



ASHLAND COUNTY HEALTH DEPARTMENT

Meeting Agenda

Tuesday, October 13, 2020@ 7:00pm
1763 State Route 60, Ashland, Ohio 44805

Call to Order: Dr. Becky Cawrse – Ashland County Board of Health

1. **Approval of August Minutes**
2. **Approval of August Expenses**
3. **Division Reports**
 - a) Health Commissioner
 - b) Financial Report
 - c) Vital Records
 - d) Environmental Health
 - e) Nursing
 - f) PHEP
 - g) Accreditation
4. **Old Business :**
 - a) Update on existing litigation with Cattleman's Restaurant - *Heather*
 - b) IT Updates- *Jenny*
 - c) District Advisory/Survey
5. **New Business:**

None
6. **Personal Comment**

None
7. **Personal Privileges**

None
8. **Executive Session, as necessary:** Pursuant to Section 121.22 of ORC- Regarding the appointment, employment, dismissal, discipline, promotion, demotion or compensation. Roll Call for Executive Session:

9. **There will be a second Executive Session, that will be closed to the Ashland County Health Commissioner, immediately following the monthly scheduled executive session.**

Adjourn – Next Meeting: Tuesday, November 10, 2020 @ 7:00pm

	<p>Ashland County Board of Health Meeting Minutes 1763 State Route 60, Ashland, Ohio 44805 September 8 , 2020 – 7:00pm</p>
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Board of Health Members Present:

Ron Puglisi	Jeff Hardman	Dr Rebecca Cawrse coming in late to join in.
Dr. David Tomchak	Stan Kopp	

Staff Members Present:

Heather Reffett	Health Commissioner	
Lauren Jeffery	Vital Registrar/Administration	
Pat Donaldson	Environmental Health Director	
Shirley Bixby Jenny Helbert Sheila Pryor Vickie Taylor	Nursing Director Finances Covid-19 Specialist Accreditation Coordinator	

Guests Present:

Loretta Cornell		

Amendment to the August 8th Board of Health Minutes: Mr. Stan Kopp was not in attendance for the August 8th, 2020 Board of Health meeting as recorded.

Call to Order: The Ashland County Health Department Meeting was called to order by Board President, Dr. David Tomchak at 7:03 pm at 1763 State Route 60, Ashland, Ohio 44805.

Approval of Minutes: A motion was made to approve the September, 2020 Board of Health Meeting minutes by Mr. Ron Puglisi and seconded by Mr. Stan Kopp. **The motion carried.**

Approval of Expenses: A motion was made to approve the September, 2020 General /Food Protection/PHEP expenses by Mr. Jeff Hardman and seconded by Mr. Ron Puglisi. **The motion carried.**

Health Commissioner Report: Health Commissioner Heather Reffett started out by telling the Board of Health that she would highlight a few things of value that have moved along in the month of August. She has put most of them in writing. Those important keys are placed right behind the minutes to be followed.

Jenny will go over this in more detail, but in our last billing for MAC we earned \$11,462.12.

In terms of personnel we did offer Sheila Pryor the position of ESF8 Coordinator. It was a very competitive recruitment, there were four people that applied, two interviewed and the panel selected Sheila.

One of our Contact Tracers has had a family tragedy and probably will not be returning to us. We will be looking to see what her future with us might be.

Mandy Bragg who is with us tonight, she has been with our department for a few years working on our Mosquito grant and now she is stepping into the COVID-19 Response role.

Today we announced the Registered Sanitarian position

Heather discussed a little bit about the Cattleman's Restaurant. On Friday August 28th there was about a fifteen minute court hearing with Judge Ron Fostofel. He opened it up and encouraged our two lawyers to come to a settlement. We went off camera for about 45 minutes and talked. We then came back to the Judge and this part was publicly viewed. He asked that we come to some kind of settlement by September 4, 2020 and if a settlement was not reached, we would come back to court on September 25, 2020. September 4th has passed and they have not agreed to any of the terms. They are given an option, they talk about it and then they want to change it. This was done several times. As of right now they have not agreed that they will wear their masks while serving food to people. That is the outline and the deposition just was scheduled today. On Thursday at 1:00pm, Heather will go to the courthouse and be deposed. The law firm that this company hired will be there to defend and go through the process with Heather. We can speak more about this during our business. These are the most important highlighted things that have happened through the Month of August. That ends the Health Commissioners Report.

Ron Puglisi asked if the lawyers and prosecutors communicated and Heather assured him that they are copied on all of the exchanges and all of the written motions. Michael Donatinini, the assistant prosecutor has weighed in once or twice. Michael has shown us a lot of respect. Chirs Tunnell has vocally spoken against us, but Michael has been right there showing support, making sure that if he thought there was something that we were in need of, he would make sure that Heather had it. The local lawyer that is on the Cattleman's case, Michael seems to think that he is a rational lawyer to work with

for that team.

Financial Report: Jenny Helbert asked the Board of Health to see the Month End report in the packet and read over it while the Board of Health followed along.

Jenny let the Board of Health know that the check was issued for the new computers on Thursday. This was half of the full amount that is owed, not including the labor. When they receive the check they will place our order. They do have all of our computers in the warehouse, but are short on monitors. They thought the monitors would be in around the middle of September. If all goes well we should have everything by the end of this week to the beginning of next week.

The refrigerator was purchased for the Nursing department to hold the vaccine. It is up and working beautifully.

Jenny also laid out a report to show what we are bringing in for the COVID Grants, Contact Tracing Grant. If there are any questions on reading this report, Jenny said to please let her know and she would go through it.

The Contact Tracing Grant is money that we have to specifically use for the contract tracing, the COVID Grants are grants that we can budget for supplies and equipment. It paid for the computers, it pays for some of our personnel costs, for overtime.

Heather informed me that there are lots of numbers behind this report. Jenny agreed and said that it is detailed as far as keeping track of receipts and invoices onto the spreadsheets and trying to work through the ODH GMIS program, putting the figures in. It is very time consuming.

Vital Records: Lauren reported that her month end report was also provided in the Board of Health Packet and the Board members can take a look. Lauren reported that numbers have been up and that it has been very busy.

Lauren thanked Ron Puglisi who has been volunteering his time and coming in on Tuesday's to help out in Vital Records and Environmental Health to answer phones and help with customers. It has been a huge help and we appreciate it very much.

Environmental Health Division : Pat reminded the Board of Health that her report is also in the packet. It has been a very busy month

Sewage has picked up, because summer is coming to an end

We are still dealing with complaints, which are not as frequent it seems. This is slowing down, but it does seem that every time we start a new "adventure", for instance the schools being back in session. It starts a whole new array of complaints. Some of the things that were going on a couple of weeks ago with the masking.

There are some big events that we hear about through facebook, word of mouth. Nine out of ten times no one contacts us about these events. Now there is a tractor pull that is a pretty big deal. Sheila said in the meeting at the fair board and went over every detail of the fair. They shared their plans and they are good plans, with masks and social distancing. Changing the direction of the pull to maintain the social distancing. The plans are really laid out.

We have been approached aggressively about softball tournaments. We have based on the orders of the Governor. If you have tournaments please contact the Health Department and it sounded permissive. Ashland is a huge softball town and in the summer there were many tournaments. When the tournaments were going to happen they would call us and let us know that they were happening. Jennifer Frazier has a daughter who plays softball and Jennifer is highly tuned in to the softball world. As it winds down and for the last month before school starts the Governor and the State Health Department kept promising the contact sport rules and when they finally came out on August 19, 2020, they decided that there is no distinction between contact sports and other sports. The new order covered all of them. Many of the orders we used all summer, now they prohibit or make odd statements like "No team may play another team in a twenty four hour period". That means if there is a tournament you may not play. A tournament is like the "Round Robin " effect. We felt like this was geared towards football. Within a week they then changed it from a twenty four hour period to a calendar day, allowing for those people to play soccer, cross country or whatever game. This does not help our softball world, people are very upset about it. There was then a meeting held with a group that had been met with in the early summer and they are trying to figure out ways around it. We believe the order states that they cannot have tournaments. So Pat wanted to just inform the Board members that they may be coming to us for permission. We don't approve and we don't deny, we just enforce the order. Pat feels like there will be some "push back" on this.

