



ASHLAND COUNTY HEALTH DEPARTMENT

Meeting Agenda

Tuesday, September 8, 2020 @ 7:00pm

1763 State Route 60, Ashland, Ohio 44805

Call to Order: Dr. Becky Cawrse – Ashland County Board of Health

1. **Approval of August Minutes**
2. **Approval of August Expenses**
3. **Division Reports**
 - a) Health Commissioner
 - b) Financial Report
 - c) Vital Records
 - d) Environmental Health
 - e) Nursing
 - f) PHEP
 - g) Accreditation
4. **Old Business :**
 - a) Update on existing litigation with Cattleman's Restaurant - *Heather*
 - b) IT Updates- *Jenny*
5. **New Business :**
 - a) **Variance Request Bill Bardy**
1184 Twp. Rd. 1426 Ashland, Ohio Milton Twp.
Request permit to install a sewage holding tank to serve a new pole barn built on his property. Mr. Bardy wants to install a bathroom in the pole barn. Pole barn is used for personal storage and working.
 - b) **Mental Health and Recovery Board Levy:**
Discussion about the upcoming levy – Ron
 - c) **Grant Updates**
6. **Personal Comment**
None

7. **Personal Privileges**

None

8. **Executive Session, as necessary:** Pursuant to Section 121.22 of ORC- Regarding the appointment, employment, dismissal, discipline, promotion, demotion or compensation. Roll Call for Executive Session:

9. **Adjourn – Next Meeting:** Tuesday, October 13, 2020 @ 7:00pm



Ashland County Board of Health Meeting Minutes
1763 State Route 60, Ashland, Ohio 44805
August 11, 2020 – 7:00pm

Board of Health Members Present:

Ron Puglisi	Jeff Hardman
Dr. David Tomchak	Stan Kopp

Staff Members Present:

Heather Reffett	Health Commissioner
Lauren Jeffery	Vital Registrar/Administration
Pat Donaldson	Environmental Health Director
Shirley Bixby	Nursing Director
Jenny Helbert	Finances
Sheila Pryor	Covid-19 Specialist
Vickie Taylor	Accreditation Coordinator

Guests Present:

Annabell Fisher
Jim Justice
Denny Biddle

Call to Order: The Ashland County Health Department Meeting was called to order by Board President, Dr. David Tomchak at 7:00 pm at 1763 State Route 60, Ashland, Ohio 44805.

Approval of Minutes: A motion was made to approve the July 2020 Board of Health Meeting minutes by Mr. Jeff Hardman and seconded by Mr. Ron Puglisi. **The motion carried.**

Approval of Expenses: A motion was made to approve the July 2020 General /Food Protection/PHEP expenses by Mr. Jeff Hardman and seconded by Mr. Ron Puglisi. **The motion carried.**

Health Commissioner Report: Health Commissioner Heather Reffett started out by telling the

Board of Health that in general operations progress has been made on purchasing new IT equipment for all staff. This includes laptops, monitors, and the ability to be portable and connect the monitors. We will not have CPU's any longer. It will be all laptop driven. We are also in discussions about moving from Google Suite to Microsoft outlook platform, Jenny will give more information on the IT progress.

We have restarted the daily 9:00am staff phone calls, every Monday through Friday, we do a team call that is usually about 45 minutes. Every team member is on this call. We go through our local numbers, state numbers and all the "hot button items" that need to be addressed as a team.

We have also relaunched the daily emergency operations meetings, Monday through Friday with the EMA Director, UH Samaritan, HPP Coordinator and Heather. Every Monday is the county wide call.

We did a large staff appreciation on July 1st. Heather wanted to include this because this report covers the whole month of July. It was quite a big celebration for all the hard work that the team has done since mid-March

We worked with the state and signed an agreement to use their contact tracers, when we reach an outbreak point and our nursing division is at capacity and can not handle the work load, Hena Samdami, our epidemiologist will utilize OOH's contact tracers to help support that work load. There is no cost in this agreement.

We received an additional \$180,000 dollars from the state for COVID-19 response. The vast majority is specifically for contact tracing and must be spent on contact tracing. \$122,000 dollars of it. We will be working in the next few weeks on the budget justification and once we have that laid out and where we would like the money to be spent then we will present it to you at the next board of health meeting.

We signed a memorandum of understanding with the state to do manufactured park home inspections. That is about fourteen inspections and we will receive less than \$5,000 dollars but, is still considered an income. We can do the fourteen inspections with the current staff that we have. Pat said that this was a program that we did under OOH years ago and became more of a housing type inspection than health. OOH had given it up and then created a then created a Mobile Home Park Commission and they had it for a few years, we contracted with them then. The first couple of years they let the health departments do the inspections and then, even though they had jurisdiction, then they gave the health departments right of first refusal and then two years ago the manufactured Home Park Commission was dissolved and gave it to the Commerce Department and industrial relations. All the fees go to the Department of commerce who contract with us to do the inspections. We do not want to give up a program, so we have stayed with it because we do receive revenue for it. They have increased the requirements. Now they want pictures taken and will be a little more involved than what we have done in the past.

We also relaunched the mosquito program and have brought Mandy Bragg, who has been with us for a few summers now. She started officially working with us in July and does participate on the 9:00am call, so she can be caught up to status on what is happening with COVID. We want to use the virus messaging about virus prevention in general. We want to prevent West Nile as well. She will be doing health education on all of them. She has started collecting some mosquitoes and we have sent them to the state laboratory and we do have within that grant money that will go directly to Ashland City, Loudonville and a third for other districts to help them in doing their prevention with insecticide sprays

In the technical assisting that Heather worked with that she could recall, was Dale Roy Schools. Two hours was spent going over their school plan. There was follow up with them from our nursing division. We assisted the Ashland Police Department with two different situations. An officer was quarantined from Medina County and Heather worked with that Health Commissioner to understand what that quarantine looked like and how we could get him back to work. One officer we helped to facilitate the testing. We worked with Hillsdale Highschool on multiple questions and plan development, specifically for the high school. That was about five different interactions. That included a call with the school superintendent and the Hillsdale Team. We provided technical assistance to the county jail. They had specific questions about rapid testing and how long they were required to keep inmates in quarantine

Quality improvement, things that were problematic in the system this month that we weighed in on. Ohio Health had two positive staff members early in the month and they were being told by their employer that they did not have to adhere to the Health Departments isolation and quarantine orders. Heather was involved with the Hospital Administrator and their QI VP to ensure that Ohio Health established their policy and communicated it, that all their employees are required to respond to public health. That was taken care of quickly.

We worked with the Coroners office on concerns on messaging that we no longer had NARCAN available. Shirley addressed it quickly that we do still have the program and that we do have supplies.

There was a concern in the community with a person that might have had Hep B and was knowingly spreading it. We worked with our EPI to go through the state law and that it is an actual offense against Ohio Code. You can not knowingly spread the infectious disease Hepatitis B and HIV and that they can have criminal charges brought against them

There was an after-action meeting held with EMA, Fire, EMS, UH Samaritan and the coroner's office and one medical physicians' team to process what had happened with one of the COVID-19 deaths. They had suspected that he had COVID, he was embalmed before any testing could be done. We were able to get the postmortem test and the result did come back positive. The meeting was held to see where the mis communication existed and how we can stop this from happening again in the future.

Heather worked with the other Health Commissioners, who have a meeting on Monday's and

Friday's. On the Monday meetings the Governor and other State Officials are on the call. Working with the State of Ohio, networking on developing the new enforcement strategy. The state will be giving money for this. This will involve bringing someone on in the Health Department who is specifically focused on enforcing the order of the state and some of our local partners to carry out this enforcement.

Work with Medina County in working with the Amish in early September but will now probably be pushed back to late September. This will depend on what is happening with the local school districts

In terms of media, we started posting on Monday, Wednesday and Friday, the current COVID-19 deaths for Ashland County. Heather did an interview with John Hopkins University, an interview with I Heart Radio, two written responses to the Daily Record, three press releases were put out. There were some small media requests that were simple to answer.

Vital Statistics Division Report: Lauren asked the Board of Health to see the Month End report in the packet and read over it while the Board of Health followed along.

Environmental Health Division Report: Pat reported that her month end report was also provided in the Board of Health packet. Pat introduced the new Environmental Health Clerk Annabell Fisher.

