



ASHLAND COUNTY HEALTH DEPARTMENT

Meeting Agenda

Tuesday, June 09, 2020 @ 7:00pm

1763 State Route 60, Ashland, Ohio 44805

Call To Order: Dr. Rebecca Cawrse - Ashland County Board of Health

- 1. Approval of May Minutes**
- 2. Approval of May Expenses**
- 3. Division Reports**
 - a) Health Commissioner
 - b) Vital Records
 - c) Environmental Health
 - d) Nursing
 - e) PHEP
- 4. Old Business**
 - a. **Approval-** July 29, 2020 to be the meeting of District Advisory Council - *Health Commissioner*
- 5. New Business**
 - a. **2021 Budget Review** - *Health Commissioner*
 - b. **Approval** - To close the Ashland County Health Department July 2nd and 3rd, 2020 in observance of the July 4th holiday. - *Health Commissioner*
 - c. **COVID-19 Staff Appreciation** - Invitation to the Board of Health - *Health Commissioner*
 - d. **Request** - Ashland County Board of Health establish required minimum vertical separation distance of greater than zero inches and less than six inches, and the required minimum in SITU soil thickness within the vertical separation distance of greater than zero inches and less than six inches, where the seasonal water table is present. OAC: 3701-29-15 Sewage Treatment Rules: *Pat Donaldson*
- 7. Personal Privileges**
- 8. Executive Session, as necessary:** Pursuant to Section 121.22 of ORC-
Regarding the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official.
- 9. Adjourn - Next Meeting: Tuesday, July 14 @ 7:00pm**



ASHLAND COUNTY HEALTH DEPARTMENT

Ashland County Board of Health

Zoom Meeting Minutes

1763 State Route 60 Ashland, Ohio 44805

May 12, 2020

Present: *Board of Health Members:* Stanley Kopp, Dr. David Tomchak, Ron Puglisi, Jeff Hardman, Dr. Rebecca Cawrse, *Non-Members:* Heather Reffett, Health Commissioner, Shirley Bixby, Director of Nursing, Pat Donaldson, Director of Environmental Health and Jenny Helbert, Administrative Assistant.

Call to Order: The Ashland County Health Department Meeting was called to order at 7:00 pm via zoom meeting with all those present.

Approval of Minutes from Last Meeting: 1st – Ron Puglisi, 2nd by Jeff Hardman, motion approved

Environmental Health Division Report: Fielding lots of complaints on COVID-19 issues, social distancing, lots of meetings with businesses, groups, etc. We are doing the same number of activities, just not the normal activities.

Nursing Division Report: We have 17 Total Covid Positive Cases. The nurses are doing infection control in the nursing homes. Overall, we've tracked 800-900 people in our contact tracing. Vaccine clinics are slow.

Health Commissioner Report: Workload on staff – 100% doing COVID response, completed a lot of public health messaging, consultations and on-site visits. ODH has fallen behind on logging numbers on their website.

COVID-19 ODH Funding: \$5000 in March, \$46000 in April, \$21000 in May, \$56697.00 - written documentation for contact tracing (May and June).

Warehouse Gym Update: Closing at 7pm on Friday, May 16, 2020 - did not have to file criminal charges with the court system.

Mohican Young Star Academy: 1 positive case, 7 tested, 4 negatives - could be possible false negatives since patient was sleeping in same space with 3 other roommates and sharing the same space for 2 weeks. The Academy received guidance from Health Department on this matter.

Graduations: Letter going out to schools, could plan for a June graduation.

Old Business: none

New Business:

Sullivan Masonic Lodge request health department approval of an upcoming flower sale. Pat Donaldson replied that the health department was awaiting a letter from Mr. Jim Jeffrey so that the details can be reviewed for approval.

New Business: *(continued)*

The Health Commissioner would like to request approval to have Friday, May 22, 2020 off in addition to Monday, May 25, 2020 for the employees to enjoy a long Memorial Day Holiday.
Motion was approved by all.