Jeff asked what tractor pull this actually was? Ron Puglisi replied that it is the OSTPA pull. Ron reported that the fair has rented to this group. They are trying to get a local pull for the following weekend.

Heather clarified that we do not have a rule in their schedule that they plan. We have not tried to influence that at all. Sheila reported that they called and asked what the guidelines were and how they could meet those guidelines.

Nursing: Shirley reported that the Board had their reports in front of them if they would like to follow along.

Shirley shared with the Board that they have started a school nurse call in every week at noon on Tuesday. This will support the start up of schools. For those school nurses that are having to work and deal with COVID issues. The nurse call in is very beneficial for those nurses. All of the schools have started as of today. One school started two weeks

ago, which was Mapleton. Nurse Connie has really blazed the trail for things that could happen. She invited the other school nurses to Mapleton to walk through the building, so they could see how she is dealing with things there.

There is a school nurse in most of the schools in our county. Most of them are RN's and we do include Black River in our Ashland group. Nurse Donna is an LPN who is supervised by an RN through the Medina ESC.

We continue to support Ashland University as they have started up and our Nurse Sarah Taylor and oversees the students in the Student Center. She has been testing and we did have a couple of the students that tested positive right before school started. We have had some wonderful victories through the table top exercises with Ashland University. They were very enlightening and helpful for both groups. Seeing from their view and ours, the start up and how isolation and quarantine in a university. The testing was still questionable on their part. They have a testing site that would test their students and the testing would take two to five days. Within a couple of days we worked together with University Hospitals and Sarah Taylor secured the testing site through University Hospitals. Instead of waiting five days we are getting results within twenty four to forty eight hours. That was a huge relief for all within the isolation and quarantining. They have had to use the isolation rooms a couple of times. This works out much better and makes a much smoother transition.

Our numbers for COVID in July were actually seventy one total and this month we are forty-eight. We went an entire two weeks with no positives. But, as we all know that came to a stop. We had some challenges with our assisted living and some of the Ohio National Guard Testing. They performed saliva tests at several of our facilities. One of our assisted living had six, that included three staff and three residents. Upon further testing those individuals by TPCR most of those individuals were negative. All were asymptomatic and there are assisted living facilities that are pretty upset with that kind of situation happening. It is very upsetting to us as well to try to figure out what kind of test is approved. That saliva test through the National Guard has been stopped. This was state wide and there are other facilities that we are looking into that will potentially have a lawsuit against the state. This ruins reputations, it is reported on the Ohio Dashboard and most likely some of these folks were false positives. That is something that we try to help them with.

Heather reported that not all of them were false positives and that one of the facilities did actually have two positives. But this was not found with the saliva test.

Dr. Tomcahk referred to the rapid COVID tests as a rapid Non-answer test. Loretta said that they call these cases probable cases. Because these tests come back as probable we have to treat them as a positive case, which means we had to quarantine their contacts. Because these are suspect positives they do not show up on any data.

Shirley reported that we are planning a flu clinic on October 15, 2020 at the fairgrounds.

The pop up testing will be September 26, 2020. Everyone is working hand in hand to get things facilitated, doing the extra things for the community.

Shirley thanked Heather and Jenny for working with her to get the refrigerator replaced. This Fridge is from K-2 Scientific. It went right up to temp and holding within an hour of being plugged in. Dennis Harris and Paul Faulk set it up and it is beautiful. Shirley is so appreciative because she knows that we are really going to need it when the COVID vaccine comes in. Heather invited the Board of Health members to please take a look if they hadn't done so already.

PHEP Report: Sheila's report was included in the Board of Health Packet. She introduced Mandy Bragg. Sheila said that Mandy is full of great ideas and thinks outside of the box. Sheila said that Mandy is very active in the community doing volunteer work. Mandy is just the kind of fresh energy that we need to get us out in the community and to show just exactly what we do here and what we have to offer as a Health Department.

Sheila and Mandy would like to be a cohesive support for not just the Health Commissioner but, to Nursing, Environmental Health and all Community Partners.

PPE's were distributed as back to school starter kits. Sheila participates on the Nursing calls and wants them to know that they have our full support. Specifically for the school nurses, each school received washable and disposable gowns, goggles, K-95 masks, a letter from the Health Commissioner, a checklist of items, thermometers, two sizes of gloves and masks for their lab if a student came in and did not have one.

Every nurse one by one was in contact with Sheila, she brought them in and met them, handed them the letter, showed them the box, talked about any anxiety that they might be having and created an environment where they can now call Sheila if they are in need of anything. They now know that they have a full team supporting them in their needs. Sheila made it clear that Heather is the one that made this happen and thanked her for opening this opportunity up for all.

Sheila participated in the first pop up in the Richland County area as an opportunity to represent us as a Health Department on Governor DeWines Team and also with the National Guard Testing to see how they operate. They learned how to do drive up testing when it comes to vaccinations. They are taking what they have learned and are going to put that into operation on September 26, 2020. There is already a plan in place, letters have been sent out to the community, to the employers. We are working with Catholic Charities and a flu vaccination letter was included. A walk through of the fair grounds has been planned, along with UH and Rick from EMA in Richland County to cohesively plan this event and the areas that we are going to reach in other parts of the County.

There have been many accomplishments throughout the month as well as the

deliverables which have been listed by date. We are all working on FEMA training, which is very important to working together as a team, not just one person knowing how to set up the action center.

There is also a list of resources that have gone out in the last month and as far as PPE, so there is an idea of what we are providing in the community and how we are keeping track of this.

Accreditation Coordinator Report: Vickie's report is also in the Board of Health packet for the members to read. Vickie highlighted a couple of projects that have taken place in a good way.

We have created a filing system that will be happening in our network drive. It will be the way that we start numbering all of our standard operating procedures by department. Part of the issue that we have come across is that we have policies all over the place. They are not in one location and they are not defined and they are all in different formats. We are reformatting them in one approved format, with branding that identifies us and our policy for the Health Department. All things will be filed according to their specific area. These will also be items that we will need in the future for re-accreditation and for annual reports. We will capture them now so we are ready for the next time around.

We have made considerable progress in our documents for accreditation. We started out last month at 6% and we are now at 21%. We are stopping to re-write some of the policies in their right format and in their file, so everyone knows where everything is. we aren't working on documentation as much as it is reformatting the documentation that we currently have. The areas in red are not that we don't have the documentation, it is that they need reformatting and that is why they have not gone to green. We are still making much progress. Domain one will most likely be done by the end of September. The higher number Domains eight and on have a lot of big pieces to them, such as the Strategic Plan and the Quality Improvement Plan and the WorkForce Development plan. Once those are done you will see extreme processes being made.

Old Business: Restaurant:

a) Update on Existing Litigation with Cattleman's Restaurant - Heather

Judge Forseth is really encouraging a settlement and thinks it is very doable. Settling means reinstating their license and they agree to follow the rules. No one has ever mentioned a cash settlement or payout, buy out, that is not being discussed. We were hoping by September 4th that the owner of the Cattleman's would give a draft policy, which Heather would review and give feedback and we would have a shared policy that was done.