Pat felt that everything that they have been doing this year has been COVID related and she thought she would compare numbers from last year to this year. We have higher number in food service licensing, higher inspection numbers, the sewage inspections are a little higher than they were last year.

Most of the things that they are talking to people about are consults related to the COVID virus issues. Some are off the complaint log and others are just consultations about other things. Last year the number of consultations for the year were around twenty and this year over three hundred.

We will be placing the opening for a Sanitarian and we would really prefer to hire a seasoned ready to go, type person, who can jump right in and get started.

Nursing Division Report: Shirley reminded the Board of Health that her report is also in the packet. Shirley went over the report as the board of health followed along.

Services are down this year a little compared to last month. June was terribly busy and then decreased a little in the beginning of July. The CMH program stays very consistent.

The busiest time of the year for vaccine clinic is August and September, going into October. We are seeing clients in clinic in a safe manner about 15 hour apart, so the clinic can be cleaned effectively in between clients.

Jenny provided numbers for the Ohio Children's Trust Fund. The invoice is in the packet with the amount of money spent and the amount of people that were served. Forty-seven families were served. This was two different events and ongoing education and support for those families. We also have the grant for the following year, and this will be ongoing in the amount of \$15,000.00 for safety equipment.

Shirley explained what the contact tracers do and when the State contact tracers are notified. She gave thanks to all our contact tracers; it is a tiring job and long hours and Shirley wanted them to know how much they are appreciated.

Ron Puglisi brought up the question on what we will be doing for the Flu vaccine this year and how we will run the clinics. Heather, Shirley, and Jenna met to look at what the flu clinics would look like this year. We will make them available at the Health Department on Tuesdays during vaccine clinic and for those organizations that we routinely work with it would also be available for them to make an appointment on Tuesdays during the vaccine clinic. Heather would like to hold a large vaccine clinic day at the fairgrounds. We would like to work with them to identify what the best date would be to hold this. We will also put together messaging on where you can get a flu vaccine at no cost. The vaccine has been ordered and we want to encourage people to schedule a Tuesday appointment. This large clinic at the fair grounds would be a perfect opportunity should a COVID vaccine come into play. This would give us the opportunity to hold a mass vaccination clinic. Shirley would like to use the yellow merchant building at the fair grounds and do a drive through clinic. They will have to talk about what that might look like in the planning stages of this mass clinic.

Finance Report: Please see the report in Board of Health Packet. Jenny reported on the computer information that we are currently working on. Mike from Coblenz technologies phone conference with us and went over a couple of different options that we will have once we get our computers as far as services that they could provide. Hopefully, the computers will be ordered very soon. Its been a bit of a process in trying to figure out exactly what our needs are versus what is out there and what would be economical.

Heather reminded that in the March minutes they had approved new IT equipment and we were also able to build IT equipment into the state grants revolving around COVID. We wanted to understand in the big picture what our options were and right now we pay a fixed rate of ninety dollars per hour of service, they bill this in fifteen-minute increments. We are hoping to enter into a written agreement where we could get this rate dropped. Coblenz said yes, they could and that would drop it down to ten dollars less, which would be eighty dollars. We would have to commit to doing at least fifty hours a year. Right now, we are not near that fifty hours a year, so we are very hesitant to go that way. This might be something that we could build into our strategic plan and we work up to having that money free years down the road. We do not want to make that commitment but, Heather wanted to bring it to the board's attention. The part that seems to be the most cost is the number two bullet which is the preventative option, even at a cost, this is them providing regular maintenance on our server and right now

we do not have that. Heather said she was quite surprised when she heard this. They provided an amount of \$550.00 dollars a month which is pretty much where we are at. Jeff Hardman had asked the questions does this also cover if the server would go down along with the monthly upkeep. We want to really consider as a department making sure that we have assurances that our servers work if they should go down. At this time, we do not have that assurance. Heather said in the notes that it said that they would be able to remote in to access our computers, that they would come onsite once a month to do observations, virus protection, back up data to the server and patch work. If we go this direction, we need to have a very tight contract

Jenny asked the board of health exactly what they will want from her monthly, for instance the budget for the grants to see what we are bringing in and what is going out? Possibly the monthly budget for money coming in and going out? The board agreed on both and would like to continue getting the report on the bills.

PHEP Report: Sheila's report was included in the Board of Health Packet. She asked them to look through and see that it touched pretty much every department. Through the month of July there were over 160 phone calls and Sheila touched base on every one of those phone calls with the help of each department. These calls are ranging, from resources to education to planning. We are providing rock solid information no matter if they are calling Environmental Health, Nursing, Vitals.

Sheila has completed a complete inventory of PPE, so we are able to provide the service of issuing PPE to community partners and schools that are in need.

Sheila is involved with all the EOC meetings, some of these meetings with community partners where information is shared amongst the group. She has made several visits out to the community. Schools, community centers and Daycares are an example of some of the visits that she has made. There is a date by date listed on the back of her month end report.

Sheila has completed two of the ICS courses, she is almost done with the third. She has completed all the MRC courses. She has reached out by email and phone to revive the Medical Reserve Core of volunteers. She was contacted by a variety of people that are more than willing to volunteer their time. She has collected their credentials and is planning on starting a training program for them soon. This will be able to be done online so it is convenient for them.

Sheila reported that she has also done two accreditation courses online and is in and using nine different web applications.

Accreditation Coordinator Report: Vickie's report is also in the Board of Health packet for the members to read.

July 13th through the 17th Vickie attended accreditation training, with simulation modeling on

how to create documentation for accreditation standards. This is what started the "ball rolling". On Wednesday July 22nd we had a five-hour training with all of the team leads. We went through an exercise for one standard and how to obtain documentation for that standard, or how we could improve the documentation that we have already. After that meeting, she sent the team leads out and we have been collecting documentation. She has reviewed one hundred and twenty documents that we had already had when we first started the first process. Some of those documents were able to be used again, some were rejected, and we had to find new documents. Just this week we set a seven percent goal for each week. Meaning, each week each group should have seven percent and then fourteen percent and continuing to add. We are much further than that in three of our domains. Domains one and two have met and have spent a lot of time together. Domain one is over forty percent completed. Vickie believes that there are a lot of documents out there, our problem is being able to find them. We did not have a good centralized storage system for these documents. We are working on this central location so every document can be stored correctly. There are several documents that are loaded and in the review process, the numbers could jump significantly.

She thanked the team members for being very dedicated amongst doing their other jobs. It is a significant amount that they must add to their day to day activities. Vickie said she has taken on the task of formatting and doing the cover sheets and uploading.

Old Business: Update on existing litigation with Cattleman's Restaurant: Heather

Last week we had a mediation session scheduled with a federal judge and at the last moment the plaintiff dismissed the case. Hours later we filed with the state courts. Our legal team is working on that, the plan is not to ask for it to go back to federal court, but to work on the original negotiation that we wanted to do within the federal courts. We will reinstate their license; they will follow the law and wear masks. Jeff Hardman replied that this is what was asked of them to begin with. Follow the orders and you can re-open. Ron asked what the expiration date on the extra two weeks that was given to Cattleman's Restaurant. The old one expired on Friday August 7, 2020 and a two-week extension from that. Heather said that if there is not a resolution within the next week, we are prepared and ready to enter a full court trial. Heather is fine in saying that because the owner of the Cattleman's Restaurant has perjured herself in written court documents.

New Business: Discussion –

- a) **IT Update:** was reviewed earlier in the meeting notes.
- b) **Security Update:** Lauren thanked the County Commissioners for coming out and looking at where we would be able to put doors up and going over signage. VASU Communications came out Monday and walked around. They are looking at four cameras 7 panic buttons, a new box with a marcs radio. They will be sending a quote for that and cameras.

Lauren also publicly thanked the Ashland County Sheriff's Chief Carl Rickert for coming in and introduced himself to Heather and made us feel very secure in knowing that the Sheriff's department will be keeping an eye on the property and whatever needs we might have to please contact him personally. We are feeling much better about security with the future installation of doors, signage, and a security system.

