



**Ashland County Board of Health
Meeting Agenda
Tuesday, July 9, 2019 @ 7:00 pm
1763 State Route 60, Ashland, Ohio 44805**

Call To Order: Jeff Hardman – Ashland County Board of Health

1. Approval of June Minutes

2. Approval of June Expenses

- A. General/ Food Protection/PHEP

3. Division Reports

- A. Health Commissioner
 - Levy Update
- B. Environmental Health
 - Sewage Nuisance Update
- C. Nursing

4. Old Business

5. New Business

- A. Resignation of AJ Sturgis – Last day of ACHD employment – June 28, 2019
- B. Motion to Approve Out of State Travel for Sarah Humphrey & Jill Hartson from August 12-14, 2019 for ePHAB training. Approximate cost \$1250.00
- C. Motion to reschedule the August 13, 2019 regular Board of Health Meeting

6. Personal Privileges

7. Executive Session, if needed by the BOH: Pursuant to Section 121.22 of ORC - Regarding the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official

8. Adjourn --- Next Meeting: August __, 2019 @ 7:00 pm



Ashland County Board of Health Meeting Minutes
1763 State Route 60, Ashland, Ohio 44805
June 11, 2019 – 7:00pm

Board of Health Members Present:

Jeff Hardman
Stan Kopp

Ron Puglisi

Dr. David Tomchak

Staff Members Present:

Sarah Goodwill Humphrey
Shirley Bixby
Pat Donaldson
Lauren Jeffery

Health Commissioner
Nursing Director
EH Director
Vital Statistics

Guests Present:

None

Call to Order: The Ashland County Health Department Meeting was called to order by Board President, Jeff Hardman 7:07 pm at 1763 State Route 60, Ashland, Ohio 44805.

Approval of Minutes: A motion was made to approve the May 2019 Board of Health Meeting minutes by Stan Kopp and seconded by Ron Puglisi. The motion carried.

Approval of Expenses: A motion was made to approve the May 2019 General /Food Protection/PHEP expenses by Dr. Tomchak and seconded by Stan Kopp. The motion carried.

Health Commissioner Report: Health Commissioner Sarah Humphrey addressed the Board of Health and reminded them that her report was in the board packet which had been emailed to them prior to this meeting.

Sarah reported that we wrapped up the fourth and final Community Health Improvement planning meeting. There were 25 Community partners in attendance. It was a very important meeting as the committee began to look at the interventions for the adult health needs that were identified through the CHA. It was decided that out of the identified that two areas will become the priority focus areas, mental health and addiction as well as chronic disease. Mental Health and addiction are closely correlated and will be addressed in tandem then there

is chronic disease, such as asthma, arthritis, obesity. From there the group agreed up national, state and local evidence-based interventions that aligned with the expressed needs, community resources as well as having the ability to measure results. The partners chose several proven programs to employ and the 25 organizations present then had the opportunity identify strategies that they would like to lead or participate. The Mental Health and Recovery Board voiced interest in leading strategies that aligned with the mental health and addiction portion while we, as the Health Department, will likely lead many of the chronic disease strategies that focus on obesity. The strategies will require collaboration among all Ashland County agencies. For example, Family Child First plays a large component to the mental health and addiction and Christian Health Center will help play a role in chronic disease prevention and treatment. There will be meeting on June 28, 2019 from 10:00am to 11:30am at the ACHD at which community partners are invited to participate in a webinar led by Hospital Council of Northwest Ohio who will be going over the youth community health assessment data. Our community partners have expressed great interested in seeing if the youth health needs line up with the adult survey results, or if the youth priority areas lie beyond mental health and addiction and chronic disease.

Sarah received the report back from the biennial audit. The single minor note was when projected expenses in the following year exceed the projected revenues, and the previous year's carry over is going to need to be reserved to cover the remaining expense, that reserved amount needs to be put into the "assigned" category. Sarah gave thanks to Jenny Helbert who assisted with obtaining the documents that the auditors were requesting throughout the week.

Sarah reported that the ACHD was asked by the Ohio Department of Natural Resources to participate in the Enhanced Rabies Surveillance program. Raccoon variant rabies is predominant through Pennsylvania and, as a way to impede the spread throughout Ohio, ODNR has been doing specific rabies surveillance and baiting. However, in 2019 there has already been reported cases of raccoon variant rabies in counties as far west as Tuscarawas and Summit counties. As part of the Enhanced Rabies Surveillance program, the ACHD would be asked to collect carcasses of selected species of animals, both that are put down as well as roadkill. They must be deceased, no live animals. ODNR will provide the freezer and we will store them until picked up. This is a way to interact with our community members and just one more thing we do for public health. Dr. Tomchak asked how long this would continue and what kind of freezer would be used. Sarah responded a chest freezer and was not quite sure how long the involvement would be with this. She is meeting with ODNR and will find out more details.

Sarah let the Board of Health know that the Mosquito control grant money came in for SFY 2019-2020. She is in the process of writing an extension for the SFY2018. Mandy is very committed to mosquito control and she is now traveling to all areas Ashland County, getting mosquito traps set and collected mosquito pools submitted to ODH.

The Ashland Community Foundation has given the ACHD the opportunity to interview a \$2500.00 grant that was written for the purchase of additional car seats and pack and plays.

There is an unmet need in our community for safe sleep and safe vehicle passenger safety equipment.

Jill Hartson continues to communicate Vinyl Marketing on the campaign, both written as well as video. Jill's background in marketing and public relations has aligned very well with this project.