The Cattleman's policy indicated that they would be able to remove masks at their

choice, Heather then put in writing that they could briefly remove their masks, if they needed more time they would need to step away from service and take a break and anyone that had a medical excuse, could still work but, could not serve food and deal with the public. The Cattleman's lawyer came back and said that the owner was the main service and that would put her out of business. If she can't wear a mask, you say she can't serve, who is doing the work? We did see a doctor's excuse from a physician that is out of Ashland not in our area, who said because of her health condition, she can not have anything that would cover her nose or mouth, but indicated that she could wear a face shield. Heather put in that they could wear anything: a bandana, a scarf, anything just to lift up momentarily when she is interacting with the public and remove it when she is not. The Cattleman's side was not happy with this and so now it looks like we will go back to court on September 25, 2020 and just today a notification was made that Heather will have a deposition Thursday at 1:00pm in person at the courthouse. This is where we are at.

Our Lawyer believes that this case might be dismissed. He feels that we are logically acting and they are not logically replying, refusing to agree to anything. Heather gave them many options. When it came to it they said that Mandy Close does not have to wear a mask and any of her workers that have health problems will not wear a mask. Heather said that was fine but they would not be able to serve the public. Today we provided them with all of the State back up conference call meetings, where the state pretty much said that is up to the Local Health Departments discretion on how we interpret the Dine in Safe order, also CDC's guidance for working in a restaurant, if you cannot maintain a six foot distance, you have to wear a mask. Heather thinks that based on everything that we have provided and the way that we have behaved, that we have acted very logical to the situation. The judge has already written a form of a dismissive order based on that they did not properly close out the Federal case. Our lawyer thinks that the judge is one conversation away from dismissing the whole thing.

All of the court documentation has been copied to Michael Donatini, he has been made aware and he has given some responses that have helped us out. For a while the Cattleman's Lawyers in Columbus would not send our Cleveland Law Firm any information. They just kept sending it to Michael Donatini only and not even including Heather. Michael Donatini said please be clear that this is the law firm that you need to include on all subjects.

Jeff asked in Heather's opinion what she thinks will happen. Heather answered that she thinks the case will be dismissed and what this will mean is. We have received two complaints in the last two weeks about the Cattleman's Restaurant, the complaints are still coming in. We will have to do their annual inspection and we are gearing up for the sanitation part of it. Heather does not want to personally engage in anything that will take us back to court, that is not where she wants to go, it is not good use of our time. We have worked with all businesses and what Heather is asking is very logical and very doable if you are open to that. Heather does not know what part is coming from Mandy and what part is coming from her Lawyer anymore, because she could have had her

license fully reinstated by now if she would have worked with us directly.

The inspections will probably happen with someone from the state accompanied by one of our sanitarians. If the case is dismissed the orders will stand as they do with all others. The orders will have to be followed.

b) IT Update:

Jenny reported in her above report and said we are just waiting on the new computers.

New Business: Discussion :

a) Variance Request Bill Hardy: 1184 Twp. Rd. 1426 Ashland, Ohio Milton Twp.

Request permit to install a sewage holding tank to serve a new pole barn built on his property. Mr. Hardy wants to install a bathroom in the pole barn. Pole barn is used for personal storage and working.

Pat reported that this is his residence, he built a pole barn and he wants to put a restroom in the pole barn, for his personal use. Pat asked him specifically if it would be for only personal use. The house was built in 1992 at which the sewer system was installed. The logistics from getting where the pole barn is to the sewage system there is a house and swimming pool in the way. He does not think it is feasible to put a holding tank. A holding tank can be a big concrete hole, or they can use a septic tank. It doesn't matter to us, we look for a minimum capacity so they do not have to pump it every week. we usually go a thousand gallon minimum. The bigger they go the longer they can go between pumpings. The reason he explained that he would like this is that he has a lot of four wheelers, classic car things and grandkids that come and use the swimming pool. He has lots of projects he works on and would like it for convenience.

We receive pumping reports monthly and we could also require them to put a high water level alarm system on. This would let them know it was time for it to be pumped.

Heather asked why she had not seen this paper work until today, that there was a part that the Health Commissioner needed to fill out and it had not been brought to her attention. She will allow the Board of Health to vote on this one, but asks that she sees all paperwork for the next Variance Request.

Motion: Mr. Stan Kopp

2nd: Mr Jeff Hardman

Motion Passed

b) **Mental Health and Recovery Board Levy:** Ron Puglisi

Ron explained that with this levy coming up that he highly recommends that we support the Mental Health and Recovery Board Levy. They supported us greatly through our levy. He said we can get levy signs and stickers and we will place them where employees are able to grab them and show their support.

Public Comment: None

Personal Privileges: ACHD Immunization report was given as a draft from 2017-2019

Shirley reported that the board of health members should have the document in front of them to follow along. This document will help us with accreditation.

This report is an administration of vaccines to help immune systems develop protection from diseases. We have 17 vaccine preventable diseases that we vaccinate for. We have been administering these according to the CDC, the ACIP and ODH recommendations. We provide private, VFC, state and outbreak vaccines to the community. The nursing division procures the VFC vaccines and the State vaccines by submitting requests to the Ohio Department of Health. after assessment of inventory and approval from the Vaccine Supervisor. The Vaccine Supervisor is Jenna Gerwig.

The Nursing Division orders private vaccines on an as needed basis. That ends up being quite a bit of the supplies that we purchase for the nursing department. The Ohio department of Health performs routine checks to assess the utilization of these vaccines.

The objectives of this report are to elaborate on the successful implementation of recommended vaccines in a three year period.

Please see the draft attached for any changes that the Board would like to make. Hena and Jenna did much of the work on this report. They deserve all of the credit and hard work that went into it.

Additional Action: None

Executive Session, at the request of the Health Commissioner: Pursuant to Section 121.22 of ORC- Regarding the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official.

Motion: Mr. Stan Kopp

2nd: Mr. Ron Puglisi

Roll Call to Enter into Executive Session: By - Lauren Jeffery Time: 8:03pm

Mr. Ron Puglisi – Yes

Mr. Jeff Hardman - Yes

Mr. Stan Kopp - Yes

Dr. David Tomchak – Yes

Roll Call to Leave Executive Session: Health Commissioner Heather Reffett

Mr. Ron Puglisi – Yes Mr. Jeff Hardman – Yes Dr. David Tomchak - Yes
Mr. Stan Kopp - Yes

Adjourn: Next Meeting: Tuesday October 13th, 2020 @ 7:00pm

Adjournment: The meeting was adjourned at 8:15pm

Executive Session Adjournment: The Meeting was adjourned at 9:15pm

Notes taken by: Lauren Jeffery

Dr. Rebecca Cawrse, President
Ashland County Board of Health

Heather Reffett, Health Commissioner
Ashland County Board of Health

**2020 - COUNTY HEALTH DEPARTMENT
Ashland County Health Department - September Budget Report**

**REVENUE
FUND 9 General**

	September	2020 Certified Budget	2020 AMENDED BUDGET	September MTD Actual	YTD ACTUAL	Current Budget Bal
00001 Real Property Taxes		303,000.00	303,000.00	0.00	400,875.29	-97,875.29
00004 Subdivision Levy		22,000.00	22,000.00	0.00	22,000.00	0.00
00006 Mobile Home Tax		500.00	500.00	0.00	959.01	-459.01
00210 Health Permits		37,000.00	37,000.00	4,372.00	32,368.00	4,632.00
00211 Health Licenses		30,000.00	30,000.00	300.00	27,150.00	2,850.00
00302 All State Revenue/Grants		95,000.00	95,000.00	37,725.83	120,370.27	-25,370.27
00399 2 1/2 Rollback Homestead /ST/		23,000.00	23,000.00	4,429.85	8,828.81	14,171.19
00422 BCMH Nursing Fees		80,000.00	80,000.00	5,930.00	33,230.00	46,770.00
00431 Health Birth / Death Fees		100,000.00	100,000.00	7,100.00	64,059.00	35,941.00
00432 Environmental Health Fees		20,000.00	20,000.00	2,635.00	14,800.00	5,200.00
00433 Vaccine Nursing Fees		125,000.00	125,000.00	6,076.40	30,951.34	94,048.66
00642 All Other Misc Revenue		8,000.00	8,000.00	0.00	4,047.50	3,952.50
00801 Transfers		0.00	0.00	0.00	1,230.62	-1,230.62
00919 All Other Reimbursement		239,012.00	239,012.00	0.00	184,679.85	54,332.15
00931 Gifts & Donations		0.00	0.00	0.00	50.00	-50.00
REVENUES TOTAL		1,082,512.00	1,082,512.00	68,569.08	945,599.69	136,912.31