Executive Session and Adjournment: Executive Session began and Meeting adjourned at 7:45 pm

Rebecca Cawrse, DVM – President
Ashland County Board

Heather Reffett, MPA, CPM
Health Commissioner

Apr-20

FUND 9

April

Account	Date	Vendor	Purpose	Amount	MTD	YTD
1030 BWC	4/23/2020	Ashland Co Treasurer	Employee Life Benefits for May	18.90		
1060 Health/Life	4/23/2020	Ashland Co Treasurer	Employee Health Benefits for April	7,905.06		
2010 Contract Svc.	4/7/2020	Coblentz Technology	IT Services for March	40.00		
	4/7/2020	Coblentz Technology	IT Services for March	200.00		
	4/7/2020	Keybridge Computer Services	IT Services for March	270.00		
	4/7/2020	Wells Fargo Financial Services	Copier Lease for March	436.70		
	4/7/2020	Coblentz Technology	IT Services for March	160.00		
	4/23/2020	Shred It	Shred IT services for March	70.35		
	4/23/2020	Quadax	Billing Services for March	55.00		
	4/23/2020	Stericycle	Biohazard Removal for 05/20-07/20	100.35		
4010 Medical Supplies	4/23/2020	Purchase Power	Postage refill	604.50		
4020 Postage	4/7/2020	Staples	Office Supplies	148.74		
4040 Office Supplies	4/23/2020	Staples	Office Supplies	91.26		
8050 State Remit.	4/7/2020	Treasurer, State of Ohio	ODH, 1st quarter Sewage Treatment Systems Permit Fees	183.00		
	4/7/2020	Treasurer, State of Ohio	ODH, 1st quarter Private Water Systems Permit Fees	920.00		
	4/7/2020	Ohio Division of Real Estate	Burial Permit Fees for March	45.00		
	4/23/2020	Treasurer, State of Ohio	ODH 1st quarter Vital Statistics fees	13,012.64		
9020 Travel	4/23/2020	Treasurer, State of Ohio	ODH Missed sewage permit from 4th quarter 2019	74.00		
	4/7/2020	Ghassan Tafta	Travel/mileage for March	103.00		
	4/7/2020	Pat Donaldson	Travel/mileage for March	113.00		
	4/7/2020	Karleigh Spence	Travel/mileage for March	30.00		
9030 Advertisement	4/7/2020	Capital One	Google Suite	127.82		
9040 Other	4/7/2020	Alloway	Water Samples for February	225.00		
	4/7/2020	UPS Store	Vaccine Return	10.45		
	4/7/2020	Jenny Helbert	Thermometer reimbursement/BCI for Notary	127.00		
	4/23/2020	First Net	Wireless Phone Service New Covid	177.00		
	4/23/2020	Walmart	USB thumb drives, Covid	70.75		
	4/23/2020	Alloway	Water Samples for March	50.00		
9070 Audit						
9200 Accreditation						
9220 EPA STS Grant						
FOOD						

1030	BWC	4/23/2020	Ashland Co Treasurer	April	
1060	Health/Life	4/23/2020	Ashland Co Treasurer	Employee Life Benefits for May	\$ 2.10
4010	Supplies			Employee Health Benefits for April	\$ 1,676.00
4020	Postage				
8050	State Remit				
9020	Travel	4/23/2020	Treasurer, State of Ohio	ODH FSO license fees for Jan - Mar	\$ 5,096.00
9040	Other	4/23/2020	Treasurer, State of Ohio	ODA RFE license fees for Jan - Mar	\$ 2,492.00
		4/7/2020	Karleigh Spence	Travel/Mileage for March	\$ 92.50
		4/7/2020	Jennifer Frazier	Travel/Mileage for March	\$ 87.25
9070	Audit				
	PHEP				
1030	BWC	4/23/2020	Ashland Co Treasurer	Employee Life Benefits for May	\$ 2.10
1060	Health/Life				
2010	Contract Svc.				
4010	Supplies				
9020	Travel				
9040	Other	4/7/2020	Verizon Wireless	Wireless Service for Feb 22 - Mar 21	\$ 101.34
					\$ 34,918.81

TOTAL COUNTY BILLS:

~~Sarah Goodwill Humphrey~~ MPH, CPH, CH
Health Commissioner

Heather A. Rettelt

Revised 04/23/2020

May-20

BILLS

FUND 9

Account

Purpose

Vendor

Date _____

Employee Health Benefits for May
Employee Life Benefits for June
Billing Services for April
Postage meter lease

Ashland Co Treasurer
Ashland Co Treasurer
Quadax
Pitney bowes

5/13/2020
5/13/2020
5/13/2020
5/13/2020

Medical Supplies
Postage
Office Supplies
State Remit.
Travel

Travel/Mileage for March & April
Travel/Mileage for April
Travel/Mileage for April

Jenny Helbert
Pat Donaldson
Ghassan Tafla

5/13/2020
5/13/2020
5/13/2020

Covid Supplies
CORSA for 2020/2021
Google/Covid Supplies

**Jenny Helbert
Ashland Co Commissioners
Capital One**

5/13/2020
5/13/2020
5/13/2020

**Audit
Accreditation
EPA STS Grant**

9070
9200
9220

FOOD

Employee Health Benefits for May
Employee Life Benefits for June

Ashland Co Treasurer
Ashland Co Treasurer

5/13/2020
5/13/2020

Supplies
Postage
State Remit
Travel

4010
4020
4050

Travel/Mileage for April
Travel/Mileage for April

**Jennifer Frazier
Karleigh Spence**

5/13/2020
5/13/2020

9040
9070

Other Audit

PHEP

Employee Life Benefits for June

Ashland Co Treasurer

5/13/2020

BWC
Health/Life

1030
1060

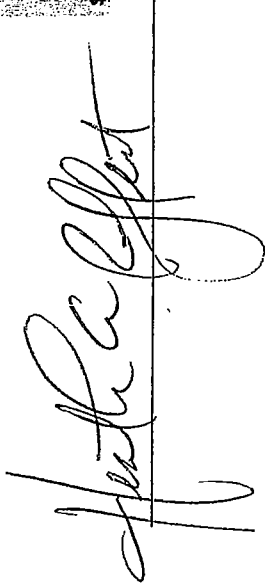
Amount	MTD	YTD
\$ 11,578.87		
\$ 21.00		
\$ 58.80		
\$ 249.00		
\$ 123.00		
\$ 123.50		
\$ 11.50		
\$ 37.71		
\$ 3,908.00		
\$ 583.21		
\$ 1,676.00		
\$ 2.10		
\$ 57.50		
\$ 11.00		
\$ 2.10		

2010 Contract Svc.
4010 Supplies
9020 Travel
9040 Other

May

TOTAL COUNTY BILLS:
Heather Reffett, MPA, CPM
Health Commissioner

Revised 05/13/2020



\$ 18,444.29



ASHLAND COUNTY HEALTH DEPARTMENT

Health Commissioner's Report

Month: May 2020

General Operations:

- Signed contract with Medical Mutual to maintain ACHD's provider status within their Medicaid managed care plan.
- Closed the health department on both Friday, May 22nd and Monday, May 25th in observance of Memorial Day.
- Resolved concern of the Ashland Soil and Water Conservation District with regards to reviews of subdivision properties. ASWCD had requested a formal opinion from the County Prosecutor on the time requirements allotted to ACHD for review.

Finances:

1. Reviewed 2020 budget trends. Projected revenue and expenses for remainder of the year. Identified surplus of funds in the amount of \$63,307.
2. Met with County Auditor's office regarding budget and the development of the draft 2021 budget.
3. Requested and received \$1,100 in grant funding from the County via the Family and Children First
4. Supported grant application for the second component of the COVID-19 grant from the State, \$21,000.

Personal:

- Submitted signed approval for 5 (five) specific team members to receive a one-time payment of \$750.
- Reviewed and approved the release of the COVID-19 Response Specialist position.

Accreditation:

A review of the 2020 budget status, identified that \$55,600 had been allocated to Accreditation expenses. These funds are targeted to be spent by December 31, 2020. Received invoice from Alpha, accreditation consulting group in the amount of \$1,392.04.

