to meet the needs of the health district programs, and

WHEREAS, upon receiving such certification, the board of county commissioners must declare by resolution that such insufficiency exists and thereafter proceed to submit the question of such levy to the electors of the county; and

WHEREAS, the board of health of the Ashland County General Health District hereby finds that the amount of taxes to be raised within the ten-mill limitation will be insufficient to meet the needs of the health district programs; now therefore be it

RESOLVED, that the board hereby requests that the Ashland County Commissioners levy a tax which shall be a replacement of an existing levy of 0.3 mills and an increase of 0.15 mills, for a total of 0.45 mills, or 4.5 cents for each one hundred dollars of valuation, for a total of five years, for the purpose of current expenses of maintenance and operation, to be submitted to the electors of the general health district on November 6, 2018; and be it further

RESOLVED, that the Secretary of this Board is hereby directed to certify this resolution to the Board of County Commissioners, for said board to take such action as is necessary to submit the question of the levy to the electors of the county.

Stan Kopp seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

| | |
|---------------------------|--------------------------------|
| <u>Jeff Hardman - Yes</u> | <u>Ron Puglisi - Yes</u> |
| <u>Stan Kopp - Yes</u> | <u>Dr. David Tomchak - Yes</u> |

ADOPTED the 11th day of June, 2019.

Sarah Goodwill Humphrey
BOARD SECRETARY

It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with law.

THE STATE OF OHIO, ASHLAND COUNTY

I, Sarah Goodwill Humphrey, Secretary of ASHLAND COUNTY GENERAL HEALTH DISTRICT BOARD OF HEALTH do hereby certify that the foregoing is taken and copied from the Record of Proceedings of said ASHLAND COUNTY GENERAL HEALTH DISTRICT BOARD OF HEALTH and that the same has been compared by me with the Resolution of said Record, and that is a true and correct copy thereof.

WITNESS my signature this 11th day of June, 2019.

Sarah Goodwill Humphrey
BOARD SECRETARY