June 30th is the deadline to apply for PHAB accreditation. Set before the Board of Health is the Performance Management plan and the Quality Improvement plan to be approved. These plans are our way of measuring if we are doing what we say that we are going to do and if it is effective. The Quality Improvement Plan not only gives the staff, but also clients, an opportunity to tell us what they think should be a little better or to make services more efficient or more effective for them. As quality improvement ideas are suggested, the QI committee will determine how ideas pair up with agency strategic goals, if they fall within our scope of service and resources and then the chosen QI project will go through the Plan-Do-Check-Act process. This is the basis of the Quality Improvement plan. These plans are not to be designed then put on a shelf. They are to be applied and revised; it will take the entire team to keep up with all of the plans.

Sarah spoke on the Shiloh Medical Center grand opening and attending with Shirley and Board Member, Stan Kopp. This was a great opportunity to welcome them to the community and to let them know the role we play in assuring communicable diseases are prevented in our community and that our population with access needs receive the public health services that they seek.

Emergency Preparedness Division Report: Please see the report provided in the Board Packet.

Environmental Health Division Report: Pat Donaldson told the Board of Health to refer to their packets for EH numbers for the month of May. She reported that they are waiting for thing to get better with the weather, there is not a lot happening with sewage other than site reviews

The food inspection numbers are down this month due to temporary leave of an employee due to a family loss. The mobiles are getting inspected and as well as the seasonal ball fields.

Pat also reported about our Tick Kit from the State Health Department that we received towards the end of April. The public can bring a tick in for us to identify and then after we identify it we put them in a test jar with alcohol for people to observe. People are always happy that when they enter EH that they can receive take something with them such as mosquito dunk, a mosquito band or pamphlet and so on for free. When we can service these people with another service like Tick identification, it is just one more thing that the public will remember about us and how we serve in Public Health.

Pat then reported that the sewage problem that has been going on in Orange Township continues. Pat sent another letter that said they had not obeyed the two things that had been

requested of them from the April meeting, both which would have eliminated the nuisance immediately. As of this evening no abatement action has been taken as it is still discharging untreated wastewater to the roadside ditch.

It was discussed by the Board of Health members to write a Board Order stating that there had been an investigation by this department and that the homeowners have been notified of violations of the sewage system that is creating a nuisance and potential public health hazard. Ordered: Eliminate the nuisance by discontinuing the discharge of inadequately treated waste water into the road ditch. Failure to comply with this order will result in the matter being turned over to the Ashland County Prosecutor's office for further legal action. A time limitation has been given extending to July 5, 2019 for this action to be completed.

Motion: Dr. David Tomchak
2nd: Stan Kopp

Roll Call Vote: Approval to send Board of Health letter.

Jeff Hardman: Yes

Stan Kopp: Yes

Ron Puglisi: Yes

Dr. Tomchak: Yes

Nursing Division Report: The Nursing Division report was included in the monthly board packet. Shirley reported that they received 16 car seats and will be getting another shipment in July. We are hoping to get the Community Foundation Grant; we would have the opportunity to purchase more pack and plays as we have not had any to give out to the community.

Vaccine program seems to be a little slower than last month. June is making up for a slower May with kids coming in for back to school vaccines. Shingrix vaccine came in and only 10 doses are allotted at one time. Each time we receive they have already been spoken for due to the 2nd vaccine that is needed in the series. A waiting list is being kept to ensure that everyone is able to get their vaccine. Shirley thanked Andrea and said what a great job she was doing keeping everyone scheduled.

BCMH program was up in numbers and Shirley reported that she had a lead case that she had worked on. It was only the second case this year

The Community Baby Shower will be June 19th

We continue to have the Hepatitis A outbreak in our area. There were three unvaccinated individuals in Ashland County that were considered part of the outbreak based on ODH's case definition. There are over 2,000 cases in the state of Ohio and 8 deaths with this outbreak. As of right now we have no Measles cases in the state of Ohio.

Old Business: None

New Business:

Motion to approve Resignation of Michele Funk, RN, BSN with last day of employment June 4, 2019 and change the employment status of Jenna Boliantz from part time employee to full time effective June 12, 2019.

Discussion:

Michele Funk and Jenna Boliantz were hired in October of 2018. Michele has made the decision to resign and Jenna is currently part time and is eager to join us at full time status. Sarah recommends approval for both of these actions.

Motion: Stan Kopp
2nd: Dr. Tomchak

Motion Carried

Resolution to Request a Resolution declaring the necessity to levy a tax in excess of the ten-mill limitation of the County Commissioners.

Sarah wrote this resolution request as a .3 mill replacement and a .15 additional. She will meet with the Commissioners on Thursday, June 13th to answer any questions they may have about the request.

Roll Call Vote:

Jeff Hardman	Yes
Dr. David Tomchak	Yes
Ron Puglisi	Yes
Stan Kopp	Yes
Dr. Rebecca Cawrse:	Not Present

Motion to approve the payment of PHAB Accreditation application fees of \$14,000.00

Motion: Stan Kopp
2nd: Dr. Tomchak

Motion carried

Motion to Approve the ACHD Performance Management plan and Quality Improvement Plan

Discussion:

Both of these plans were made available for review by the Board of Health members present, there were no questions.