Public Comment:

a) Savannah Lions Club Request:

In the back of the Board of Health packet there is a letter from the Savannah Lions Club. Pat explained that we have permissive food categories that the state health department allows. We have never created a nonprofit category for a temporary food license. In cost methodology reflects on how much time is spent in the program, inspections we do, and sanitarians used and that creates the cost. This depends on if it is a one-day event or more. The lion club approached us, and they would like to start their fundraisers. People use temporary licenses to operate their fundraisers. There has been an allowance for licensing or not licensing if the people will take a donation instead of a set amount for the food. They cannot suggest an amount. As a donation if they put money in that is fine but, they cannot say anything to them if they do not.

The Savannah Lions Club would like to do a no touch payment, where a person would pay online. They would like us to adopt a nonprofit fee category. Pat proceeded to read the letter, again which you can find in the back of the board of health packet requesting this action.

Pat explained that the process to get your temporary license is the same. There is a packet that is given out and there are questions that they must read over and sign that says they read over it. This talks about temperatures, where the food comes from etc. Temporary licenses are more relaxed. This all will be taken into consideration during the cost methodology.

Personal Privileges: None

Additional Action: None

Executive Session, at the request of the Health Commissioner: Pursuant to Section 121.22 of ORC- Regarding the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official.

Roll Call to Enter into Executive Session: By - Lauren Jeffery

Mr. Ron Puglisi – Yes Mr. Jeff Hardman - Yes

Dr. David Tomchak – Yes

Roll Call to Leave Executive Session: Health Commissioner Heather Reffett

Mr. Ron Puglisi – Yes Mr. Jeff Hardman – Yes Dr. David Tomchak - Yes

Adjourn: Next Meeting: Tuesday September 8th, 2020 @ 7:00pm

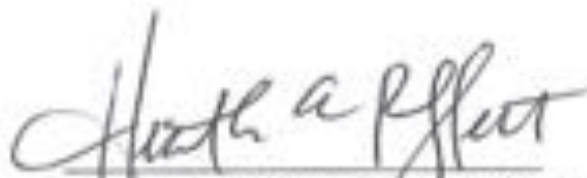
Adjournment: The meeting was adjourned at 8:15pm

Executive Session Adjournment: The Meeting was adjourned at 9:15pm

Notes taken by: Lauren Jeffery



Dr. Rebecca Cawse, President
Ashland County Board of Health



Heather Reffett, Health Commissioner
Ashland County Board of Health



ASHLAND COUNTY HEALTH DEPARTMENT

Health Commissioner's Report

Month: August 2020

General Operations:

- Two staff members trained on County Prosecutor's new system, MatrixCivilPortal. Three employees will maintain accounts; Heather Reffett (Health Commissioner), Pat Donaldson (EH Director) and Vickie Taylor (Accreditation Coordinator). All requests for formal opinions from the County Prosecutor will be managed via this on-line system.
- Requested expanded access to GMIS for Jenny Helbert and Sheila Pryor to process all electronic files for ODH PHEP and COVID related grants.
- HC granted permission for managers to use the credit card for purchases up to \$150 with permission of Financial Analyst or Vital Registrar, in the case that the Health Commissioner is unavailable to give timely approval.

Finances: Jenny Helbert's report will elaborate on the following items within her financial report.

- Approved the purchase of new IT equipment for all staff at a cost of \$46,339.20. Funding was available from the General Fund, line 09200 which had \$54,100 that was not encumbered or projected to be spent.
- ACHD earned \$11,462.12 during the MAC Billing 3rd Quarter of FY20.

Personnel:

- Sheila Pryor was offered the position as ESF 8 Coordinator on August 14th after a competitive selection process. Four (4) individuals applied, two were interviewed. The panel selected Ms. Pryor. Panel was comprised of the Health Commissioner, the Ashland County EMA Director (Mark Rafeld), and the Hospital Preparedness Coordinator (Steve Carroll).
- Team member, Jessica Donovan, a contact tracer, experienced a family tragedy. Her future with ACHD is still undecided.
- Mandy Bragg continuing with Mosquito Grant but also stepping into the COVID-19 Specialist role.

- Announcing Registered Sanitarian position today on 9/8/20. Plan to share with both local and national organizations, such as ICMA, NACCHO, and ASTHO. Position will be open until filled with the first screening to occur on October 2, 2020.

Special Projects/ Activities: COVID/19

Cattleman's Skype Hearing with Judge Ron Forsthoefel was held on Friday, August 28th. Formal hearing last for approximately 15 minutes. Off camera discussion between the Plaintiff's lawyer and our lawyer lasted for approximately 45 minutes. Decision was to attempt to reach on an agreement before September 4th. If no agreement was reached, a court hearing was scheduled for September 25th.

School Reopening Activities:

- Health Commissioner sent out written guidance to all known local schools on 8/10/20.
- Health Commissioner assigned a public health nurse or ACHD official to each school to provide direct technical assistance.
- Nursing Division, under direction of the HC, launched weekly technical calls with school nurses to address their concerns and plans to reopen safely.
- Emergency Management, under direction of HC, distributed PPE kits to each school nurse which included KN95 masks, gowns, goggles, gloves and no touch thermometers.

Technical Assistance/Education:

- Press Releases for 8/14/20, 8/25/20, 8/31/20
- Launched Business Hero of the Week
- AU Tabletop Exercises on 8/12/20 and 8/26/20
- Meeting with the Fair Board
- Technical Assistance to Ruth's Driving School.
- Technical Assistance to Mohican Country Market.
- Technical Assistance to Superintendent of Ashland City Schools.
- Technical Assistance to Principal Hillsdale High School.

System Issues Solved:

Worked to address inaccurate death reporting from the State to ensure that ODH reports the same as ACHD.

Worked to address ONG Testing concerns of LTCFs.

Requested Training on WebEOC platform to allow ACHD staff to address future emergencies using an on-line platform.

Wayne County – Frito Lay potential outbreak. Spoke with Health Commissioner and national representative to address concerns.

Media

1. Contributed to a Times-Gazette article regarding students returning to Ashland University during the pandemic on 8/14/20.
2. Spoke with Carl Hunnell, City Editor for Source Media Group (i.e. Ashland Source) on 8/25/20.
3. The Daily Record interview on 8/26/20.

Upcoming September Highlights:

- WMFD Media interview with Health Commissioner scheduled for September 8th at 3:00 p.m.
- Deposition regarding Cattleman's Case is scheduled for September 10th at 1 p.m.
- Pop-up Testing event with the Ohio National Guard scheduled for Saturday, September 26th in coordination with an even in Richland County, as well as two rural areas for our Amish/Mennonite populations.

Thank you,

Heather A. Reffett, MPA, CPM

September 8, 2020 - Financial Updates:

Computers – The check was mailed on Thursday. As of today, Coblenz Technology has not received it. The computers are all in the warehouse, but there is a delay on the monitors. We should have the computers by the end of this week, beginning of next.

Vaccine Refrigerator – The fridge was ordered last week and arrived last week. It's up and running in the nursing clinic.

Covid 19 Grant – (Cares Act) - We were awarded \$67,755.00 for 2020. This money will be used for personnel, the vaccine refrigerator, computers and other office supplies.

Coronavirus Supplemental CO21 Grant - We were awarded \$44,785.00 and then a revision for \$15,000 was done for a total of \$59,785.00.

Contact Tracing Grant – We were initially awarded \$56,697.00 for 2020 and then additional revision amounts were added, giving us a total of \$178,931.00 (2021 supplemental sub grant). We have to use up the initial \$56,697.00 before we can start using up the additional funds. These funds are to be used for contact tracing only.