**EXPENSE
FUND 9 General**

	2020 Approved Budget	2020 Amended Budget	September 2020 Expenses	2020 YTD Expenses	Unexpended Balance	Open Pos	Unencumbered Balance
01011 Employee Wages	508,000.00	508,000.00	42,220.90	355,643.84	152,356.16	0.00	152,356.16
01020 PERS / STRS	71,120.00	71,120.00	5,910.90	48,822.01	22,297.99	0.00	22,297.99
01030 Workers Compensation	3,817.75	3,817.75	0.00	2,822.75	995.00	0.00	995.00
01040 Medicare Employer Share	7,366.00	7,366.00	612.22	5,156.85	2,209.15	0.00	2,209.15
01060 Insurance Premium	116,125.00	116,125.00	8,606.31	87,274.57	28,850.43	0.00	16,125.00
02010 Ashland Co Health Contract	7,500.00	12,500.00	851.05	7,841.02	4,658.98	4,626.39	32.59
04010 Ashland Co Health Supplies	74,320.00	74,320.00	4,782.33	29,409.39	44,910.61	3,542.05	41,368.56
04020 Postage	1,500.00	1,500.00	0.00	963.85	536.15	0.00	536.15
04040 Office Supplies/Printing	5,000.00	5,000.00	145.52	2,399.66	2,600.34	1,816.78	783.56
08010 Transfers out- Covid	0.00	124,452.00	0.00	124,452.00	0.00	0.00	0.00
08050 Ashland Co Health State Reimb	90,000.00	90,000.00	65.00	43,063.80	46,936.20	37,463.66	9,472.54
08070 Tax Settlement Fees	11,250.00	15,250.00	0.00	13,188.00	2,062.00	0.00	2,062.00
09020 Travel	12,000.00	7,000.00	437.50	4,056.95	2,943.05	2,943.00	0.05
09030 Advertisement	1,500.00	1,500.00	0.00	30.97	1,469.03	0.00	1,469.03
09040 Ashland Co Health Other Exper	30,000.00	51,230.62	2,083.98	38,967.73	12,262.89	8,711.00	3,551.89
09200 Accreditation	5,600.00	55,600.00	0.00	16,677.49	38,922.51	28,714.55	10,207.96
09220 HSTS EPA	20,000.00	20,000.00	0.00	7,750.00	12,250.00	12,250.00	0.00
EXPENSES TOTAL	965,098.75	1,163,550.75	65,715.71	788,520.88	542,495.59	-	263,467.63

BEGINNING BALANCE	611,882.17	YTD REVENUES	945,599.69	YTD EXPENSES	788,520.88	CURRENT FUND BALANCE	768,960.98
		+		-		=	

To Set up PHEP Dept. 1 Covid

Ashland County Health Department - September Budget Report

REVENUE

FUND 16 PHEP

September	2020 Certified Budget	2020 AMENDED BUDGET	September MTD Actual	YTD ACTUAL	Current Budget Bal
00302 All State Revenue / Grants	70,457.00	205,457.00	20,643.23	58,460.72	146,996.28
00801 Transfers	0.00	0.00	0.00	124,452.00	-124,452.00
00919 All Other Reimbursement	0.00	0.00	0.00	839.54	-839.54
REVENUES TOTAL	70,457.00	170,457.00	20,643.23	183,752.26	21,704.74

EXPENSE

FUND 16 PHEP

	2020 Approved Budget	2020 Amended Budget	September 2020 Expenses	2020 YTD Expenses	2020 Unexpended Balance	Open POS	Unencumbered Balance
01011 Employee Wages	42,500.00	42,500.00	0.00	29,631.65	12,868.35	0.00	12,868.35
01020 PERS / STRS	5,950.00	5,950.00	0.00	3,733.46	2,216.54	0.00	2,216.54
01030 Workers Compensation	375.00	442.21	0.00	442.21	0.00	0.00	0.00
01040 Medicare Employer Share	616.25	616.25	0.00	429.63	186.62	0.00	186.62
01060 Insurance Premium	25.20	25.20	2.10	16.80	8.40	8.40	0.00
02010 Ashland Co Health Contract	0.00	0.00	0.00	0.00	0.00	0.00	0.00
04010 Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00
04020 Postage	250.00	250.00	0.00	0.00	250.00	0.00	250.00
04040 Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05040 Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00
08020 Advances Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09020 Travel	1,000.00	1,000.00	0.00	307.00	693.00	500.00	193.00
09040 Other Expenses	2,000.00	2,000.00	0.00	656.02	1,343.98	821.05	522.93
FUND 16 EXPENSES TOTAL	54,716.45	54,783.66	2.10	35,216.77	19,566.89	1,329.45	18,237.44

Ashland County Health Department - September Budget Report

REVENUE

FUND 16 PHEP DEPT 1 COVID/CT

	September	2020 Certified Budget	2020 AMENDED BUDGET	September MTD Actual	Current YTD ACTUAL	Budget Bal
00302 All State Revenue / Grants		0.00	0.00	0.00	0.00	0.00
00801 Transfers		0.00	0.00	0.00	0.00	0.00
00919 All Other Reimbursement		0.00	0.00	0.00	0.00	0.00
REVENUES TOTAL		0.00	0.00	0.00	0.00	0.00

EXPENSE

FUND 16 PHEP DEPT 1 COVID/CT

	2020 Approved Budget	2020 Amended Budget	September 2020 Expenses	2020 YTD Expenses	2020 Unexpended Balance	Open Pos	Unencumbered Balance
01011 Employee Wages		34,689.69	4,260.11	15,708.61	18,981.08	0.00	18,981.08
01020 PERS / STRS		5,184.90	596.41	1,440.26	3,744.64	0.00	3,744.64
01040 Medicare Employer Share		537.01	61.77	227.77	309.24	0.00	309.24
02010 Ashland Co Health Contract		66,511.67	2,835.00	13,436.38	0.00	53,075.29	0.00
04010 Supplies		8,105.96	0.00	5,529.93	0.00	2,576.03	0.00
05040 Equipment		4,395.00	0.00	0.00	0.00	4,395.00	0.00
08020 Advances Out		0.00	0.00	1,230.62	-1,230.62	0.00	-1,230.62
09040 Other Expenses		5,027.77	397.48	2,043.96	1,230.77	1,753.04	1,230.77
FUND 16 EXPENSES TOTAL		124,452.00	8,150.77	39,617.53	23,035.11	61,799.36	23,035.11

BEGINNING BALANCE	\$46,048.83	+	YTD REVENUES	183,752.26	-	YTD EXPENSES	74,834.30	=	CURRENT FUND BALANCE	154,966.79
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Ashland County Health Department - September Budget Report