Motion: Dr. Tomchak

2nd: Stan Kopp

Roll Call Vote:


Jeff Hardman	Yes
Dr. David Tomchak	Yes
Ron Puglisi	Yes
Stan Kopp	Yes
Dr. Rebecca Cawrse:	Not Present

Personal Privileges: None

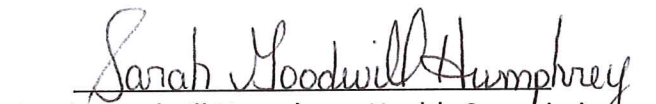
The meeting was adjourned at 8:20pm

Next Meeting: Tuesday July 9th, 2019 @ 7:00pm

Notes taken by: Lauren Jeffery



Jeff Hardman, President
Ashland County Board of Health



Sarah Goodwill Humphrey, Health Commissioner
Secretary to the Ashland County Board of Health

Ashland County Health Department - June Budget Report

2019 - COUNTY HEALTH DEPARTMENT

June

REVENUE

FUND 9 General

	2019 Certified Budget	2019 AMENDED BUDGET	June MTD Actual	YTD ACTUAL	Current Budget Bal
00001 Real Property Taxes	165,821.00	165,821.00	0.00	112,785.62	53,035.38
00004 Subdivision Levy	22,000.00	22,000.00	0.00	11,000.00	11,000.00
00006 Mobile Home Tax	500.00	500.00	0.00	242.41	257.59
00210 Health Permits	35,000.00	35,000.00	5,814.00	19,305.00	15,695.00
00211 Health Licenses	35,000.00	35,000.00	680.00	29,678.50	5,321.50
00302 All State Revenue /Grants	50,000.00	50,000.00	53,343.38	72,249.28	-22,249.28
00399 2 1/2 Rollback Homestead /ST.	23,000.00	23,000.00	0.00	11,493.50	11,506.50
00422 BCMH Nursing Fees	65,000.00	65,000.00	4,850.00	34,310.00	30,690.00
00431 Health Birth / Death Fees	100,000.00	100,000.00	6,925.00	50,800.00	49,200.00
00432 Environmental Health Fees	20,000.00	20,000.00	1,785.00	10,875.00	9,125.00
00433 Vaccine Nursing Fees	105,000.00	105,000.00	7,669.31	42,402.72	62,597.28
00642 All Other Misc Revenue	10,000.00	10,000.00	0.00	2,177.60	7,822.40
00919 All Other Reimbursement	255,500.00	255,500.00	1.06	112,232.39	143,267.61
00931 Gifts & Donations	1,000.00	1,000.00	0.00	500.00	500.00
REVENUES TOTAL	887,821.00	887,821.00	81,067.75	510,052.02	377,768.98

EXPENSE

FUND 9 General

	2019 Approved Budget	2019 Amended Budget	June 2019 Expenses	2019 YTD Expenses	Unexpended Balance	Open POs	Unencumbered Balance
01011 Employee Wages	460,000.00	460,000.00	28,208.16	188,316.39	271,683.61	0.00	271,683.61
01020 PERS / STRS	78,400.00	78,400.00	3,949.15	26,364.34	52,035.66	0.00	52,035.66
01030 Workers Compensation	7,000.00	7,000.00	0.00	3,532.51	3,467.49	0.00	3,467.49
01040 Medicare Employer Share	8,120.00	8,120.00	409.01	2,730.56	5,389.44	0.00	5,389.44
01060 Insurance Premium	105,000.00	105,000.00	9,573.87	56,754.44	48,245.56	43,445.56	4,800.00
02010 Ashland Co Health Contract	6,750.00	6,750.00	606.43	4,079.50	2,670.50	2,670.50	0.00
04010 Ashland Co Health Supplies	77,200.00	77,200.00	4,181.22	26,136.29	51,063.71	18,863.71	32,200.00
04020 Postage	1,500.00	1,500.00	0.00	301.50	1,198.50	498.50	700.00
04040 Office Supplies	5,000.00	5,000.00	51.03	1,045.18	3,954.82	954.82	3,000.00
05040 Equipment	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00
08050 Ashland Co Health State Reimt	65,000.00	65,000.00	60.00	30,435.28	34,564.72	4,564.72	30,000.00
08070 Tax Settlement Fees	4,500.00	7,500.00	0.00	5,620.81	1,879.19	0.00	1,879.19
09020 Travel	14,000.00	14,000.00	552.70	4,350.25	9,649.75	649.75	9,000.00
09030 Advertisement	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00	0.00
09040 Ashland Co Health Other Expe	40,000.00	40,000.00	933.33	12,484.10	27,515.90	27,515.90	0.00
09070 Audit Expenses	7,500.00	7,875.00	0.00	6,300.00	1,575.00	1,575.00	0.00
09200 Accreditation	0.00	25,000.00	840.00	1,470.00	23,530.00	23,530.00	0.00
09220 HSTS Projects	0.00	25,000.00	0.00	10,120.00	14,880.00	14,880.00	0.00
EXPENSES TOTAL	888,970.00	942,345.00	49,364.90	381,541.15	560,803.85	139,148.46	421,655.39
BEGINNING BALANCE	465,260.56	510,052.02	-	381,541.15	-	-	593,771.43
CURRENT FUND BALANCE	-	-	-	-	-	-	-

Ashland County Health Department - June Budget Report

June	2019	2019	June	Current
	Certified Budget	AMENDED BUDGET	MTD Actual	Budg. Bal
REVENUE				
FUND 16 PHEP				
00302 All State Revenue / Grants	69,000.00	69,000.00	11,343.58	21,828.32
00802 Advances In	0.00	0.00	0.00	0.00
00919 All Other Reimbursement	0.00	0.00	0.00	0.00
REVENUES TOTAL	69,000.00	69,000.00	11,343.58	21,828.32
EXPENSE				
FUND 16 PHEP				
	2019 Approved Budget	2019 Amended Budget	June 2019 Expenses	2019 Unexpended Balance
			2019 YTD Expenses	Open POs
				Unencumbered Balance
01011 Employee Wages	0.00	42,130.00	3,574.80	10,752.63
01020 PERS / STRS	0.00	5,898.20	500.48	2,651.94
01030 Workers Compensation	0.00	480.00	0.00	110.15
01040 Medicare Employer Share	0.00	610.89	51.83	155.94
01060 Insurance Premium	0.00	13,729.38	2.10	13,716.78
02010 Ashland Co Health Contract	0.00	0.00	0.00	0.00
04010 Supplies	0.00	543.29	0.00	543.29
04020 Postage/Printing	0.00	100.00	0.00	100.00
05040 Equipment	0.00	1,000.00	0.00	1,000.00
08020 Advances Out	0.00	0.00	0.00	0.00
09020 Travel	0.00	1,000.00	396.00	414.50
09040 Other Expenses	0.00	3,508.24	187.31	891.34
			1,108.66	2,399.58
				1,508.24