ASHLAND COUNTY HEALTH DEPARTMENT - RECAP SHEET

ALLOST

Aug-20

BILLS
FUND 9

Account	Date	Vendor	Purpose	Amount	MTD	YTD
1000 BWC	8/17/2020	Ashland Co Treasurer	Employee Health Benefits for August	\$ 12,715.00		
1000 HealthLife	8/25/2020	Ashland Co Treasurer	Employee Life Benefits for September	\$ 18.00		
2010 Contract Bm.	8/20/2020	Shred &	Services for July	\$ 72.00		
	8/20/2020	Private Boxes	Private Boxes for July	\$ 246.00		
	8/17/2020	West Fargo Financial Lending	Computer inactive lease for 8/20-8/24	\$ 436.70		
	8/17/2020	Quicker	Shipping Services for July	\$ 45.00		
	8/25/2020	Shred &	Services for August	\$ 72.00		
4010 Medical Supplies	8/25/2020	Quadrant-King Pharmaceuticals	Private Vaccine Syringes	\$ 671.75		
	8/25/2020	Shred	Private Vaccine Syringes	\$ 4,968.69		
4020 Postage	8/25/2020	Quadrant-King Pharmaceuticals	Private Vaccine Adjuvant, Mervectis, Pertussis, Gardasil	\$ 1,596.70		
4040 Office Supplies	8/20/2020	Purchase Power	Private Vaccine Boxes	\$ 301.50		
	8/20/2020	Shred	Private Vaccine Syringes	\$ 308.83		
	8/20/2020	Shred	Private Vaccine Syringes	\$ 8.27		
	8/20/2020	Shred	Office Supplies for Accreditation	\$ 202.50		
8040 State Travel	8/17/2020	Treasurer, State of Ohio	Office Supplies for Accreditation	\$ 1,472.00		
	8/17/2020	Treasurer, State of Ohio	Office Supplies for Accreditation	\$ 1,430.00		
	8/17/2020	Treasurer, State of Ohio	Office Supplies for Accreditation	\$ 1,430.00		
9020 Travel	8/17/2020	Ohio Division of Real Estate	Travel for July	\$ 70.00		
	8/20/2020	Jerry Hulsman	Travel for July	\$ 194.00		
	8/20/2020	Grissman Tella	Travel for July	\$ 94.00		
	8/17/2020	Pat Davidson	Travel for July	\$ 150.50		
	8/17/2020	Karlyn Spencer	Travel for July	\$ 146.00		
	8/20/2020	Jerry Gervy	Travel for July	\$ 70.00		
9020 Advertisement	8/20/2020	Capital One	Travel for July	\$ 4,172.19		
9040 Other	8/20/2020	Western	Travel for July	\$ 1,594.25		
	8/20/2020	Shred &	Travel for July	\$ 439.55		
	8/17/2020	UnitedHealthcare	Travel for July	\$ 400.00		
	8/17/2020	Shred &	Travel for July	\$ 4,000.00		
	8/17/2020	Dana Verrill	Travel for July	\$ 432.00		
	8/17/2020	City of Ashland	Travel for July	\$ 265.00		
	8/17/2020	Family Focus & Signs	Travel for July	\$ 38.75		
	8/17/2020	Texas Gazette	Travel for July	\$ 277.98		
	8/17/2020	LH Occupational Health	Travel for July	\$ 46.00		
	8/20/2020	MACCO	Travel for July	\$ 230.00		
	8/20/2020	COJPS	Travel for July	\$ 2,345.00		
	8/20/2020	Attorney	Travel for July	\$ 275.00		
	8/20/2020	Ashland Publishing Company	Travel for July	\$ 22.88		
9070 Audit	8/20/2020	Capital One	Travel for July	\$ 168.78		
9200 Accreditation	8/20/2020	Capital One	Travel for July	\$ 168.78		

ALUMINUM

	8072026	Coburn Technology	Computer Purchase
K226	FPA 879 Award		

1000

1030	EWPC	6/17/2020	Approved Co Treasurer	Employee Health Benefits for August
1060	Health/Wellb	6/25/2020	Approved Co Treasurer	Employee Life Benefits for September
4210	Expenses			
4220	Protege	6/17/2020	Treasurer, State of Ohio	COA FISC License fees for June - July
6000	State Travel	6/17/2020	Treasurer, State of Ohio	COA OFE License fees for June - July
9020	Travel	6/17/2020	Journal Entry	Travel/Allege for July

2000 2001

PHLEP

Year	Category
2010	Healthcare
2011	Construction
2012	Construction
2013	Construction

[illegible]

Week days	Other
8/20/2020	First Met
8/17/2020	The Budget Newspaper
8/25/2020	First Met
8/6/2020	Overseer

TOTAL COUNTY MILLS

Heather Kuehl, MPA, CPA
Health Commissioner
Jenny Hubert, Financial Analyst

Dr. Helmut 9/2/20

Q	15/12/87		
1	1,878.00		
2	2.70		
3	228.00		
4	84.00		
5	124.25		
6			
7			
8	1,330.00		
9	1,287.00		
10	1,300.00		
11	1,380.00		
12	394.28		
13	6,105.96	abstract sent round	
14	5,519.93		
15	6,200.00	abstract sent round	
16	287.48		
17	325.00		
18	287.48		
19	130.00		
20	82,548.74		

Ashland County Health Department - August Budget Report

REVENUE

FUND 16 PHCP

	2020	2020	August	Current
	Conf'd Budget	AMENDED BUDGET	MTD Actual	YTD ACTUAL
				BUDG. BAL
00000 All State Revenue / Grants	76,407.00	170,407.00	0.00	27,817.48
00001 Insurance	0.00	0.00	0.00	124,412.00
00002 All Other Fundraising	0.00	0.00	0.00	408.54
REVENUE TOTAL	76,407.00	170,407.00	0.00	124,827.02

EXPENSE

FUND 16 PHCP

	2020	2020	August	2020 YTD	2020	Unencumbered
	Approved Budget	Amended Budget	Expenses	Expenses	Unexpended Balance	Balance
00000 Employees Wages	40,500.00	41,500.00	0.00	29,431.45	11,868.55	11,868.55
00000 PERS / TRF	5,500.00	5,500.00	0.00	1,770.46	3,729.54	3,729.54
00000 Workers Compensation	375.00	441.72	0.00	441.72	0.00	0.00
00000 Medicare Employer Share	618.25	618.25	0.00	409.63	208.62	208.62
00000 Insurance Premium	15.20	25.20	0.00	14.79	10.41	10.41
00000 Medical CA Health Contract	0.00	0.00	0.00	0.00	0.00	0.00
00000 Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	1,000.00
00000 Freight	250.00	250.00	0.00	0.00	250.00	250.00
00000 Printing	0.00	0.00	0.00	0.00	0.00	0.00
00000 Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	1,000.00
00000 Materials Cost	0.00	0.00	0.00	0.00	0.00	0.00
00000 Travel	1,000.00	1,000.00	0.00	307.00	693.00	693.00
00000 Other Expenses	1,000.00	1,000.00	0.00	0.00	1,000.00	1,000.00
FUND 16 EXPENSES TOTAL	54,754.45	54,754.45	0.00	34,274.67	20,479.78	20,479.78

Ashland County Health Department - August Budget Report

REVENUE

FUND 16 PHEP DEPT 1 CONTRACT

	2020	2020	August	Current
	Conf'd Budget	AMENDED BUDGET	WTD Actual	YTD ACTUAL Budget Bal
00001 All State Revenue / Grants	0.00	0.00	0.00	0.00
00001 Transfer	0.00	0.00	0.00	0.00
00001 All Other Reimbursement	0.00	0.00	0.00	0.00
REVENUES TOTAL	0.00	0.00	0.00	0.00

EXPENSE

FUND 16 PHEP DEPT 1 CONTRACT

	2020	2020	August	2020 YTD	2020	2020	2020	2020
	Approved Budget	Amended Budget	Expenses	Expenses	Expenses	Expenses	Unencumbered	Unencumbered
00011 Employee Wages	34,000.00	34,000.00	1,000.00	11,000.00	23,000.00	23,000.00	0.00	0.00
00020 PERS / FRB	1,200.00	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00
00040 Healthcare Employer Share	517.00	517.00	30.00	500.00	517.00	517.00	0.00	0.00
00050 Medical-CO Health-Coverage	96,511.00	96,511.00	6,791.00	10,000.00	0.00	0.00	0.00	0.00
00050 Medical	8,100.00	8,100.00	5,000.00	5,000.00	0.00	0.00	0.00	0.00
00050 Supplement	4,391.00	4,391.00	0.00	0.00	0.00	0.00	0.00	0.00
00050 Advance Care	0.00	0.00	1,700.00	1,700.00	0.00	0.00	0.00	0.00
00050 Other Expenses	5,000.00	5,000.00	1,200.00	1,200.00	0.00	0.00	0.00	0.00
FUND 16 EXPENSES TOTAL	136,308.00	136,308.00	8,991.00	27,900.00	27,900.00	27,900.00	0.00	0.00