REVENUE

FUND 23 FOOD

	2020 Certified Budget	2020 AMENDED BUDGET	September MTD Actual	Current YTD ACTUAL	Budget Bal
00220 Food Service License	110,000.00	110,000.00	1,636.00	114,955.48	-4,955.48
00432 Food Service Late Fee	1,550.00	1,550.00	0.00	1,530.25	19.75
00433 Food Service Review Fee	1,750.00	1,750.00	0.00	827.00	923.00
00642 All Other Misc Revenue	5,000.00	5,000.00	849.98	1,764.98	3,235.02
00919 All other Reimbursement	350.00	350.00	0.00	1,104.66	-754.66
REVENUES TOTAL	118,650.00	118,650.00	2,485.98	120,182.37	-1,532.37

EXPENSE

FUND 23 FOOD

	2020 Approved Budget	2020 Amended Budget	September 2020 Expenses	2020 YTD Expenses	2020 Unexpended Balance	Open Pos	Unencumbered Balance
01011 Employee Wages	75,600.00	75,600.00	3,570.00	35,381.60	40,218.40	0.00	40,218.40
01020 PERS / STRS	10,584.00	10,584.00	499.80	4,885.65	5,698.35	0.00	5,698.35
01030 Workers Compensation	700.00	700.00	0.00	580.61	119.39	0.00	119.39
01040 Medicare Employer Share	1,096.25	1,096.25	51.76	513.08	583.17	0.00	583.17
01060 Insurance Premium	32,350.00	32,350.00	1,678.10	15,102.90	17,247.10	4,897.10	12,350.00
04010 Supplies	0.00	250.00	0.00	143.00	107.00	107.00	0.00
04020 Postage	850.00	850.00	0.00	301.50	548.50	0.00	548.50
08050 Ashland Health Dpt State Reim	0.00	12,500.00	56.00	9,316.00	3,184.00	1,184.00	2,000.00
09020 Travel	3,500.00	3,500.00	214.00	1,835.50	1,664.50	1,009.75	654.75
09040 Other Expenses	1,000.00	1,000.00	0.00	391.01	608.99	500.00	108.99
EXPENSES TOTAL	125,680.25	138,430.25	6,069.66	68,450.85	69,979.40	7,697.85	62,281.55

BEGINNING BALANCE	\$109,666.94	YTD REVENUES	120,182.37	YTD EXPENSES	68,450.85	CURRENT FUND BALANCE	= 161,398.46
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ASHLAND COUNTY HEALTH DEPARTMENT - RECAP SHEET

September

Sep-20
BILLS
FUND 9

Account	Date	Vendor	Purpose	Amount	MTD	YTD
1030		BWC				
1060	9/29/2020	Ashland Co Treasurer	Employee Health Benefits for September	\$ 8,587.41		
	9/29/2020	Ashland Co Treasurer	Employee Life Benefits for October	\$ 18.90		
	9/9/2020	Wells Fargo Financial Lease	Copier Machine for 08/25-09/24	\$ 523.47		
2010	9/29/2020	Shred It	Shred Services for August	\$ 72.58		
	9/29/2020	Quadax	Billing Services for August	\$ 55.00		
	9/29/2020	Coblenz Technology	Services for September	\$ 200.00		
4010	9/9/2020	GlaxoSmithKline Pharmaceuticals	Private Vaccine Shingrix	\$ 1,512.60		
	9/29/2020	Samartian Pharmacy	Epinephrine	\$ 51.04		
	9/29/2020	Sanofi	Private Vaccine Menactra, Tubersol	\$ 745.96		
	9/29/2020	GlaxoSmithKline Pharmaceuticals	Private Vaccine Fluaxix	\$ 2,472.73		
4020		Postage				
4040	9/29/2020	Staples	Office Supplies	\$ 40.18		
	9/29/2020	SYNCR/Amazon	Office Supplies	\$ 105.34		
8050	9/9/2020	Ohio Division of Real Estate	Bural permit Fees for Aug	\$ 65.00		
9020	9/9/2020	Pat Donaldson	Travel/Mileage for August	\$ 241.00		
	9/9/2020	Karleigh Spence	EH Travel/Mileage for August	\$ 155.50		
	9/29/2020	Loretta Cornell	Travel/Mileage for August	\$ 41.00		
9030		Advertisement				
9040	9/9/2020	Mandy Bragg	Mosquito Travel for August	\$ 513.30		
	9/9/2020	Art Printing Company, Inc	Sewage Permits Tricopies	\$ 98.00		
	9/9/2020	UH Occupational Health	Drug Screening A Fisher	\$ 48.00		
	9/9/2020	Mandy Bragg	Mosquito Labor July/August	\$ 1,133.50		
	9/9/2020	UPS Store	Return of Vaccine	\$ 11.52		
	9/29/2020	Mandy Bragg	Mosquito Labor 09-06 thru 09-19	\$ 165.00		
	9/29/2020	Mandy Bragg	Mosquito supplies	\$ 75.58		
	9/29/2020	Purchase Power	Postage Meter payment late fee	\$ 39.08		
9070		Audit				
9200		Accreditation				
9220		EPA STS Grant				
		FOOD				
1030		BWC				
1060	9/29/2020	Ashland county Treasurer	Employee Health Benefits for September	\$ 1,676.00		
4010	9/29/2020	Ashland county Treasurer	Employee Life Benefits for October	\$ 2.10		

September

4020	Postage	9/9/2020	Treasurer, State of Ohio	ODA RFE Food License fees for August	\$	28.00
8050	State Remit	9/9/2020	Treasurer, State of Ohio	ODH FSO Food License Fees for August	\$	28.00
9020	Travel	9/9/2020	Karligh Spence	Food Travel/Mileage for August	\$	81.00
9040	Other	9/9/2020	Jennifer Frazier	Travel/Mileage for August	\$	133.00
9070	Audit					

PHEP

1030	BWC	9/29/2020	Ashland County Treasurer	Employee life Benefits for October	\$	2.10
1060	Health/Life	9/9/2020	Lisa Stitzlein	Contact Tracing for 08/22-09/04	\$	1,435.00
2010	Contract Svc.	9/29/2020	Lisa Stitzlein	Contact Tracing for 09/05-09/18	\$	1,400.00
2010 dept 1	Contract Svc.					

4010	Supplies					
4010 dept 1						
5040 dept 1	Travel	9/29/2020	AT&T Mobility	Wireless Services for August	\$	397.48
9020	Other					
9040	Other					
9040 dept 1	Other					

\$	22,154.37	\$	-
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TOTAL COUNTY BILLS:

Revised 09/29/2020
Heather Reiffett, MPA, CPM
Health Commissioner
Jenny Helbert, Financial Analyst

Jenny Helbert



ASHLAND COUNTY HEALTH DEPARTMENT
 DIVISION OF VITAL STATISTICS
 1763 STATE ROUT 60, ASHLAND, OHIO 44805

VITAL STATISTICS MONTHLY REPORT
September 2020

	September	JAN 1 – Sept. 30,2020
TOTAL BIRTHS	17	256
MALE	8	113
FEMALE	9	106
HOME BIRTHS	2	43
TOTAL DEATHS	31	394
MALE	15	156
FEMALE	16	141
0-18	1	1
19-44	2	11
45-64	2	30
65 & OLDER	26	246
TOTAL CERTIFIED COPIES SOLD		
BIRTH	141	1222
DEATH	172	1376