BEGINNING BALANCE	\$48,188.39	+	YTD REVENUES	47,171.68	-	YTD EXPENSES	37,155.19	=	CURRENT FUND BALANCE
									58,204.88

Ashland County Health Department - June Budget Report

	June	2019	2019	June	Current
	Certified Budget	AMENDED BUDGET	MTD Actual	YTD ACTUAL	Budg. Bal

REVENUE

FUND 23 FOOD

00220 Food Service License	105,000.00	105,000.00	1,073.00	108,995.72	-3,995.72
00432 Food Service Late Fee	1,000.00	1,000.00	0.00	2,214.50	-1,214.50
00433 Food Service Review Fee	1,000.00	1,000.00	69.50	601.71	398.29
00642 All Other Misc Revenue	15,000.00	15,000.00	1,274.00	3,476.52	11,523.48
REVENUES TOTAL	122,000.00	122,000.00	2,416.50	115,288.45	6,711.55

EXPENSE

FUND 23 FOOD

	2019 Approved Budget	2019 Amended Budget	June 2019 Expenses	2019 YTD Expenses	Unexpended Balance	Open POs	Unencumbered Balance
01011 Employee Wages	81,838.00	81,838.00	4,124.40	35,141.59	46,696.41	0.00	46,696.41
01020 PERS / STRS	11,457.37	11,457.37	577.42	4,919.84	6,537.53	0.00	6,537.53
01030 Workers Compensation	1,200.00	1,200.00	0.00	652.82	547.18	0.00	547.18
01040 Medicare Employer Share	1,186.65	1,186.65	59.82	509.62	677.03	0.00	677.03
01060 Insurance Premium	30,000.00	30,000.00	2,669.63	16,067.78	13,932.22	13,932.22	0.00
04010 Supplies	5,000.00	5,000.00	0.00	0.00	5,000.00	2,000.00	3,000.00
04020 Postage	1,200.00	1,200.00	0.00	402.50	797.50	597.50	200.00
05040 Equipment	200.00	200.00	0.00	0.00	200.00	0.00	200.00
08050 Ashland Health Dpt State Reim	10,500.00	10,500.00	0.00	9,090.00	1,410.00	1,410.00	0.00
09020 Travel	6,000.00	6,000.00	325.50	1,750.00	4,250.00	1,250.00	3,000.00
09040 Other Expenses	2,000.00	2,000.00	0.00	52.49	1,947.51	947.51	1,000.00
EXPENSES TOTAL	150,582.02	150,582.02	7,756.77	68,586.64	81,995.38	20,137.23	61,858.15

BEGINNING BALANCE	\$118,690.65	YTD REVENUES	115,288.45	YTD EXPENSES	68,586.64	CURRENT FUND BALANCE	= 165,392.46
		+	-	-			

June

STILLS

Account

Medical Supplies

Advertisement
Other

FOOD

	BWC	Health/Life
1030		
1060		

Account	Date	Vendor	Purpose	Amount	MTD	YTD
BWC Health/Life	6/5/2019	Ashland Co Treasurer	Employee Health Benefits for June 2019	\$ 9,557.07		
	06/26/2019	Ashland Co Treasurer	Employee Health Benefits for July 2019	\$ 9,607.07		
	6/26/2019	Ashland Co Treasurer	Employee Life Benefits for July 2019	\$ 16.80		
2010	6/18/2019	Shred It	Billing for June	\$ 70.98		
	6/18/2019	Purchase Bower	Charge for late payment	\$ 29.99		
	6/18/2019	Quadax	Billing Services for May	\$ 77.00		
	6/18/2019	Wells Fargo	Copier Lease for 05/25-06/25	\$ 428.46		
4010	6/5/2019	GlaxoSmith Kline	Private Vaccine Shingrix	\$ 1,440.60		
	6/18/2019	Sanofi	Private Vaccine Tenivac	\$ 316.12		
	6/18/2019	GlaxoSmith Kline	Private Vaccine Engerix and Bexsero	\$ 2,424.50		
	6/26/2019	GlaxoSmith Kline	Private Vaccine Shingrix	\$ 1,440.60		
	6/26/2019	Merck	Private Vaccine Gardasil	\$ 1,526.45		
4020	6/5/2019	Staples	Office Supplies	\$ 51.03		
4040	6/26/2019	Staples	Office Supplies	\$ 16.68		
8050	6/5/2019	Ohio Division of Real Estate	Burial Permit Fees for May 2019	\$ 60.00		
9020	6/5/2019	Pat Donaldson	Travel/Mileage for May 2019	\$ 207.50		
	6/5/2019	A.J. Sturgis	Travel/Mileage for May 2019	\$ 310.00		
	6/18/2019	Jenna Boliantz	Travel/Mileage for May 2019	\$ 18.70		
	6/18/2019	Michele Funk	Travel/Mileage for May 2019	\$ 16.50		
9030	6/5/2019	River Run Hilltop RV Park	Overpayment of 2019 Campground License	\$ 50.00		
9040	6/5/2019	Mandy Bragg	Mosquito Surveillance/Education/Mileage	\$ 289.52		
	6/5/2019	Alloway	Water Samples for April 2019	\$ 225.00		
	6/5/2019	Capital One	Google Suite	\$ 114.92		
	6/18/2019	Amazon	Mosquito Trap Supplies	\$ 145.97		
	6/18/2019	UPS	Vaccine Return	\$ 22.22		
	6/18/2019	Alloway	Water Samples for May 2019	\$ 75.00		
	6/18/2019	Jenna Boliantz	Baby Shower Supply Reimbursement	\$ 10.70		
	6/26/2019	Walmart	Sr Fair supplies	\$ 39.92		
	6/26/2019	Capital One	Google Suite	\$ 115.56		
9070	6/26/2019	Charles E Harris & Associates	Audit for 2017-2018	\$ 1,575.00		
9200	6/18/2019	Anne Goon	Accreditation Support and Coordination for Jan-May	\$ 840.00		
9220						
FOOD						
BWC Health/Life	6/5/2019	Ashland Co Treasurer	Employee Health Benefits for June 2019	\$ 2,665.43		
1030						
1060						

