

Ashland County-City Boards of Health Meeting Minutes
1763 State Route 60, Ashland, Ohio 44805
November 8, 2016

Those present:

County Board: Jeff Hardman
Dr. David Tomchak
Ron Puglisi
Dr. Rebecca Cawrse

City Board: Mayor Stewart
Larry Norris
Dr. William Latham

Staff: Sarah Goodwill Humphrey, Health Commissioner
Pat Donaldson, Environmental Health Director
Shirley Bixby, Nursing Director
A.J. Sturgis, RS
Gayle Lantz, Registrar/Admin Asst

Guests: Mike Buettner, Times Gazette
Mr. Douglas Patton
Mr. Brian Chapman
Mr & Mrs. Danny Yeager
Lisa and David Lee, Downtown Perk

1. Approval of Minutes:

The minutes of the regular meeting held on October 11, 2016 were reviewed by the City and County Board members.

Motion to approve the minutes was made for the City by Dr. Latham and seconded by Mayor Stewart. Motion carried.

Motion to approve the minutes was made for the County by Dr. Tomchak and seconded by Dr. Cawrse. Motion carried.

2. Approval of Expenses:

Motion to approve the City Expenses/Food Protection was made for the City by Dr. Latham and seconded by Mayor Stewart. Motion carried.

Motion to approve the County Expenses/Food Protection/PHEP (Public Health Emergency Preparedness) for the month of July was made for the County by Dr. Tomchak and seconded by Jeff Hardman. Motion carried.

3. Division Reports:

Sarah Goodwill Humphrey, Health Commissioner, reported to the Boards that she attended the following trainings and meetings:

- Ashland County Social Services Agency to discuss services and levy support
- Loudonville Street Fair
- PCA's Appreciation Picnic
- County Commissioner Barb Queer Retirement Party
- Community Flu Clinics at Loudonville Lions Club
- Kroc Center Flu Clinic
- ODH calls and monthly Public Affairs calls
- Leadership meeting with Division Directors
- Accreditation Team Meetings
- CE Seminar for Health

The Health Commissioner also reported that the MAC reimbursement for the 1st Quarter of the fiscal year is complete and we expect a reimbursement of approximately \$6500. Goodwill Humphrey spoke with the Tiffany Breast Center regarding a visit in 2017 of the mobile mammogram van to our facility. The ACCHD continues to hold Level II Food Trainings and Level I Trainings are being scheduled for 2017. The Health Commissioner stated that changes have been made to copier functions and supply ordering to provide oversight to use and to charge program funds accordingly. She continues to monitor County and City budgets to assure the appropriations for expenses and anticipated requests for 2017. She also reported that a FaceBook page has been established and linked to our website and includes information on the Lake County Rx Assistance Program.

Pat Donaldson, Environmental Health Director, reported that she and AJ Sturgis are finishing up installation season and reiterated the reporting of Level I and II training classes.

Shirley Bixby, Nursing Director, reported that the new nurses are being trained on communicable diseases and are doing great. Bixby reported that vaccines and flu clinics are very busy and the companies that they visit for clinics are all finished. Bixby also provided her monthly report to all board members.

4. Old Business:

No old business to discuss.

5. New Business:

A. Motion to begin the Public Hearing of Proposed 2017 Program Fees:

Motion was made for the City by Mayor Stewart and seconded by Dr. Latham to begin the Public Hearing of Proposed 2017 Program Fees. Motion carried.

Motion was made for the County by Dr. Cawrse and seconded by Dr. Tomchak to begin the Public Hearing of Proposed 2017 Program Fees. Motion carried.
Hearing started at 7:15 pm.

Health Commissioner verified that the public hearing was held according to ORC 3709.09. Members of the public were invited to speak in favor or in opposition of the Proposed 2017 Food Program Fees. Hearing concluded at 7:30pm.

B. Second Reading of Proposed 2017 Program Fees:

Motion was made for the City by Mayor Stewart and seconded by Dr. Latham to accept the Second Reading of Proposed 2017 Program Fees. Motion carried.

Motion was made for the County by Dr. Cawrse and seconded by Dr. Tomchak to accept the Second Reading of Proposed 2017 Program Fees. Motion carried.

C. Approval of MOU with Dale Roy School for Vision and Hearing and MOU with Loudonville-Perrysville Schools for Vision, Hearing, and Scoliosis:

Motion to approve MOU with Dale Roy School for Vision and Hearing and MOU with Loudonville-Perrysville Schools for Vision, Hearing, and Scoliosis was made for the City by Mayor Stewart and seconded by Dr. Latham. Motion carried.

Motion to approve MOU with Dale Roy School for Vision and Hearing and MOU with Loudonville-Perrysville Schools for Vision, Hearing, and Scoliosis was made for the County by Jeff Hardman and seconded by Dr. Tomchak. Motion carried.

D. Approval of Contract with Rebecca Ling for Accreditation:

Motion was made for the City by Dr. Latham and seconded by Mayor Stewart to approve a contract with Rebecca Ling for Accreditation consultation from December 1st-April 30th at \$15.00 per hour for 20 hours per week not to exceed \$6300 total. Motion carried.

Motion was made for the County by Dr. Cawrse and seconded by Dr. Tomchak to approve a contract with Rebecca Ling for Accreditation consultation from December 1st-April 30th at \$15.00 per hour for 20 hours per week not to exceed \$6300 total. Motion carried.

E. Discussion Regarding Sandusky Street Sewage Status:

Discussion was tabled.

F. Village of Polk Residential Hook-up:

Motion was made for the County by Dr. Tomchak and seconded by Dr. Cawrse to require Polk residents at 515 Middle Street, 151 W. Congress Street, and 213 E. Congress Street to hook in to provided sewer lines within 30 days. Motion carried. AJ Sturgis will be sending letters to those residents.

6. For the Good of the Department:

The Health Commissioner commended the staff for their teamwork and working well together.

7. Personal Privileges:

There were no personal privileges requested.

8. Next Meeting:

The next Boards of Health Meeting will be held on Tuesday, December 13, 2016 at 1763 State Route 60, Ashland, Ohio 44805.

9. Adjournment:

Meeting adjourned at 8:40pm.

Larry E. Norris

Larry Norris, President Pro Tem
Ashland City Board

Stanley E. Kopp

Stan Kopp, President
Ashland County Board

Sarah Goodwill Humphrey

Sarah Goodwill Humphrey
Health Commissioner