Ashland County

ENVIRONMENTAL HEALTH ACTIVITIES	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2020 YTD	2019
Food Protection														
FSO's Licensed	1	109	50	5	3	1	2	1	1				173	183
FSO's Inspected (Risk Level 1-4)	56	42	4	0	1	15	4	20	16				158	379
FSO Reinspection	11	6	15	0	2	4	0	5	0				43	55
CCR Inspection	8	10	0	0	1	3	1	1	1				25	140
FSO Consultation	16	16	20	10	15	14	19	13	8				131	860
RFE's Licensed	0	55	28	5	1	1	2	1	1				94	94
RFE Inspection(Risk Level 1-4)	12	8	0	1	0	12	10	4	2				49	142
RFE Reinspection	0	0	1	0	0	1	4	0	0				6	21
Process Review Inspection	0	3	0	0	0	0	0	0	0				3	11
RFE Consultation	6	0	7	8	7	14	9	13	5				69	338
Mobile FSO/RFE Licensed	1	10	16	13	8	6	3	0	2				59	72
Mobile Inspection	0	1	4	5	7	6	3	0	5				31	77
Out of County Mobile Inspect.	0	0	0	0	0	0	0	0	0				0	39
Mobile Consultation	7	2	10	11	11	12	7	1	3				64	262
Temporary FSO/RFE Licensed	0	1	1	1	0	1	0	0	0				4	22
Temporary FSO/RFE Inspection	0	0	1	1	0	0	0	0	1				4	22
Temporary Consultation	0	0	0	2	1	3	2	3	0				11	59
Vending Location Licensed	0	0	0	19	0	0	0	0	0				19	32
Vending Location Inspection	9	14	0	0	0	0	0	1	0				24	13
Vending Consultation	0	3	0	0	0	0	0	1	0				4	14
Foodborne Investigation	0	1	1	0	0	0	0	0	0				2	3
Foodborne Consultation	1	3	0	0	0	0	0	0	1				5	15
Food Complaint Investigation	0	2	6	0	3	6	4	1	0				22	24
Food Complaint Consultation	0	1	3	5	3	6	2	1	0				21	22
FSO/RFE Plan Review	6	1	14	1	2	1	2	5	7				39	67
Institutional Facilities														
Jail Inspection	0	0	0	0	0	1	0	0	0				1	2
Jail Consultation	0	0	0	0	0	2	0	0	0				2	1
School Inspection	0	0	0	0	0	0	0	0	1				1	24
School Consultation	0	0	0	0	0	0	0	0	2				2	26
Public Health Nuisances														
Air/Water Complaint Invest	0	0	0	0	0	0	0	0	0				0	0
Air/Water Complaint Consult	3	0	0	1	1	0	0	0	0				5	3
Animal Complaint Invest	0	0	0	0	0	0	0	0	0				0	1
Animal Complaint Consult	0	1	0	0	0	0	0	0	0				1	1
Housing Complaint Invest	0	1	1	0	0	1	0	0	1				4	2
Housing Complaint Consult	1	5	2	3	0	4	4	1	0				20	18
Indoor Air Invest	0	1	0	0	0	0	0	0	0				1	0
Indoor Air Consult	6	2	0	0	0	0	1	1	1				11	25
Insect/Rodent Complaint Invest	0	0	0	0	0	0	0	0	0				0	4
Insect/Rodent Complaint Consult	1	3	7	0	0	6	2	0	0				19	27
Other Complaint Invest	1	0	1	11	21	15	20	2	3				74	41
Other Complaint Consult	1	1	12	30	30	13	27	20	8				142	15
Sewage Complaint Invest	0	1		0	1	2		0	0				4	9
Sewage Complaint Consult	2	1	1	3	0	5	2	2	1				17	13
Solid Waste Complaint Invest	0	0	0	1	2	0	0	1	0				4	14
Solid Waste Complaint Consult	1	1	2	1	1	3	0	0	0				9	23

Rabies Control															
Animal Bite Investigations	5	4	1	0	3	0	1	3	1					18	14
Animal Bite Consults	18	13	5	7	12	6	4	24	1					90	82
Specimens Sent for Testing	0	0	0	1	1	0	0	4	0					6	1
Recreation Program															
Campgrounds Licensed	0	0	0	0	10	3	0	0	0					13	12
Campgrounds Consults	0	0	5	12	14	0	1	0	0					32	23
Campgrounds Inspected	0	0	0	0	0	0	0	3	14					17	16
Swimming Pools Licensed	0	0	0	0	26	3	3	0	0					32	34
Swimming Pools Consults	2	4	0	3	3	3	2	11	3					31	22
Swimming Pools Inspected	7	0	0	0	0	0	0	9	1					17	62
Residential Sewage and Water															
Sewage Consultations	66	54	52	47	63	76	75	71	70					574	1126
Sewage Site Reviews	4	3	7	16	6	7	14	10	13					80	106
Sewage Inspections (systems)	1	0	5	2	0	12	7	7	7					41	159
Sewage Inspections (other)	0	1	0	0	0	0	0	0	0					1	33
Sewage Finals	7	1	0	1	2	3	0	3	5					22	72
Oper/ Maintenance Office	13	1	0	0	0	0	0	0	0					14	23
Subdivision Reviews	14	7	0	5	10	3	0	3	3					45	40
Sewage Permits Issued	1	0	2	2	3	6	5	10	9					38	68
Water Consultations	25	29	20	10	8	25	23	34	37					211	385
Water Site Reviews	3	7	2	7	6	15	8	11	22					81	71
Water Inspections (systems)	0	1	1	0	0	3	0	0	0					5	11
Water Inspections (other)	4	1	0	0	0	0	2	0	0					7	7
Water Finals	3	6	0	0	0	1	0	0	0					10	40
Water Samples Collected	9	14	10	1	3	5	11	9	14					76	142
Water Permits Issued	3	6	1	7	4	6	4	7	8					46	54
Solid Waste															
Solid Waste Facility Inspections	0	0	0	0	0	0	0	0	0					0	5
Solid Waste Facility Consults	1	0	0	0	1	1	1	0	0					4	19
EPA Coop/ Consults	0	0	0	0	0	0	0	0	0					0	7
Tattoo/ Body Art															
Tattoo/ Body Art Consults	2	0	1	0	4	1	0	0	0					8	18
Tattoo/ Body Art Inspections	0	0	0	0	0	0	0	0	0					0	5
Tattoo/ Body Art Licenses Issued	0	5	0	0	0	0	0	0	0					5	7
Miscellaneous Activities															
Administration	79	90	136	237	188	172	165	135	124					1326	565
Meetings/ Continuing Educ.	13	15	45	103	77	92	102	78	83					608	183
ODH/ ODA Coop /MHP	1	0	0	0	0	0	0	0	0					1	2
Other Consults	3	9	36	45	65	71	87	41	26					383	27
Mobile Home Park Inspection	0	0	0	0	0	0	0	0	4					4	21
Mobile Home Park Consult	0	0	0	0	0	21	0	0						21	1
Ashland County Totals	434	577	536	643	630	693	645	571	515					5244	6641

Non form letters written

9

16

10

22

22

25

104

Pat Ronaldson
10-5-2020

Mileage
Report

Environmental Health Mileage: 2020					
Santarian	P. Donaldson	K. Stichert	J. Frazier	G. Taflia	Totals
January	517	356	388		1,261
February	435	296	390		1,121
March	226	245	175	206	852
April	247	22	115	23	407
May	311	81	179	36	607
June	424	253	247	214	1,138
July	313	404	249	188	1,154
August	482	473	266	0	1,221
September	259	735	217	0	1,211
October					0
November					0
December					0
2020 Totals	3,214	2,865	2,226	667	8,972