REVENUE BALANCE	100,000.00	YTD REVENUES	0.00	YTD EXPENSES	0.00	CURRENT FUND BALANCE	100,000.00
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Ashtland County Health Department - August Budget Report

REVENUE

	2008	2008	August	Current
	Control Budget	Approved Budget	WTD Actual	WTD Actual Budget Var
ES F0000				
00020 Fixed Service Expense	110,000.00	110,000.00	109.00	123,419.48 -4,228.48
00463 Travel Service Lease Fee	3,500.00	3,500.00	80.30	3,639.35 139.35
00463 Travel Service Review Fee	2,750.00	2,750.00	887.00	827.00 823.00
00463 All Other Misc Services	8,000.00	8,000.00	3,090.00	945.00 4,585.00
00010 All Other Fundtransfers	750.00	750.00	6.00	3,159.48 -284.48
00000000 TOTAL	114,000.00	114,000.00	3,065.30	117,406.30
				954.80

EXPENSE

[illegible]

Ashland County Health Department - July Budget Report

REVENUE

FUND 16 PHEP

	July	2020	2020	July	2020	Current
	Actual Budget	Approved Budget	WFO Actual	WFO Actual	Budget	Balance
00000 All Sales Revenue / Grants	79,457.00	179,457.00	5,100.87	57,817.49	111,639.51	
00001 Transfer	0.00	0.00	0.00	124,450.00	-124,450.00	
00010 All Other Nonfundamental	0.00	0.00	0.00	878.54	-878.54	
REVENUES TOTAL	79,457.00	179,457.00	5,100.87	158,188.03	1,347.97	

EXPENSE

FUND 16 PHEP

	2020	2020	July	2020	2020	2020	Open	Unencumbered
	Approved Budget	Approved Budget	Expenses	WFO	WFO	Unencumbered	POA	Balance
00010 Employee Wages	42,300.00	42,300.00	6,044.00	79,631.63	12,868.16	0.00	12,868.16	
00020 FICA / STFL	5,290.00	5,290.00	611.20	5,773.46	2,318.54	0.00	2,318.54	
00030 Workers Compensation	573.00	442.21	0.00	442.21	0.00	0.00	0.00	
00040 Workers Employer Share	614.25	614.25	87.44	428.81	186.43	0.00	186.43	
00050 Insurance Premium	21.00	21.00	2.32	34.36	0.00	0.00	34.36	
00060 Medical Co Health Contract	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
04010 Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	
04020 Fuel/Lease	250.00	250.00	0.00	0.00	250.00	0.00	250.00	
04030 Housing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
04040 Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	
04050 Software Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
04060 Travel	1,000.00	1,000.00	0.00	307.00	163.00	0.00	307.00	
04070 Other Expenses	1,000.00	1,000.00	178.95	816.22	521.81	0.00	821.25	
FUND 16 EXPENSES TOTAL	94,774.48	94,774.48	6,766.88	98,134.47	14,837.94	-	1,383.38	24,905.88

RESIDUAL BALANCE	246,048.83	WFO REVENUES	246,208.88	WFO EXPENSES	46,773.43	CURRENT FUND BALANCE	246,208.88
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Ashland County Health Department - July Budget Report

July

REVENUE

FUND 16 PHED DEPT 1-CONDUCT

00002 All State Revenue / Grants
00003 Transfers
00010 All Other Reimbursement
REVENUES TOTAL

2020
Current Budget

2020
Amended Budget

July
With Actual

YTD ACTUAL

Budget Bal

00002 All State Revenue / Grants	0.00	0.00	0.00	0.00	0.00
00003 Transfers	0.00	0.00	0.00	0.00	0.00
00010 All Other Reimbursement	0.00	0.00	0.00	0.00	0.00
REVENUES TOTAL	0.00	0.00	0.00	0.00	0.00

EXPENSE

FUND 16 PHED DEPT 1-CONDUCT

00011 Employee Wages
00020 PERS / TRSL
00040 Medicare Employer Share
00050 Medicaid Co Health Contract
00055 Supplies
00060 Equipment
00070 Administrative Cost
00075 Travel
00080 Other Expenses
FUND 16 EXPENSES TOTAL

2020 Approved
Budget

2020 Amended
Budget

July 2020
Expenses

2020 YTD
Expenses

2020
Unapportioned
Balance

Open P/Os

Unapportioned
Balance

00011 Employee Wages	24,680.00	8,778.50	8,778.50	25,911.19	0.00	25,911.19
00020 PERS / TRSL	1,294.90	467.25	467.25	4,717.65	0.00	4,717.65
00040 Medicare Employer Share	517.21	126.96	126.96	410.02	0.00	410.02
00050 Medicaid Co Health Contract	60,511.67	1,809.50	1,809.50	62,790.17	0.00	62,790.17
00055 Supplies	8,105.96	0.00	0.00	8,105.96	0.00	8,105.96
00060 Equipment	4,395.00	0.00	0.00	4,395.00	0.00	4,395.00
00070 Administrative Cost	0.00	0.00	0.00	0.00	0.00	0.00
00075 Travel	0.00	0.00	0.00	0.00	0.00	0.00
00080 Other Expenses	1,027.77	396.52	396.52	4,815.15	0.00	4,815.15
FUND 16 EXPENSES TOTAL	134,492.00	13,878.76	13,878.76	138,893.24	0.00	138,893.24
					79,834.18	81,808.46

REVENUES BALANCE

0.00

+

YTD REVENUES

0.00

-

YTD EXPENSES

48,775.43

+

CURRENT FUND BALANCE

38,023.57

Ashland County Health Department - July Budget Report

REVENUE

FUND 23 FOOD

	July	2008	2008	July	2008	Current
	Actual	Budget	Actual	Budget	Actual	Budget
00020 Food Service License						
00021 Food Service License Fee	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00
00022 Food Service License Fee	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
00023 Food Service License Fee	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00
00041 All Other Sales Revenue	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
00010 All Other Reimbursement	350.00	350.00	350.00	350.00	350.00	350.00
REVENUES TOTAL	128,650.00	128,650.00	128,650.00	128,650.00	128,650.00	128,650.00

EXPENSE

FUND 23 FOOD

	July	2008	2008	July	2008	Current
	Actual	Budget	Actual	Budget	Actual	Budget
00011 Employee Payroll	75,400.00	75,400.00	75,400.00	75,400.00	75,400.00	75,400.00
00020 Payroll / STPS	10,500.00	10,500.00	10,500.00	10,500.00	10,500.00	10,500.00
00030 Workers Compensation	700.00	700.00	700.00	700.00	700.00	700.00
00040 Medicare Employer Share	5,096.25	5,096.25	5,096.25	5,096.25	5,096.25	5,096.25
00050 Insurance Premium	32,000.00	32,000.00	32,000.00	32,000.00	32,000.00	32,000.00
00010 Supplies	0.00	250.00	0.00	250.00	0.00	250.00
00020 Supplies	800.00	800.00	800.00	800.00	800.00	800.00
00030 Equipment	0.00	0.00	0.00	0.00	0.00	0.00
00040 Medical Supply Exp Third Party	0.00	15,000.00	0.00	15,000.00	0.00	15,000.00
00050 Travel	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
00060 Other Expenses	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
EXPENSES TOTAL	128,650.00	128,650.00	128,650.00	128,650.00	128,650.00	128,650.00
REVENUES BALANCE	128,650.00	128,650.00	128,650.00	128,650.00	128,650.00	128,650.00
EXPENSES BALANCE	128,650.00	128,650.00	128,650.00	128,650.00	128,650.00	128,650.00
NET BALANCE	0.00	0.00	0.00	0.00	0.00	0.00

Approved 9/13/10



ASHLAND COUNTY HEALTH DEPARTMENT
DIVISION OF VITAL STATISTICS
1763 STATE ROUT 60, ASHLAND, OHIO 44805

VITAL STATISTICS MONTHLY REPORT
August 2020

	August	JAN 1 – August 31, 2020
TOTAL BIRTHS	35	239
MALE	21	105
FEMALE	14	97
HOME BIRTHS	1	41
TOTAL DEATHS	32	363
MALE	21	141
FEMALE	11	125
0-18	0	0
19-44	3	9
45-64	4	28
65 & OLDER	25	220
TOTAL CERTIFIED COPIES SOLD		
BIRTH	141	1081
DEATH	148	1204