Health Commissioner's Report

Month: May 2020

Special Projects: COVID-19

Local Policy Decisions made by Commissioner:

1. Requested written assistance from the County Prosecutor on whether or not LHD is required to enforce ODH's Orders. Advised that Orders were not 'rules' and therefore there is no legal requirement to enforce the Orders. It was decided, outside of those establishments where we have legal purview, i.e. restaurants, markets, that ACHD will not permit or prohibit an activity from occurring but act as a consultant and advise businesses and organizations on how to reduce risk.
2. Reviewed mass testing of LTCFs and discussed with UH Samaritan possibility of conducting testing locally without the National Guard. Decided to put on hold until we hear how this testing is occurring in other parts of the State.
3. Drafted a letter to all county high schools regarding graduation ceremonies in response to requests for guidance that discouraged large gatherings the month of May.
4. Provided a PPE distribution framework to PHEP Coordinator and EMA that broadened the health care worker and first responder categories to allow for greater distribution among Ashland County facilities.

COVID-19 Technical Assistance provided to:

- Judge Forsthoefel, web consultations
- Mohican Young Star Academy, on-site visit
- Ashland University, weekly conference calls with AU leadership
- Ashland University Student Health Center, conference calls and written guidance
- Ashland Spring Classic Softball Tournament
- Career Center, via email
- Black River High School, via email
- Rotary Club re: July 4th fireworks, via phone call with Mayor Matt Miller and Rotary representatives
- BalloonFest, via phone call with Mayor Matt Miller

COVID-19 Orders:

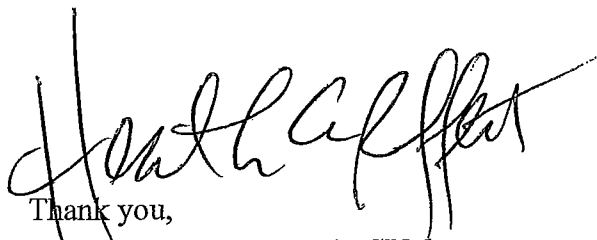
The Warehouse Gym, notification of violation of State Order issued April 30, 2020

Health Commissioner's Report

Month: May 2020

Upcoming June Highlights:

- Staff Mini-Retreat held on Thursday, June 4th.
- Submitting draft 2021 budget to the County Commissioners.
- On-boarding new team members and demobilizing COVID-19 emergency response.
- COVID-19 Ashland County Data Report.
- Launching of COVID-19 on-line dashboard.
- Re-opened all of the department, including vital records.
- Preparing for community Baby Shower, June 26th.
- Addressing projected revenue shortfalls in the BCMH program and some environmental health permits.
- Developing accreditation work plan to guide staff through July until end of year.



Thank you,
Heather A. Reffett, MPA, CPM



ASHLAND COUNTY HEALTH DEPARTMENT
 DIVISION OF VITAL STATISTICS
 1763 STATE ROUT 60, ASHLAND, OHIO 44805

VITAL STATISTICS MONTHLY REPORT
APRIL 2020

	APRIL	JAN 1 – APRIL 30,2020
TOTAL BIRTHS		
MALE	22	80
FEMALE	9	58
HOME BIRTHS	4	34
TOTAL DEATHS	30	228
MALE	18	67
FEMALE	12	64
0-18	0	0
19-44	1	5
45-64	6	11
65 & OLDER	23	117
TOTAL CERTIFIED COPIES SOLD		
BIRTH	51	588
DEATH	188	625



ASHLAND COUNTY HEALTH DEPARTMENT
 DIVISION OF VITAL STATISTICS
 1763 STATE ROUT 60, ASHLAND, OHIO 44805

VITAL STATISTICS MONTHLY REPORT
MAY 2020

	MAY	JAN 1 – MAY 31, 2020
TOTAL BIRTHS		
MALE	12	70
FEMALE	10	59
HOME BIRTHS	5	35
TOTAL DEATHS	28	256
MALE	08	75
FEMALE	20	84
0-18	0	0
19-44	0	5
45-64	5	16
65 & OLDER	23	140
TOTAL CERTIFIED COPIES SOLD		
BIRTH	62	650
DEATH	156	781