Pat Donaldson
10.5.2020

Ashland County

Nurses Report 2020	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2020 YTD	2019	2018
Men B	1	0	0	0	0	5	2	6	12				8	123	139
DTaP	4	1	3	0	1	0	0	6	3				9	42	53
DTaP-Hib-IPV	7	0	5	0	0	4	2	2	5				18	60	72
Dtap-IPV	1	1	0	0	0	2	1	2	2				5	22	26
HIB	1	1	1	0	1	0	0	1	2				4	19	3
HPV-9	4	4	2	2	0	10	3	10	6				23	130	153
HEPA (Adult)	3	0	2	1	7	0	0	2	3				15	93	103
Hep A (Ped/Adol)	4	5	4	0	1	8	1	11	10				23	134	153
Hep B Adult	1	3	3	3	5	6	2	3	3				23	71	105
Hep B (Ped/Adol)	6	1	4	0	0	4	1	4	6				16	60	53
IPV	2	4	0	0	0	1	0	5	3				7	34	12
MCV4	1	2	0	0	0	8	3	14	25				14	169	189
MMR	5	2	3	0	1	1	1	2	4				13	72	44
MMRV	1	1	0	0	0	2	1	3	3				5	35	27
PCV-13	5	1	6	0	1	5	2	2	5				20	70	90
Rotavirus, 3-dose	4	0	1	0	0	1	0	0	0				6	24	20
Shingrix	7	0	10	0	1	3	0	0	3				21	84	84
TD	1	1	0	0	0	1	0	0	1				3	164	164
Tdap	5	2	1	3	1	16	7	11	19				35	158	158
Varicella	11	3	2	0	0	1	1	2	2				18	65	57
Totals	74	31	47	7	20	78	29	84	130				286	1,487	1712
Influenza	0	0	0	0	0	0	0	0	0				0	565	584
TB- Mantoux	15	13	8	1	4	11	16	5	9				68	201	218
BP	0	0	0	0	0	0	0	0	0				0	58	99
Lice	8	4	0	0	0	0	0	0	0				12	15	43
Lead	0	0	2	1	1	0	0	1	1				4	5	5
Car Seats	3	18	2	3	1	23	0	1	3				50	58	70
Cribs for kids	1	18	0	0	0	0	0	0	0				19	5	3
CMH Program															
Active-Dx	17	17	22	15	27	19	18	18	13				135	334	
Active-TX	134	134	141	109	140	145	152	154	153				955	1694	
Total Clients	177	177	174	146	190	186	176	175	170				1226	2300	
New MAF	1	1	0	2	1	4	2	2	0				11	46	
Home Visits	14	6	3	0	0	0	0	1	5				23	66	
Newborn Referral	1	0	0	0	0	0	0	2	1				1	36	
Resources	1	0	3	165	4	4	6	171	0				183	125	
Baby Box	0	0	0	0	0	0	0	0	0				0	21	
Total Services- CMH	194	184	188			190	191	575	172				948	2174	
Pending	7	13	8	10	13	8	2	6	6				61	94	
Annual phone calls- exter	0	0	7	6	14	10	5	2	1				42	19	
Clients served in the office	0	1	0	0	0	2	1	0	0				4	10	
Ashland County Totals	722	649	652	472	434	758	627	1284	779	0	0	0	4314	10815	4439

Ashland County

COMMUNICABLE DISEASE 2020	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2020 YTD	2019	2018
Campylobacter		1				2	2	2	2				7	15	17
Chlamydia	6	3	7	1	4	10	5	6	6				48	51	61
Coccidiomycosis													0	0	1
CP-CRE		1											1	0	2
COVID -19			2	9	12	26	49	31	59				188		
Cryptosporidium	1						1	1					3	3	8
Cyclosporiasis													0	2	1
E Coli (all serotypes)	1												1	4	6
Ehrlichiosis													0	0	1
Giardia	2												2	6	4
GC						1	1						2	10	7
Group A Strep			1					1					2	2	2
Hib													0	3	1
Hep A		1											1	3	0
Hep B, acute													0	1	0
Hep B, chronic	1												1	5	3
Hep c, acute		1				1							2	0	0
Hep c, chronic	4			1	1		1	1					8	16	18
Influenza Hospitalization	5	5	10	1									21	13	30
LaCrosse Virus									1				1	0	1
Legionellosis									2				2	2	3
Lyme Disease						3	5		1				9	11	4
Meningitis - Asptetic/Viral													0	2	1
Mumps													0	1	1
Pertussis			1										1	4	5
Q Fever													0	0	1
Rocky Mtn Spotted Fever													0	1	2
Salmonella				1	1	1	1	3					7	6	14
Strep Pneumoniae			1										1	3	3
TB			1										1	0	0
Tetanus													0	0	1
Varicella													0	2	3
Yersiniosis													0	1	0
Ashland County Totals	20	12	23	13	18	44	65	43	71	0	0	0	309	167	201

Ashland City

COMMUNICABLE DISEASE 2020	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2020 YTD	2019	2018
Campylobacter	1			1					2				4	5	8
Chlamydia	4	2	1	6	4	4	7	8	8				44	57	60
Coccidioidomycosis													0	0	3
COVID-19			1	8	3	8	22	17	53				112		
Cryptosporidium	1												1	4	3
Creutzfeldt-Jakob Disease													0	0	2
E Coli (all serotypes)									1				1	1	3
GC	1						1	2					4	13	12
Giardia							1						1	1	3
Group A Strep	1			1	1								3	1	1
Hep A				1				1					2	3	0
Hep B, acute													0	2	2
Hep B, chronic	1					1			1				3	3	10
Hep C, acute						1							1	0	0
Hep C, chronic		2	1			1	1	1	1				6	6	13
Hep C, Perinatal							1						1		
Influenza Hospitalization	6	9	2										17	14	24
LaCrosse Virus													0	3	0
Legionellosis													0	1	1
Lyme Disease							2						2	2	1
Meningitis - aseptic/viral													0	3	2
Mumps													0	1	1
Pertussis	2												2	10	2
Salmonella					1								1	0	5
Strep Pneumoniae		1											1	3	3
Varicella													0	0	1
Vibriosis							1						1	0	1
Ashland City Totals	15	16	5	17	9	15	33	29	68	0	0	0	207	133	161
County-City Totals	35	28	28	30	27	59	98	72	139	0	0	0	516	300	362

** Results as of 10/07/2020 using ODRS "Created Date" and includes all Confirmed, Suspect, and Probable cases. Information is accurate on day of report and subject to change as cases are added/updated.



October 2020
Ashland County Health Department
Monthly Board Report

13 October

Readiness & Emergency Response Coordinator



The Readiness and Emergency Response function for Ashland County is building to be stronger than ever before. We will provide our community with properly planned response, education, and readiness capabilities 24/7 to every public health need. This month, Coordinator Sheila Pryor led a successful “all team” for our entire health department to host a pop-up drive through COVID-19 testing event at three separate locations in Ashland County. We were able to test 266 residents at no cost in a convenient COVID safe environment. We partnered with all entities of not only our community but the state of Ohio. This event has built an experience that we are planning to now host a flu vaccination clinic less than 30 days later that will reach out to our uninsured, our physically challenged that face mobility issues to navigate inside the ACHD for vaccinations and people that are just unable to make advance appointments. The team building that comes from these events is just untouchable in the scheme of public health forces and the training that it accomplishes will be a benefit in more ways that can be measured.