June

4010	Supplies	6/26/2019	Ashland Co Treasurer	Employee Health Benefits for July 2019	\$ 2,665.43
4020	Postage	6/26/2019	Ashland Co Treasurer	Employee Life Benefits for July 2019	\$ 4.20
8050	State Remit				
9020	Travel	6/5/2019	Tom Cassell	Travel/Mileage for May 2019	\$ 325.50
9040	Other				
9070	Audit				
PHEP					
1030	BWC				
1060	Health/Life	6/26/2019	Ashland Co Treasurer	Employee Life Benefits for July 2019	\$ 2.10
2010	Contract Svc.				
4010	Supplies	6/5/2019	Jill Hartson	Travel/Mileage for Mar-May 2019	\$ 313.00
9020	Travel	6/18/2019	Jenna Gerwig	Travel/Mileage for June 2019	\$ 83.00
9040	Other	6/5/2019	Verizon Wireless	Wireless for April 22- May 21, 2019	\$ 187.31
TOTAL COUNTY BILLS:					\$ 37,365.83
					\$ -

Sarah Goodwill Humphrey MPH, CPH, F
Health Commissioner

Revised 06/26/2019

Health Commissioner's Report

July 2019 Board of Health Meeting

- June 6th – Applied for a new NPI in order to bill vaccines through Medicare
- June 10 & 12th – ServSafe Manager's Course held at ACHD
- June 12th – Ashland County Safety Committee Meeting @ Commissioners' Office
- June 13th – Commissioners' Mtg regarding Resolution to Declare a Necessity of a Levy for ACHD
- June 14th – AOHHC Public Affairs Mtg
- June 18th – Interview with Ashland Community Women's Fund
- June 19th – Mtg with ODNR regarding Enhanced Rabies Surveillance in Ashland Co
- June 24th – Global Search Tech adjustments
- June 26th – Adverse Childhood Experience Meeting – Mental Health & Recovery Board
- June 28th – Ashland CHA Youth Data Meeting
- July 1st – Ashland Co Social Services Meeting – Legal Aid Services

Regular Meetings/Calls

- Weekly Ohio Department of Health (ODH)/Local Health Department (LHD) calls: Every Wed @ 11am

Upcoming Dates of Importance

- August 12-14th – EPHAB Training – Alexandria, VA
- Community Unveiling of Ashland Co CHA/CHIP – August /Sept

Accreditation:

The Ashland County Health Department submitted the application for accreditation through PHAB on June 28th. The application was approved for completeness and processed. The ACHD has been invoiced for the \$14K application fee. PHAB has notified the ACHD of the ePHAB training requirement held on Aug12-14th. The Accreditation Coordinator is expected to attend and one additional attendee is permitted for a cost of approximately \$1250.00. Upon completion of ePHAB training, the ACHD will be granted 1 year to upload documents for review. At the close of that time, all documents will be assessed and preparation for the site visit will begin.

Grants:

The ACHD applied for assistance and received \$3,462.00 from ODH for the prevention and control of Hepatitis A within Ashland County. This funding was made available from ODH in response to the current Multi-state Hepatitis Outbreak.

The ACHD received \$1250.00 of the requested \$2500.00 to purchase additional carseats and pack n' plays in order meet the safety needs of children and families in Ashland County. There will be a grant

awardee dinner and presentation on September 24th although funds are expected to be disbursed by the end of July.

The extension for the 2018-19 Mosquito Control Grant which ended June 30th, was approved by Ohio EPA. The grant deadline is now December 31, 2019.

Personnel:

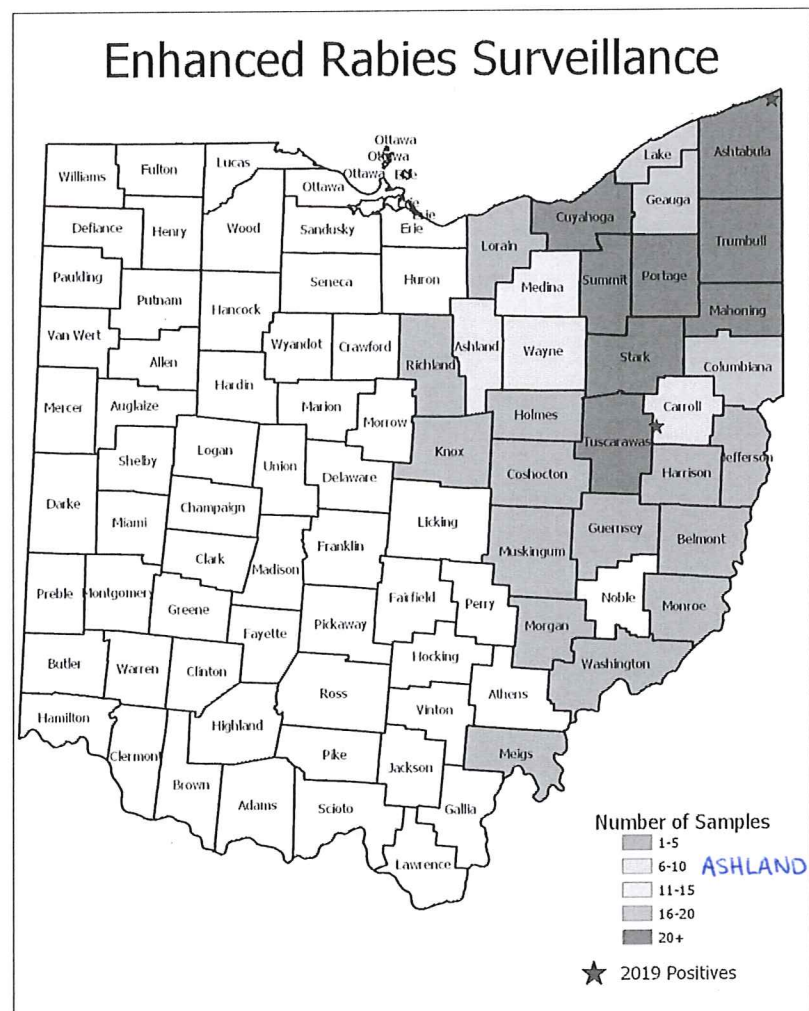
IT requests are being addressed largely in house, however with the welcoming of new employees and the transition of desktops we may request assistance from our IT Contractor, Keybridge Computer Services.