Ashland County

ENVIRONMENTAL HEALTH ACTIVITIES	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2020 YTD	2019
Food Protection														
FSO's Licensed	1	109	50	5	3									
FSO's Inspected (Risk Level 1-4)	56	42	4	0	1								168	183
FSO Reinspection	11	6	15	0	2								103	379
CCP Inspection	8	10	0	0	1								34	55
FSO Consultation	16	15	20	10	15								19	140
RFE's Licensed	0	55	28	5	1								77	860
RFE Inspection (Risk Level 1-4)	12	8	0	1	0								89	94
RFE Reinspection	0	0	1	0	0								21	142
Process Review Inspection	0	3	0	0	0								1	21
RFE Consultation	6	0	7	8	7								3	11
Mobile FSO/RFE Licensed	1	10	16	13	8								28	338
Mobile Inspection	0	1	4	5	7								48	72
Out of County Mobile Inspect.	0	0	0	0	0								17	77
Mobile Consultation	7	2	10	11	11								0	39
Temporary FSO/RFE Licensed	0	1	1	1	0								41	262
Temporary FSO/RFE Inspection	0	1	1	1	0								3	22
Temporary Consultation	0	0	0	2	1								3	22
Vending Location Licensed	0	0	0	19	0								3	59
Vending Location Inspection	9	14	0	0	0								19	32
Vending Consultation	0	3	0	0	0								23	13
Foodborne Investigation	0	1	1	0	0								3	14
Foodborne Consultation	1	3	0	0	0								2	3
Food Complaint Investigation	0	2	6	0	3								4	15
Food Complaint Consultation	0	1	3	5	3								11	24
FSO/RFE Plan Review	6	1	14	1	2								12	22
Institutional Facilities													24	67
Jail Inspection	0	0	0	0	0									
Jail Consultation	0	0	0	0	0								0	2
School Inspection	0	0	0	0	0								0	1
School Consultation	0	0	0	0	0								0	24
Public Health Nuisances													0	26
Air/Water Complaint Invest	0	0	0	0	0									
Air/Water Complaint Consult	3	0	0	1	1								0	0
Animal Complaint Invest	0	0	0	0	0								5	3
Animal Complaint Consult	0	1	0	0	0								0	1
Housing Complaint Invest	0	1	1	0	0								1	1
Housing Complaint Consult	1	5	2	3	0								2	2
Indoor Air Invest	0	1	0	0	0								11	18
Indoor Air Consult	6	2	0	0	0								1	0
Insect/Rodent Complaint Invest	0	0	0	0	0								8	25
Insect/Rodent Complaint Consult	1	3	7	0	0								0	4
Other Complaint Invest	1	0	1	11	21								11	27
Other Complaint Consult	1	1	12	30	30								34	41
Sewage Complaint Invest	0	1	1	0	1								74	15
Sewage Complaint Consult	2	1	1	3	0								2	9
Solid Waste Complaint Invest	0	0	0	1	2								7	13
Solid Waste Complaint Consult	1	1	2	1	1								3	14
													6	23

Non form letters written

Pat Donaldson
EH Director
6-3-2020

Mileage
Report

Environmental Health Mileage: 2020					
Sanitarian	P. Donaldson	K. Stichert	J. Frazier	G. Taffla	Totals
January	517	356	388		1,261
February	435	296	390		1,121
March	226	245	175	206	852
April	247	22	115	23	407
May	311	81	179	36	607
June					0
July					0
August					0
September					0
October					0
November					0
December					0
2020 Totals	1,736	1,000	1,247	265	4,248