Accountable Accomplishments:

- Weekly contact with school and long-term care facilities ensuring they have necessary PPE accessibility. Totals for September Distribution- 6 cases N-95, 5 cases of disposable gowns, 6 cases washable gowns, assisted with ordering goggles for facilities.
- Performed 5 on site-thru site visits to facilities offering CDC and Ohio Department of Health order guidance for their specific facilities and needs. To include assisted living guidance for family visitation. Assistance to Ashland Senior Care Center on the safe reopen steps and educational materials to prepare the families before arrival. To include planning of how to provide meals safely, activities that will maintain social distancing, how to stagger schedules and create accountability devices that encourage the seniors to do the right thing and create a positive environment, in sometimes sad situations, as they have been unable to participate for a while and are depressed or dysfunctional – maintaining a strong supportive role from ACHD is critical.
- Created Ashland County Fair outdoor event specific and publications to support the ongoing challenges to host the fair. Best efforts and support to the Ashland County Fair Board, for attempting a safe event. Helping with needed safety measures to meet and comply with the state mandate for masking and social distancing for all sectors of the community. Car shows, fishing derby's, fruit markets, horse shows, golf outings all were given ample commitment from our team to provide solid support as the county insists on “resuming” and opening up – we offer every possible way to make sure this happens safely. Actively forming valuable contacts and partnerships within the county that ultimately then support our efforts to keep social distancing and masks, with a supportive demeanor that is always the way we want

to be as ACHD.

- Handled more than 55 situational calls from schools as events transpired with students, parents, staff and back to school initial reinductions of the new school year. This involved finding resources, facilitation nursing contacts, coordinating PPE when incidents occurred as they occurred, and availability on demand to ease the transition for all involved.

Continual Support Activities

- Facilitation of 3 days a week 0900 hours staff accountability and communication to team by conference call for 18 team members, to include a weekly “team building” that encourages team cohesiveness and esprit de corps. Creative ways that ten minutes of positive mentoring build us to be the best team ever.
- Daily 1000 EOC update meetings in person – providing all current statistical information, trends and issues, as well as a conduit to or medical partner, UH Samaritan for patient count, monitoring and acuity of our cases.
- Weekly Countywide EOC meetings – representing ESF8 in a full capacity – as well as identifying county wide ways and suggestions for a cohesive relationship with all emergency response factors
- Bi-weekly Conference calls with all Ashland County Health Care Partners and directly with UH providing all needed statistical data, to include status of PPE shipments. Implementation of the National Guard staff testing and how to best respond to the flux of staffing and cases.
- Always Participate in every school “Nurses Call” weekly, training opportunities, ODH Webinars are completed weekly for new guidance.
- Weekend on call point of contact for 5 weekends – to include contact within each department for support in the need of a call after hours.
- Led all organizational meetings for the upcoming Pop-up COVID-19 testing for us on 26 September, that includes, Gov DeWine’s team, National Guard liaison, Nursing team, EMA, UH Samaritan, Sheriffs Dept, Ashland County Fair board on a weekly basis. Recruiting sponsors for volunteer refreshments and coordinated with Mayor Miller to fund this expense of \$740.00.

Deliverables to Environmental Health – Nursing Staff – Accreditation Coordinator – Health Commissioner

Sept 2 - Met with One School Global, Roxanne Mathews – private school offering on-line, tutoring, in person and isolated learning environments. Establishing relations with our private school sector, and enable them to utilize ACHD, for immunizations, reaching southern county families that are in more of an isolated region.

Sept 9 – Partnership with Catholic Charities to build “care packages” for 200 isolated families that literally have been shut in since March with snacks, sanitizers, educational materials, masks in Ashland County.

Sept 11 – Site Visits- Dale Roy, Area Agency on Aging, the Inn at Ashland Woods

September 14 - coordination with Angie Hamilton at Ashland County Sheriffs Dept for upcoming emergency drills at Ashland Christian for student and faculty education for safe social distancing during fire evacuations, tornado drills and active shooter events in the fall school start up.

Sept 17 – site survey Ashland County Fairgrounds for COVID-19 Testing, final preps and signage for Ashland County Fair as well as one last round for protocol with the fair board.

Sept 26 – 10am to 2pm Pop-up COVID 19 testing, 3 locations, all using resources from community partners, and all ACHD staff. Complete success by all our team.

Sept 11, 15, 25 - Assisted in Press Releases with training of the Health Commissioner and notification of the media as well as social media products for the county.

Other Notables:

- Completions of IS FEMA – IS 230, Fundamentals of Emergency Management, IS 244, Developing and Managing Volunteers.
- Training hands on with Health Commissioner Reffett on Event Action Plan for our Pop-up Testing event, for complete utilization for our future events to be most effective and create proper documentation.
- Training of Mandy Bragg for COVID-19 Specialist, Mandy is not staying on board in the position but is going to stay on the EH team for Mosquito Management Grant.
- Assisted in interviews with the Director of Nursing to select the right candidates for our contact tracing team. Interviewed three candidates for the COVID-19 position and selected Josh Sexton to be a “test hire” for one week to ensure we are selecting the right candidate. We will decide by October 14th.
- We are completely set for a 15 October drive thru flu vaccine clinic to be offered at the fairgrounds and the team has a great plan in place to provide this valuable service in a COVID-19 safe environment.
- Resourcing of the following PPE items in accountable manner to included signature of organization accepting items for future funding opportunities to be maintained:
 - 500 disposable gowns 400
 - 200 cloth washable gowns
 - 200 pairs of disposable gloves
 - 10 pairs of goggles
 - 15 thermometers
 - 250 face shields
 - 300 N 95 masks
 - 400 KN 95 masks
 - 200 disposable masks

Summary prepared by Sheila Pryor October 5th, 2020.

October 2020 – Accreditation Coordinator Update for the Board of Health

List of meetings and events:

- Attended a webinar with NACCHO on Model Practices for Health Departments
- Worked the Health Commissioner on “Large Document” timeline and schedule for completion
- Held 3 meetings with Domain 1 members
- Held 1 meeting with Domain 6 members
- Attended twice weekly managers meetings
- Worked the COVID pop-up testing event
- Attended Performance Management training provided by Health Commissioner
- Hired and began our student intern on projects related to publicity of Flu shots and Flu drive in event

Projects:

- Continued progress on updating policies to the new SOP format.
- Sent out policy on how to create SOPs to all staff.
- Sent out Branding Policy to staff and assisted with setting up branded signature block on emails per policy compliance.
- Started reformatting the personnel policy to new branding format.
- Continue to review documents for submission
- Setting up the network drive – delayed with the arrival of the new computers.
- Studied ODH requirements and the Ashland County CHIP to prepare for strategic planning.

Page two shows the chart for submission and although we only moved a few percentage points, great progress has been made in Modules 1 and 2. After the major items are completed, we will be able to advance a few more domains such as 5, 8, 9 and 11.

Submitted by: Vickie Taylor

Vickie Taylor

Domain #	# Measures Needed	Documents ready to complete	#Measures uploaded to e-PHAB	# remaining	% Expected uploaded	% Complete	Date updated	Domain leader
Domain 1	47		0	41	56.00%	87.23%	9-20-2020	Jenna Gerwig
Domain 2	44		8	21	56.00%	47.73%	9-21-2020	Sheila Pryor
Domain 3	34		15	12	56.00%	35.29%	9-21-2020	Vickie Taylor
Domain 4	13		0	2	56.00%	15.38%	8-25-2020	Shirley Bixby
Domain 5	26		0	4	56.00%	15.38%	9-3-2020	Heather Reffett
Domain 6	31		8	8	56.00%	25.81%	8-25-2020	Pat Donaldson
Domain 7	17		0	0	56.00%	0.00%		Shirley Bixby
Domain 8	24		5	0	56.00%	0.00%		Jenny Helbert
Domain 9	26		0	0	56.00%	0.00%		Heather Reffett
Domain 10	7		4	2	56.00%	28.57%	8-25-2020	Vickie Taylor
Domain 11	45		10	0	56.00%	0.00%		Jenny Helbert
Domain 12	15		6	0	56.00%	0.00%		Lauren Jeffrey
Total	329		56	90		27.36%		