The RS/SIT position in the Water/Sewage program has been posted on AOHC, OEHA, Indeed, Ashland University, etc. We have received two resumes from SITs and will be conducting interviews in the next week.

Other:

Washington National will be at the County Service Center on Wednesday, July 10th and Thursday, July 11th to offer supplemental insurance as well as life insurance. All are welcome to speak to the representative on-site.

One raccoon was submitted through the Enhanced Rabies Surveillance program, the surveillance map is below as of June 24, 2019



June 2019
PHEP/MRC Coordinator Report

Trainings/Webinars/Community Meetings

- Jill completed a "Public Health's Role in Active Shooting Incidents" webinar on June 3th.
- Jill met with Vinyl Marketing staff on June 5th to coordinate the process/work on the remaining marketing pieces for the ACHD Levy Campaign. Jill interviewed and wrote an article on a BCMH family to use for the levy marketing pieces.
- Jill attended the Homeless Coalition meeting on June 12th.
- Jill completed a Pandemic Flu Medical Countermeasures webinar on June 12th.
- Jill led the ACHD's participation in the NECO Information Sharing and Volunteer Performance Measure drills on June 14th.
- Jill completed a webinar called "Tobacco Prevention and Control Efforts in Rural America" on June 18th.
- On June 25th, Jill met with Steve Carroll, Sarah Kerr and Mark Rafeld to review changes she made to the Alternate Care Site (ACS) Standard Operating Procedures and relevant Memorandum of Understandings (MOU) for the ACS and Ashland County Healthcare Coalition.
- Jill represented the ACHD at the Commissioner's meeting on June 27th.
- Jill attended the review of the youth data survey from the Ashland County Community Health Assessment.

PHEP Grant Updates

- Deliverable 15.4, the OPOD/OPHCS Communication Report, was submitted on 6/6/19
- Deliverable 8.4, the Outbreak Report Status Worksheet, was submitted on 6/11/19
- Deliverable 10.4, the Epi attendance at the Statewide meeting, was submitted on 6/13/19
- We submitted our Information Sharing Drill and Volunteer Performance Measure Drill, both which are required drills but are not reimbursed, on June 18.

Community Emergency Preparedness

- Jill is still working with Steve Carroll, Mark Rafeld and Sarah Kerr on revamping the Ashland County Healthcare Coalition (ACHC).
- Jill also continues to work with Steve Carroll and Mark Rafeld to redo the Standard Operating Procedure (SOP) for the Alternate Care Site, which is currently the Career Center.
- Jill worked on Ashland County Health Department's Communicable Disease Plan.

Approved Deliverables submitted for reimbursement in June 2019 include:

- o Deliverable 15.1 and 15.4 – OPOD/OPHCS Communications (\$1,831.88 each)
 - Deliverable 15.1 was submitted by Ray at the beginning of FY19 but was denied because the wrong form was used. After resubmitting the correct form, it was approved so we can bill for this deliverable since it's the last billing period for FY19.
- o Deliverable 8.4 – Epi Outbreak Report Status (\$1,585.28)

MRC Unit 1181 Updates

- John Cadley, Pam Hubbert and Judy Weaver volunteered at June's clinics.
- Pam Hubbert volunteered at the Baby Shower held on June 19th.

PHAB

- Jill completed the required online training for PHAB Accreditation Coordinators.

Ashland County

COMMUNICABLE DISEASE 2019	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2019 YTD	2018
Campylobacter		2		1	1	1							5	17
Chlamydia	4	3	5	2	5	2							21	61
Coccidioidomycosis													0	1
CP-CRE													0	2
Cryptosporidium													0	8
Cyclosporiasis													0	1
E Coli (all serotypes)			2			1							3	6
Ehrlichiosis													0	1
Giardia													0	4
GC	1	1	1	1									4	7
Group A Strep					1								1	2
Group B Strep, Newborn													0	0
Hib		1	1										2	1
Hemolytic Uremic Syndrome													0	0
Hep A		1		2									3	0
Hep B, acute													0	0
Hep B, chronic			1	1	1								3	3
Hep B, prenatal													0	0
Hep C, acute													0	0
Hep C, chronic	2	2	3	1									8	18
Influenza Hospitalization	3	3	1	4									11	30
LaCrosse Virus													0	1
Legionellosis		1											1	3
Lyme Disease						4							4	4
Malaria													0	0
Measles													0	0
Meningitis - Aspetic/Viral													1	1
Meningitis - bacterial (not n meningitidis)													0	0
Mycobacterial Disease - Not TB													0	0
Mumps													0	1
Pertussis		1											1	5
Q Fever													0	1
Rocky Mtn Spotted Fever													0	2
Salmonella		1	1										2	14
Shigellosis													0	0
Strep Pneumoniae	1		1	1									3	3
TB													0	0
Tetanus													0	1
Varicella				1									1	3
Viral Meningitis													0	0
West Nile Virus													0	0
Yersiniosis													0	0
Zika													0	0
Ashland County Totals	11	16	16	14	8	8	0	0	0	0	0	0	73	201