Patt Donaldson
EH Director
6.3.2020

Ashland County

Nurses Report 2020 -	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2020 YTD	2019	2018
Men B	1	0	0	0	0								1	123	139
DTap	4	1	3	3	0	1							4	42	53
DTap-Hib-IPV	7	0	5	0	0	0							7	60	72
DTap-IPV	1	1	1	0	0	0							1	22	26
HIB	1	1	1	0	0	1							1	19	3
HPV-9	4	4	2	0	0	0							4	130	153
HEPA (Adult)	3	0	2	1	7								3	93	103
Hep A (Ped/Adol)	4	5	4	0	1	1							4	134	153
Hep B Adult	1	3	3	3	5								1	71	105
Hep B (Ped/Adol)	6	1	4	0	0	0							6	60	53
IPV	2	4	0	0	0	0							2	34	12
MCV4	1	2	0	0	0	0							1	169	189
MMR	5	2	3	0	1								5	72	44
MMRV	1	1	0	0	0	0							1	35	27
PCV-13	5	1	6	0	1								5	70	90
Rotavirus, 3-dose	4	0	1	0	0	0							4	24	20
Shingrix	7	0	10	0	1								7	84	84
TD	1	1	0	0	0	0							1	164	164
Tdap	5	2	1	3	1								5	158	158
Varicella	11	3	2	0	0	0							11	65	57
Totals	74	31	47	7	20								74	1,487	1,712
Influenza	0	0	0	0	0	0							0	565	584
TB- Mantoux	15	13	8	1	4								15	201	218
Bp	0	0	0	0	0	0							0	58	99
Lice	8	4	0	0	0	0							8	15	43
Lead	0	0	2	1	1								0	5	5
Car Seats	3	18	2	3	1								3	58	70
Cribs for kids	1	18	0	0	0								1	5	3
CMH Program															
Active-Dx	17	17	22	15	27								17	334	
Active-TX	134	134	141	109	140								134	1694	
Total Clients	177	177	174	146	190								177	2300	
New MAF	1	1	0	2	1								1	46	
Home Visits	14	6	3	0	0								14	66	
Newborn Referral	1	0	0	0	0								1	36	
Resources	1	0	3	165	4								1	125	
Baby Box	0	0	0	0	0								0	21	
Total Services- CMH	194	184	188	13									195	2174	
Pending	7	13	8	10	13								7	94	
Annual phone calls- exten	0	0	7	6	14								0	19	
Clients served in the office	0	1	0	0	0								0	10	
Ashland County Totals	722	649	652	485	434	0	0	0	0	0	0	0	722	10815	4439

Ashland County :

COMMUNICABLE DISEASE 2020	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2020 YTD	2019	2018
Campylobacter		1											1	15	17
Chlamydia	6	3	7	1	4								21	51	61
Coccidioidomycosis													0	0	1
CP-CRE		1											1	0	2
COVID -19			2	9	12										
Cryptosporidium	1												1	3	8
Cyclosporiasis													0	2	1
E Coli (all serotypes)	1												1	4	6
Ehrlichiosis													0	0	1
Giardia	2												2	6	4
GC													0	10	7
Group A Strep			1										1	2	2
Group B Strep, Newborn													0	0	0
Hib													0	0	1
Hemolytic Uremic Syndrome													0	3	1
Hep A		1											0	0	0
Hep B, acute													1	3	0
Hep B, chronic	1												0	1	0
Hep B, prenatal													1	5	3
Hep c, acute		1											0	0	0
Hep c, chronic	4												1	0	0
Influenza Hospitalization			1		1								6	16	18
LaCrosse Virus	5	5	10	1									21	13	30
Legionellosis													0	0	1
Lyme Disease													0	2	3
Malaria													0	11	4
Measles													0	0	0
Meningitis - Asptetic/Viral													0	0	0
Meningitis - bacterial (not n meningitidis)													0	2	1
Mycobacterial Disease - Not TB													0	0	0
Mumps													0	0	0
Pertussis			1										0	1	1
Q Fever													1	4	5
Rocky Mtn Spotted Fever													0	0	1
Salmonella				1	1								0	1	2
Shigellosis													2	6	14
Strep Pneumoniae			1										0	0	0
TB			1										1	3	3
Tetanus													1	0	0
Varicella													0	0	1
Viral Meningitis													0	2	3
West Nile Virus													0	0	0
Yersiniosis													0	0	0
Zika													0	1	0
Ashland County Totals	20	12	23	13	18	0	0	0	0	0	0	0	86	167	201