Mileage
Report

Environmental Health Mileage: 2020					
Servician	P. Donaldson	K. Stichert	J. Frazer	G. Taffia	Totals
January	517	356	388		1,261
February	435	296	390		1,121
March	226	245	175	206	852
April	247	22	115	23	407
May	311	81	179	36	607
June	424	253	247	214	1,138
July	313	404	249	188	1,154
August	482	473	266	0	1,221
September					0
October					0
November					0
December					0
2020 Totals	2,955	2,130	2,009	667	7,761


 P. Donaldson
 9.4.20

Ashland County

COMMUNICABLE DISEASE 2020	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	2020 YTD	2019	2018
Campylobacter		1				2	2		5	15	17
Chlamydia	6	3	7	1	4	10	5	6	42	51	61
Coccidioidomycosis									0	0	1
CP-CRE		1							1	0	2
COVID -19			2	9	12	26	49	31	129		
Cryptosporidium	1						1	1	3	3	8
Cyclosporiasis									0	2	1
E. Coll (all serotypes)	1								1	4	6
Ehrlichiosis									0	0	1
Giardia	2								2	6	4
GC						1	1		2	10	7
Group A Strep			1					1	2	2	2
Hib									0	3	1
Hemolytic Uremic Syndrome									0	0	0
Hep A		1							1	3	0
Hep B, acute									0	1	0
Hep B, chronic	1								1	5	3
Hep B, prenatal									0	0	0
Hep C, acute		1				1			2	0	0
Hep C, chronic	4			1	1		1	1	8	16	18
Influenza Hospitalization	5	5	10	1					21	13	30
LaCrosse Virus									0	0	1
Legionellosis									0	2	3
Lyme Disease							3	5	8	11	4
Meningitis - Aspecific/Viral									0	2	1
Mumps									0	1	1
Pertussis			1						1	4	5
Q Fever									0	0	1
Rocky Mtn Spotted Fever									0	1	2
Salmonella					1	1	1	3	7	6	14
Strep Pneumoniae			1						1	3	3
TB			1						1	0	0
Tetanus									0	0	1
Varicella									0	2	3
Viral Meningitis									0	0	0
Yersiniosis									0	1	0
Ashland County	20	12	23	13	8	44	65	43	232	167	201

Ashland City

COMMUNICABLE DISEASE 2020	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEP	2020 YTD	2019	2018
Campylobacter	1			1						2	5	8
Chlamydia	4	2	1	6	4	4	7	8		36	57	60
Coccidioidomycosis										0	0	3
COVID-19			1	8	3	8	22	17		59		
Cryptosporidium		1								1	4	3
Creutzfeldt-Jakob Disease										0	0	2
E Coli (all serotypes)										0	1	3
GC		1						1		2	13	12
Giardia							1			1	1	3
Group A Strep	1			1	1					3	1	1
Hep A				1				1		2	3	0
Hep B, acute										0	2	2
Hep B, chronic	1					1				2	3	10
Hep C, acute						1				1	0	0
Hep C, chronic		2	1			1		1		5	6	13
Hep C, Perinatal							1			1	0	0
Influenza Hospitalization	6	9	2							17	14	24
LaCrosse Virus										0	3	0
Legionellosis										0	1	1
Lyme Disease							2			2	2	1
Meningitis - aseptic/viral										0	3	2
Mumps										0	1	1
Pertussis	2									2	10	2
Salmonella					1					1	0	5
Strep Pneumoniae		1								1	3	3
Varicella										0	0	1
Vibrio								1		1	0	1
Ashland City Totals	15	16	5	17	9	15	33	29		139	133	161
County-City Totals	35	28	28	30	27	59	98	72		371	300	362

** Results as of 9/03/2020 using OHS "Created Date" and includes all Confirmed, Suspect, and Probable cases. Information is accurate on day of report and subject to change as cases are added/updated.

Ashland County

Business Report 2020	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2020 YTD	2019	2018
John B	1	0	0	0	0	1	2	6					8	123	138
OTW	4	1	3	0	1	0	0	6					9	42	52
OTW-Rel-PRV	7	0	5	0	0	4	2	7					18	60	71
OTW-PRV	1	1	0	0	0	1	1	1					5	23	26
OTW	1	1	1	0	1	0	0	1					4	18	8
PRV-PRV	4	4	2	0	0	20	3	10					25	130	153
PRV-PRV-PRV	3	0	2	1	7	0	2	3					15	93	105
PRV-PRV-PRV-PRV	4	5	4	0	1	8	1	11					26	134	158
PRV-PRV-PRV-PRV-PRV	1	1	3	3	5	4	2	1					21	71	100
PRV-PRV-PRV-PRV-PRV-PRV	4	1	4	0	0	4	1	4					16	60	53
PRV	2	4	0	0	0	1	0	5					7	34	12
PRV-PRV	1	2	0	0	0	8	3	24					14	140	158
PRV-PRV-PRV	1	2	3	0	1	1	1	1					7	31	27
PRV-PRV-PRV-PRV	1	1	0	0	0	2	1	3					5	31	27
PRV-PRV-PRV-PRV-PRV	1	1	8	0	1	5	2	2					12	70	90
PRV-PRV-PRV-PRV-PRV-PRV	4	0	1	0	0	2	0	0					6	24	20
PRV-PRV-PRV-PRV-PRV-PRV-PRV	7	0	10	0	1	3	0	0					11	64	64
PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV	1	1	0	0	0	1	0	0					2	144	144
PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV	1	1	2	1	1	16	7	11					15	154	154
PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV	1	1	1	0	0	1	1	2					6	63	57
PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV	24	31	47	7	20	78	29	64					186	1,487	1,713
PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV	0	0	0	0	0	0	0	0					0	565	564
PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV	13	13	8	1	4	13	16	5					48	202	218
PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV	0	0	0	0	0	0	0	0					0	54	99
PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV	6	4	0	0	0	0	0	0					12	11	41
PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV	0	0	2	1	1	0	0	1					4	5	1
PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV	1	18	7	1	1	23	0	2					30	54	70
PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV	1	18	0	0	0	0	0	0					19	5	1
PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV															
PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV-PRV	17	17	27	13	27	19	18	18					130	254	
PRV-PRV	134	134	141	109	140	140	151	154					903	1,604	
PRV-PRV	177	177	134	148	190	188	174	175					1,124	2,000	
PRV-PRV	1	1	0	2	1	4	1	1					11	46	
PRV-PRV	14	6	8	0	0	0	0	1					21	46	
PRV-PRV	1	0	0	0	0	0	0	1					1	36	
PRV-PRV	1	0	0	0	0	0	0	1					1	125	
PRV-PRV	1	0	0	0	0	0	0	1					0	21	
PRV-PRV	134	134	188	188	188	188	188	188					948	2,124	
PRV-PRV	7	13	6	10	13	6	2	6					51	94	
PRV-PRV	0	0	7	6	14	10	1	1					42	29	
PRV-PRV	0	1	0	0	0	2	1	0					4	10	
PRV-PRV	722	649	652	472	454	754	617	1,184					4,104	3,003	4,409



September 2020
Ashland County Health Department Board
Meeting



08 September

Readiness & Emergency Response Coordinator

The ESF-8 role manages our readiness and emergency preparedness for the Ashland County Health Department. This month, as Sheila Pryor was selected to be coordinator, from her existing role as COVID-19 Specialist the office has been a non-stop high energy output of training, planning, coordinating and building relationships in our community. Providing needed support in all areas of health care, educational environments, educating the public and building a steady consistent social media presence. She has already built a strong relationship with the Emergency Management Agency, and actively supporting the needs of our partnership with them. She is on the regular rotation for weekend and after-hours management of the health department.