Ashland City

COMMUNICABLE DISEASE 2019	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2019 YTD	2018
Campylobacter				1									1	8
Chlamydia	6	1	7	3	3	4							24	60
Coccidioidomycosis													0	3
CP-CRE													0	0
Cryptosporidium													0	3
Creutzfeldt-Jakob Disease													0	2
E Coli (all serotypes)			1										1	3
Ehrlichiosis													0	0
GC		1		2	1								4	12
Giardia													0	3
Group A Strep													0	1
Group B Strep, Newborn													0	0
Hemolytic Uremic Syndrome													0	0
Hep A						2							2	0
Hep B, acute				2									2	2
Hep B, chronic	1				1								2	10
Hep C, acute													0	0
Hep C, chronic			1										1	13
Influenza Hospitalization	2	3	8	1									14	24
Influenza - ODH Lab Result													0	0
LaCrosse Virus													0	0
Legionellosis			1										1	1
Lyme Disease						1							1	1
Malaria													0	0
Measles													0	0
Meningitis - aseptic/viral		1											0	2
Mycobacterial Disease - Not TB													0	0
Mumps		1											1	1
Pertussis				4	2	1							7	2
Salmonella													0	5
Strep Pneumoniae													0	3
TB													0	0
Varicella													0	1
West Nile Virus													0	0
Vibriosis													0	1
Yersiniosis													0	0
Ashland City Totals	9	7	18	13	7	8	0	0	0	0	0	0	61	161
County-City Totals	20	23	34	27	15	16	0	0	0	0	0	0	135	362

** Results as of 07/01/2019 using ODRS "Created Date" and includes all Confirmed, Suspect, and Probable cases. Information is accurate on day of report and subject to change as cases are added/updated.

Ashland County

Ashland County Nurses Report 2019															
	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2019 YTD	2018	2017
Men B	4	2	0	10	3	12							31	139	
DTaP	2	2	0	6	1	3							14	53	
DTaP-Hib-IPV	6	4	6	8	6	3							33	72	
Dtap-IPV	2	1	3	2	1	2							11	26	
HIB	1	0	0	3	1	0							5	3	
HPV-9	6	0	4	14	1	10							35	153	
HEPA (Adult)	3	3	20	9	10	9							54	103	
Hep A (Ped/Adol)	4	7	6	17	3	15							52	153	
Hep B Adult	6	4	1	9	12	8							40	105	
Hep B (Ped/Adol)	3	5	5	3	4	9							29	53	
IPV	2	2	0	3	2	3							12	12	
MCV4	3	1	1	1	0	14							20	189	
MMR	5	2	3	22	13	4							49	44	
MMRV	3	0	3	0	1	4							11	27	
PCV-13	9	3	4	10	6	3							35	90	
Rotavirus, 3-dose	3	3	2	1	1	1							11	20	
Shingrix	4	2	18	10	10	11							55	84	
TD	4	5	0	2	2	18							31	164	
Tdap	9	1	4	17	9	19							59	158	
Varicella	6	3	1	10	2	3							25	57	
Totals	85	50	82	158	88	81							544	1,712	
Influenza	4	4	0	1	0	0							9	584	
TB- Mantoux	16	21	13	26	5	21							102	218	
BP	3	0	0	0	1	0							4	99	
Lice	1	1	3	1	1	0							7	43	
Lead	1	0	0	0	1	1							3	5	
Car Seats	2	0	0	17	0	9							28	70	
Cribs for kids	0	0	0	0	0	0							0	3	
CMH Program															
Active-Dx	23	28	32	33	31	31							178		
Active-TX	144	136	136	134	132	144							826		
Total Clients	167	185	184	184	210	198							1128	317	
New MAF	6	6	7	4	9	5							37		
Home Visits	15	6	2	7	6	1							37		
Newborn Referral	5	8	4	2	2	3							24		
Resources	11	15	23	10	15	12							86		
Baby Box	4	6	5	0	0	5							20		
Total Services- CMH			214	223	225	221							883		
Pending			9	16	23	11							59		
Annual phone calls- extensive			5	4	6	1							16		
Clients served in the office			2	4	0	1							7		0
Ashland County Totals	572	516	802	981	843	896	0	0	0	0	0	0	4610		0



ASHLAND COUNTY HEALTH DEPARTMENT
 DIVISION OF VITAL STATISTICS
 1763 STATE ROUT 60, ASHLAND, OHIO 44805

VITAL STATISTICS MONTHLY REPORT
JUNE - 2019

	JUNE	JAN 1 – JUNE 30
TOTAL BIRTHS	26	133
MALE	12	70
FEMALE	14	63
HOME BIRTHS	5	35
TOTAL DEATHS	32	201
MALE	22	104
FEMALE	10	97
0-18	3	3
19-44	0	2
45-64	2	20
65 & OLDER	27	176
TOTAL CERTIFIED COPIES SOLD		
BIRTH	165	1101
DEATH	126	943