Ashland City

COMMUNICABLE DISEASE 2020	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2020 YTD	2019	2018
Campylobacter	1			1									2	5	8
Chlamydia	4	2	1	6	4								17	57	60
Coccidioidomycosis													0	0	3
CP-CRE													0	0	0
COVID-19			1	8	3								1	13	12
Cryptosporidium		1											1	4	3
Creutzfeldt-Jakob Disease													0	0	2
E Coli (all serotypes)													0	1	3
Ehrlichiosis													0	0	0
GC		1											1	13	12
Giardia													0	1	3
Group A Strep	1			1	1								3	1	1
Group B Strep, Newborn													0	0	0
Hemolytic Uremic Syndrome													0	0	0
Hep A				1									1	3	10
Hep B, acute													1	3	0
Hep B, chronic	1												0	2	2
Hep C, acute													1	3	10
Hep C, chronic		2	1										0	0	0
Influenza Hospitalization	6	9	2										17	14	24
Influenza - ODH Lab Result													0	0	0
LaCrosse Virus													0	3	0
Legionellosis													0	1	1
Lyme Disease													0	2	1
Malaria													0	0	0
Measles													0	0	0
Meningitis - aseptic/viral													0	3	2
Mycobacterial Disease - Not TB													0	0	0
Mumps													0	0	0
Pertussis	2												0	1	1
Salmonella					1								2	10	2
Strep Pneumoniae		1											1	0	5
TB													1	3	3
Varicella													0	0	0
West Nile Virus													0	0	1
Vibriosis													0	0	0
Yersiniosis													0	0	1
Ashland City Totals	15	16	5	17	9	0	0	0	0	0	0	0	50	133	161
County-City Totals	35	28	28	30	27	0	0	0	0	0	0	0	136	300	362

** Results as of 06/03/2020 using ODRS "Created Date" and includes all Confirmed, Suspect, and Probable cases. Information is accurate on day of report and subject to change as cases are added/updated.

June 2020 Board Meeting
PHEP/MRC Coordinator Report for the month of May

Jill continues to work on primarily COVID-19 related activities as ACHD continues to respond to the event, attending daily meetings as necessary.

Notable tasks completed:

- Second COVID-19 grant workplan and budget completed.
- Continued messaging and press conferences to announce positive cases and safety precautions:
 - o 5/1/20- Press release on 9th case
 - o 5/4/20 – Press release on 10th case
 - o 5/6/20 – Ad placed in The Budget for Amish/Mennonite population
 - o 5/11/20 – Press release of cases 15, 16 (5/9/20) and 17 (5/11/20)
 - o 5/14/20 – Article in TG about ACHD working with local businesses to maintain a safe environment for staff and customers
 - o 5/20/20 – Press release of cases 18 and 19
 - o 5/20/20 – Picture of Jill in TG and Ashland Source featuring the veteran (Keith Guynes) who donated his COVID stimulus check to purchase equipment for the Nankin Fire Department.
 - o 5/20/20 – Article in TG of the number of complaints received over the weekend when retail stores reopened.
 - o 5/27/20 – Interviewed by Waylon O'Donnell at AshlandSource (story angle was how the Pandemic Influenza Tabletop Exercise we hosted in January has helped keep Ashland County's numbers low)
 - o 5/28/20 – Press release of cases 20, 21 and 22
 - o 5/30/20 – Story in TG about how healthcare will be post pandemic (Heather and Jill interviewed for the story)
- Continued work with community members to provide guidance and direction:
 - o 5/1/20 - Letter sent to churches with reopening guidance
 - o 5/7/20 – Sent PPE Supplier list to nursing homes and assisted living facilities, UH Samaritan and Ashland County EMA and ACHD staff
 - o 5/8/20 – Wrote guidance letter that was emailed from the Ashland Area Chamber of Commerce on this day
 - o 5/8/20 – Provided guidance on PPE conservation techniques and PPE suppliers to St. Martin Assisted Living.
 - o 5/12/20 – Sent PPE Supplier list to Mark Rafeld and Wendy Holmes to send to first responders and law enforcement. Wendy sent a reply email that she forwarded the email to ALL EMS/Fire and law enforcement.
 - o 5/12/20 – Sent PPE Supplier list to hospices, home care agencies, kidney center, Ashland Christian Health Center and Dr. Hanna.
 - o 5/13/20 – Provided guidance to Sandy Enderby on reopening the Ashland County Council on Aging when they are able to open.
 - o 5/13/20 – Wrote a letter to a Mennonite School that was continuing to hold in person classes. Shirley delivered the letter.
 - o 5/14/20 – Provided guidance to John Willis about his church's reopening.