Accountable Accomplishments:

- Distribution of 39 PPE "back to school" starter kits. Reaching out to all our school nurses and inviting them to the health department to kick off a great partnership and support to every single school or learning facility in the county.
- Assisted in 8 walk-thru site visits to facilities offering CEC and Ohio Department of Health order guidance for their specific facilities and needs. Education of their staff with Q & A segments of the visits. Some of these visits included team support from nursing and EM – giving full support to our community.
- Created outdoor event specific media and publications to support the ongoing summer venues in a safe and support way for Ashland County. Helping with needed safety measures to meet and comply with the state mandate for masking and social distancing for all sectors of the community. Car shows, fishing derby's, fruit markets, horse shows, golf outings all were given ample commitment from our team to provide solid support as the county insists on "resuming" and opening up – we offer every possible way to make sure this happens safely. Many times forming valuable contacts and partnerships within the county that ultimately then support our efforts to keep social distancing and masks, with a supportive demeanor that is always the way we want to be as ACHD.
- Participated in the first area "POP-up" Covid-19 public testing, establishing a direct rapport with Gov DeWine's task force- and Ashland County. We are now on task to host our own event 26 September 2020, and Commissioner Reffett is facilitating an outreach with key leaders in our outlying Amish communities to compliment this event. Our entire team is leading the way to the public health needs of the future.

Continual Support Activities

- Facilitation of Daily 0900 hours staff accountability and communication to team by conference call for 19 team members, to include a weekly "team building" that encourages team cohesiveness and esprit de corps. Creative ways that ten minutes of positive mentoring build us to be the best team ever.

- Daily 1000 EOC update meetings in person – providing all current statistical information, trends and issues, as well as a conduit to or medical partner, UH Samaritan for patient count, monitoring and acuity of our cases.
- Weekly Countywide EOC meetings – representing ESF8 in a full capacity – as well as identifying county wide ways and suggestions for a cohesive relationship with all emergency response factors
- Bi-weekly Conference calls with all Ashland County Health Care Partners providing all needed statistical data, to include status of PPE shipments, implementation of the National Guard staff testing and how to best respond to the flux of staffing and cases.
- Participate in every school “Nurses Call” weekly, training opportunities, ODH Webinars are completed weekly for new guidance.
- Weekend on call point of contact for 5 weekends – to include contact within each department for support in the need of a call after hours.
- Leading organizational meetings for the upcoming POP-up COVID-19 testing for us on 26 September, that includes, Gov DeWine’s team, National Guard liaison, Nursing team, EMA, UH Samaritan, Sheriffs Dept, Ashland County Fair board on a weekly basis. Recruiting sponsors for volunteer refreshments and coordination in the community through the Ashland Community Foundation.

Deliverables to Environmental Health – Nursing Staff – Accreditation Coordinator – Health Commissioner

August 4 full registration of MRC for Ashland (not had active participation since 2018) – This included completion of web-based training of 3 hours and certificate earned, webinar completion, activation, and registration with Region 5.

August 7, 13, 20, 27 – Accreditation Program facilitation for DOMAIN 2, in coordination with Vickie, managing meeting, process, participation and delivery of products to successfully meet the objectives by month end. July 1- will continue to support the other Domains as needed for team completion and accreditation to be earned.

August 12 & 26 – Tabletop Exercises with EOC, UH Samaritan, and Ashland University, to include After Action Reports.

August 21 – Completion of Ohio Public Health Communication Systems Training & gained Administrator access.

August 23 - Completion of GMIS training, course materials, registration and applications for grant management for ACHD.

August 25 - Registration, training, courses completed for NECO / Region 5 grant administration and reporting.

August 25 - Registration, training, completion, and one on one training with Ohio PHEP program to include correction of two previously submitted July deliverables, for payment.

August 17 – formed partnership with Appleseed Mental Health for a cohesive program between our services for citizens needing mental, financial, or support we do not have access to at

ACHD and vice versa. We were able to help 2 families in need of legal council for living situations, due to COVID-19 and a family that has a child with cancer. We are in partnership with Kelly Smith directly and her team is going to actively participate in the EOC moving forward for the wellness of the community as we continue to reach out in support of the pandemic and the results of mental health in our community.

August 11,14,25,31- Assisted in Press Releases with training of the Health Commissioner and notification of the media as well as social media products for the county.

Other Notables:

- Completions of IS 700 and began IS 800 to ensure currency (had taken before hire). Also documenting other team completion as this has been identified as an improvement needed in previous After-Action Reports.
- Selection of Mandy Bragg for COVID-19 Specialist is complete, training has already begun and we have actively included her in the upcoming events for September, to include outreach to our Amish community, school programs, and every training opportunity for her has been extended to establish a fully functioning team in short order.
- We are planning for a 15 October drive thru flu vaccine clinic to be offered at the fairgrounds and the team has convened 3 times with a site survey scheduled for 10 September, with Steve Englet. The event will be held from 12-5.

Resourcing of the following PPE items in accountable manner to included signature of organization accepting items for future funding opportunities to be maintained:

- 2000 disposable gowns
- 400 cloth washable gowns
- 8000 pairs of disposable gloves
- 80 pairs of goggles
- 45 thermometers
- 500 face shields
- 200 N 95 masks
- 800 KN 95 masks
- 400 disposable masks
- 60 resource kits with signs and literature from CDC, ODH & letter from Health Commissioner and ACHD

Summary prepared by Sheila Pryor September 3, 2020.

September 8, 2020 Board Report – Accreditation Coordinator for August 2020

List of Meetings and Events

- IT meetings – 2 meetings
- Domain 1 – 4 meetings
- Domain 2 – 3 meetings
- Domain 6 – 2 meetings
- Domain 5 – 1 meeting
- Domain 8 and 11 – 2 meetings
- Matrix Training for County Legal 2.3 hours of training
- IS 100 FEMA course completed
- Daily phone all-staff briefing.

Projects:

- Determined a network filing structure for the shared drive that aligns with what ACHD would need to keep for accreditation and other legal purposes (see attached). This structure will also help ACHD number SOPs to align with departments.
- Began moving current policies to the new format and acquiring signatures from the Health Commissioner.
- Working on a new branding policy that is more detailed than the first one provided. Used a template from Public Health and adapted to the needs of ACHD.
- Uploaded new documentation to e-phab (see attached chart). In July we were at 9.12% which represented 30 measures completed. As of this writing, we are at 21.28% which represents 70 completed measures.

Respectfully Submitted:

Vickie Taylor, Accreditation Coordinator

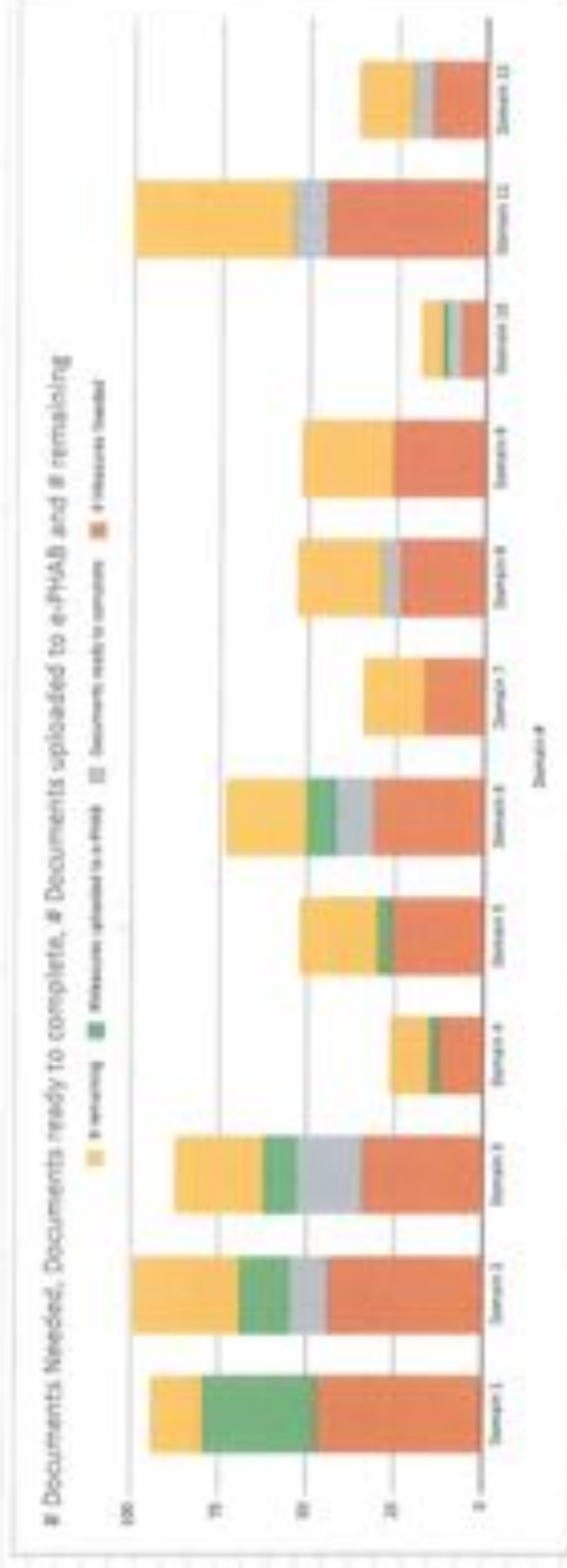
September 3, 2020



Filing Structure on Shared Drive for SOP and Documentation

100 General Operations	200 Vital Records	300 Nursing	400 Environmental Health	500 Emergency Response	600 Performance Management	700 Governance
Table of Contents SOP	Table of Contents SOP	Table of Contents (SOP)	Table of Contents (SOP)	Table of Contents (SOP)	Table of Contents (SOP)	Table of Contents (SOP)
SOPs	SOP	SOPs	SOPs	SOPs	SOPs	SOPs
Facilities	Birth Certificate Processing	Public Events – agendas, minutes, public relations, etc.	Food Protection	ESF -8 Deliverables	Workforce Development Plan	Board Minutes
Budgets			Sewage	ERP		
Grants			Recreation Programming	PH&EP Grant Deliverables		
Technology	Death Certificate Processing	Minutes with partnering groups	Staff training	AARs	Strategic Plan	Board Reports and/or actions
Human Resources			Training for public Contracts	MOUs		
Supplies				Staff Training		
Contracts with Vendors	Child Fatality Reports	Nurse trainings	Department meeting minutes	Training events and table talks	Quality Improvement Plan	Board action logs
MOUs	Statistical Data Repository	AARs	Reports	Inventory of PPE	Accreditation materials	District Advisory Board
		Reports				
Training agendas, sign in sheet, training materials	Revenue Collections	Department meeting minutes	General Minutes or notes with outside agencies	EMA Training Events	Annual Reports	County and City Government
		Data Analysis				
General Minutes or notes with outside agencies		General Minutes or notes with outside agencies	MOUs	Meeting Minutes, agendas, and sign in sheets	Meeting minutes/agendas and sign in sheets	
			AARs			

Domain #	# Measures Needed	Documents ready to complete	# Measures uploaded to PHAB	# remaining	% Expected uploaded	% Complete	Date updated	Domain leader
Domain 1	47	0	0	32	13	68.09%	9-3-2020	Dr. Emily Miller
Domain 2	44	11	11	34	30	91.82%	8-25-2020	Dr. Emily Miller
Domain 3	34	19	19	9	25	26.47%	8-25-2020	Dr. Emily Miller
Domain 4	13	0	0	2	11	15.38%	8-25-2020	Dr. Emily Miller
Domain 5	26	0	0	4	22	13.89%	8-25-2020	Dr. Emily Miller
Domain 6	31	11	11	8	23	25.81%	8-25-2020	Dr. Emily Miller
Domain 7	17	0	0	0	17	0.00%	8-25-2020	Dr. Emily Miller
Domain 8	24	5	5	0	24	0.00%	8-25-2020	Dr. Emily Miller
Domain 9	26	0	0	0	26	0.00%	8-25-2020	Dr. Emily Miller
Domain 10	7	4	4	1	6	14.29%	8-25-2020	Dr. Emily Miller
Domain 11	45	10	10	0	45	0.00%	8-25-2020	Dr. Emily Miller
Domain 12	15	6	6	0	15	0.00%	8-25-2020	Dr. Emily Miller
Total	329	66	66	70	259	21.28%		





Ashland County Health Department
1763 State Route 60
Ashland, Ohio 44805
419-282-4340 Phone

419-282-4333 Fax

Environmental Health Regulation Variance Request

Fee: \$75

Date: 8/31/20

Receipt#: 12158 18.

GENERAL INFORMATION

Property Owner's Name:

Bill BARDY

Phone:

419-651-6687

Property Owner's Address:

1184 Top Rd 1426

Variance Location:

Same

Twp/Village/Ctr:

Mill Hill Twp

Email Address:

bb.themufflerman@aol.com

SPECIFIC VARIANCE REQUESTED (Use additional sheets if needed.)

Code section from which the variance is requested

Details of request:

Building a Detached 28'x40' Building

would like permission to put in a Holding Tank

so I can put a small Bathroom in it

ASSURANCES

Attach plans or provide an explanation demonstrating that the variance meets the following conditions:

No substantial health hazard or nuisance is likely to occur.

Strict compliance with the code requirements would result in unnecessary or unreasonable hardship to the petitioner.

No state, local statute, or other applicable laws would be violated.

The protection of the health, safety, and general welfare of the public is assured.

Should NOT be a problem to anyone if approved
Jeff Esbensen will be installing it. He has been
doing up excavating my work. Phone is 330-937-9200 if any

QUESTIONS

I, _____, a registered/licensed professional hereby certify that a variance to the Rules is necessary because site conditions prohibit complete compliance with all the Rule requirements. In my judgment, the proposed design on the attached Application is the best alternative available and should function properly.

Signature of Contractor

Date

PROPERTY OWNER

I, Bill BARDY, am the owner/agent for the owner of the subject property. I understand that the installation on the Application is not in total compliance with the Rules. Should the proposed system malfunction, I release all concerned provided they have performed their duties in a reasonable and proper manner, and I will promptly notify the Health Department in the event of any system failure and make any corrections required by the Rules. By signing this request form, I acknowledge permission for representatives of the Department to enter onto the property to perform the duties as may be necessary to evaluate the variance request.



Signature of Owner/Agent of Owner

Date

Environmental Health Staff - Opinion

The Inspector shall review all variance requests prior to rendering a decision. I, _____, the undersigned, have visited the above property and find that the conditions (Do / Do not) prohibit full compliance with the rules. The variance request submitted by the applicant (Is / Is Not) the best alternative available on this property. The proposed system (Does / Does Not) increase the likelihood that a health hazard or nuisance condition will occur. Therefore, I (Do / Do Not) recommend approval of the requested variance.


Inspector Signature

9.4.20
Date

Environmental Health Director - Opinion

The Environmental Health Director shall review all variance requests prior to forwarding to the Health Commissioner.

I, _____, have reviewed the variance request submitted by the applicant and concluded that it (Is, Is Not) the best alternative available on this property. The proposed system (Does / Does Not) increase the likelihood that a health hazard or nuisance condition will occur. Therefore, I (Do / Do not) recommend approval of the requested variance.

EH Director Signature

Date

Health Commissioner Recommendation

The Health Commissioner has reviewed the variance (s) and (Does / Does Not) recommend that the Board of Health gives its approval.

Comments:

Health Commissioner Signature

Date

Board of Health Action

At their ____/____/____ meeting, the Ashland County Board of Health:

APPROVED this variance request, contingent upon the following special practices or conditions:

DENIED this variance request based on the following reasons:

Health Commissioner Signature

Date



ASHLAND COUNTY HEALTH DEPARTMENT

1763 State Route 60 • Ashland, Ohio 44805

419-282-4231 • 419-282-4360 Fax

www.ashlandhealth.com

Welcome

Date: 08 September

Time: 1900 hours

Meeting: Board Meeting – COVID-19 Awareness & Wellness Ashland County Monthly Review

Location: Ashland County Service Building – Dining Room

Name	Agency / Org	Temperature Check /Mask
98.9 Ron Padisi	ACHD	98.9
Chia Pring	ACHD	96.5
Sherry Brink	ACHD	96.1
Mandy Bragg	ACHD	97.3
Vickie Lyle	ACHD	96.3
Sharon Salpody	ACHD	98.2
Heather Siffert	ACHD	98.1
Sergio Lopez	ACHDB.	97.3
Dan S. Tomachuk	ACHD B	97.7
Q. Newell	ACHD	98.8
Loretta Cornell	ACHD	96.8
Jeff HARDMAN	ACHD	98.2