Ashland County

ENVIRONMENTAL HEALTH ACTIVITIES	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2019 YTD	2018
Food Protection														
FSO's Licensed	1	105	61	5	4	1							177	180
FSO's Inspected (Risk Level 1-4)	21	33	6	7	23	22							112	346
FSO Reinspection	5	4	2	0	1	1							13	43
CCP Inspection	9	24	4	1	11	8							57	165
FSO Consultation	95	40	21	98	89	76							419	905
RFE's Licensed	0	54	32	2	1	0							89	88
RFE Inspection(Risk Level 1-4)	9	12	1	3	11	8							44	127
RFE Reinspection	2	0	0	2	0	1							5	13
Process Review Inspection	1	4	0	1	0	0							6	11
RFE Consultation	27	8	12	63	44	28							182	372
Mobile FSO/RFE Licensed	0	11	35	8	5	3							62	73
Mobile Inspection	0	0	11	15	14	9							49	136
Out of County Mobile Inspect.	0	0	1	0	0	11							12	62
Mobile Consultation	2	3	6	43	45	30							129	233
Temporary FSO/RFE Licensed	0	1	2	1	5	0							9	32
Temporary FSO/RFE Inspection	0	1	2	2	3	0							8	30
Temporary Consultation	3	0	2	4	8	1							18	96
Vending Location Licensed	0	31	0	0	0	0							31	33
Vending Location Inspection	8	4	1	0	0	0							13	21
Vending Consultation	9	1	0	0	0	0							10	18
Foodborne Investigation	0	0	0	0	0	0							0	0
Foodborne Consultation	1	0	0	0	0	0							1	11
Food Complaint Investigation	1	3	3	0	1	5							13	14
Food Complaint Consultation	1	0	2	4	4	3							14	9
FSO/RFE Plan Review	9	0	1	2	6	4							22	43
Institutional Facilities														
Jail Inspection	0	0	0	0	0	0							0	0
Jail Consultation	0	0	0	0	0	0							0	1
School Inspection	0	0	0	0	19	0							19	3
School Consultation	2	0	0	1	18	0							21	4
Public Health Nuisances														
Air/Water Complaint Invest	0	0	0	0	0	0							0	0
Air/Water Complaint Consult	0	0	0	1	1	1							3	13
Housing Complaint Invest	0	0	0	0	0	0							0	2
Housing Complaint Consult	0	4	1	1	1	2							9	16
Indoor Air Invest	0	0	0	0	0	0							0	0
Indoor Air Consult	14	6	2	1	0	1							24	23
Insect/Rodent Complaint Invest	2	0	0	1	0	1							4	3
Insect/Rodent Complaint Consult	2	0	1	3	2	12							20	46
Other Complaint Invest	0	0	0	4	0	0							4	41
Other Complaint Consult	0	5	1	4	1	0							11	16
Solid Waste Complaint Invest	0	0	0	2	3	3							8	28
Solid Waste Complaint Consult	0	1	0	7	4	6							18	38
Rabies Control														
Animal Bite Investigations	2	0	0	1	2	4							9	35
Animal Bite Consults	6	2	0	10	9	20							47	144
Specimens Sent for Testing	0	0	0	0	0	1							1	4

Recreation Program														
Campgrounds Licensed	0	0	0	0	0	12	0						12	12
Campgrounds Consults	0	1	2	1	5	10							19	16
Campgrounds Inspected	0	0	0	0	2	10							12	8
Swimming Pools Licensed	0	0	0	0	33	1							34	34
Swimming Pools Consults	1	0	1	1	0	3							6	55
Swimming Pools Inspected	0	0	0	0	15	0							15	55
Residential Sewage and Water														
Sewage Consultations	102	111	91	136	132	90							662	1489
Sewage Site Reviews	3	8	9	9	5	7							41	29
Sewage Inspections (systems)	5	4	3	9	5	26							52	208
Sewage Inspections (other)	2	2	2	2	8	3							19	6
Sewage Finals	2	1	0	1	4	3							11	40
Subdivision Reviews	6	3	0	6	2	0							17	48
Sewage Permits Issued	2	0	1	2	7	7							19	69
Water Consultations	37	46	33	54	23	21							214	512
Water Site Reviews	2	4	4	6	3	5							24	23
Water Inspections (systems)	3	2	0	0	0	0							5	31
Water Inspections (other)	1	0	1	0	3	0							5	5
Water Finals	2	4	3	9	2	2							22	43
Water Samples Collected	12	9	13	21	7	4							66	158
Water Permits Issued	2	3	4	7	3	5							24	50
Solid Waste														
Solid Waste Facility Inspections	0	0	0	0	0	5							5	7
Solid Waste Facility Consults	2	1	2	3	2	1							11	21
EPA Coop/ Consults	0	0	0	0	0	7							7	8
Tattoo/ Body Art														
Tattoo/ Body Art Consults	0	4	6	4	0	0							14	23
Tattoo/ Body Art Inspections	0	0	2	2	0	0							4	4
Tattoo/ Body Art Licenses Issued	4	0	2	0	0	0							6	4
Miscellaneous Activities														
Administration	29	37	39	48	30	43							226	206
Meetings/ Continuing Educ.	9	6	9	14	7	8							53	101
ODH/ ODA Coop/MHP	0	0	0	0	0	1							1	16
Other Consults	5	4	1	6	4	2							22	38
Ashland County Totals	463	607	438	638	649	526							3321	6806

Pat Donaldson, RS
7-5-19

Mileage Report

Environmental Health Mileage: 2019					
Sanitarian	P. Donaldson	T. Cassell	A.J. Sturgis	J. Frazier	Totals
January	222	375	317	232	1,146
February	133	278	440	318	1,169
March	341	93	526	440	1,400
April	296	478	802	86	1,662
May	415	651	620	84	1,770
June	314	608	834	178	1,934
July					0
August					0
September					0
October					0
November					0
December					0
2019 Totals	1,721	2,483	3,539	1,338	9,081