- 5/15/20 – Provided guidance to Molly Riley about the Ashland County Y's reopening when they are able to reopen.
- 5/15/20 – Provided guidance to Peter at Ashland County Job and Family Services on how to reopen Ohio Means Jobs section of their facility and the paternity testing services. (Phase I)
- 5/18/20 – Provided guidance to Bernice Milburn about reopening her hair station at Crystal Care.
- 5/21/20 – Provided guidance on reopening to David McNeely, pastor at New Life Community Church
- 5/26/20 – Provided guidance to the Good Shepherd Nursing Home on how to serve as a Closed POD site.
- 5/27/20 – Provided final guidance, with Heather's approval, to Ruth Driving School on reopening in person class sessions and in person drive times.
- 5/28/20 – Provided guidance to Peter at Ashland County Job and Family Services regarding the safety precautions to take for in agency parent-child supervised visits.
- 5/28/20 – Provided guidance to Molly Riley for the Ashland High School swim team practices at the Ashland YMCA.
- Continued management of the delivery, inventory and distribution of PPEs given to Ashland, Ohio by the SNS or the Ohio EMA. Steve Englet at the Ashland County Fairgrounds has been a wonderful community partner in helping with the PPE drops.

Currently focusing on the following deliverables:

Due to the COVID-19 pandemic, all of the remaining deliverables (8) are due on June 30, 2020.

- 1.1 Emergency Response Plan Rubric
- 5.4 Q4 Outbreak Report Status Worksheet
- 10.1 AAR/IP
- 11.4 Q4 Communications Worksheet
- 12.1 POD Training (completed 6/2/20)
- 15.1 IMATS Inventory Drill
- 16.2 24/7 Drill

In addition to these deliverables, two drills (which are not reimbursed but are required for PHEP grant) are due by June 30, 2020. These include the Information Sharing Drill and the Volunteer Deployment Drill.

Approved Deliverables submitted for reimbursement in June 2020 include:

- 2.1 – Draft Pandemic Influenza Response Annex, \$8,736.67



ASHLAND COUNTY HEALTH DEPARTMENT

Ohio Administrative Code 3701- 29 Sewage Treatment System Rules

OAC 3701-29-15 General Soil absorption standards:

The general absorption standards set a minimum vertical separation distance, unsaturated in situ soil, permissible effluent quality, and distribution methods.

The required soil evaluation and report describes the location of a limitation in the soil to which the vertical separation distance must be met.

The limiting conditions have a specific vertical separation based on the limitation, i.e. perched seasonal water, restrictive layer, fractured bedrock, groundwater as set by regulation.

The most frequent limitations encountered in Ashland County are perched seasonal water and restrictive layers. The minimum vertical separation is twelve (12") inches to perched seasonal water and eighteen (18") inches to a restrictive layer. The minimum unsaturated in situ soil is eight (8") inches.

A recent soil report received by the H.D. had a perched seasonal water at three (3") inches. This limitation would not meet the vertical separation or in situ soil minimums, even with accepted alternative system designs. I consulted with Ohio Dept of Health and was referred to 3701- 29-15(H) which states" *A board of health may establish the required minimum vertical separation distance of greater than zero inches and less than six inches, and the required minimum in situ soil thickness within the vertical separation distance of greater than zero inches and less than six inches where the seasonal water table is present and the sewage effluent is pretreated to less than one thousand fecal coliform CFU per one hundred milliliters. The infiltrative surface shall not be placed below the depth of the seasonal water table.*"

We have not encountered this restrictive limitation before but the adoption of this vertical separation standard by the Board of Health allows the Health Dept. to customize solutions to more restrictive soil conditions that are less prevalent and allows some flexibility that is otherwise not possible.

I respectfully request that the Board of Health adopt the standard described in 3701-29-15(H) as stated above.