

Ashland County-City Boards of Health Meeting Minutes
1763 State Route 60, Ashland, Ohio 44805
April 11, 2017

The Ashland County-City Boards of Health Meeting was called to order by Stan Kopp at 7:00pm.

Those present:

County Board:	Jeff Hardman Dr. David Tomchak Ron Puglisi Stan Kopp
City Board:	Mayor Duane Fishpaw Dr. William Latham Michael Dorr Charmaine Kaylor Daniel Doubek
Staff:	Sarah Goodwill Humphrey, Health Commissioner Pat Donaldson, Environmental Health Director Gayle Lantz, Registrar/Administrative Assistant Ray Herbst, Director of Emergency Preparedness
Guests:	Mike Buettner, TG Reporter

1. Approval of Minutes:

The minutes of the regular meeting held on March 14, 2017 were reviewed by the City and County Board members.

Motion to approve the minutes was made for the City by Dr. Latham and seconded by Michael Dorr. Motion carried.

Motion to approve the minutes was made for the County by Ron Puglisi and seconded by Jeff Hardman. Motion carried.

2. Approval of Expenses:

Motion to approve the City Expenses/Food Protection was made for the City by Dr. Latham and seconded by Michael Dorr. Motion carried.

Motion to approve the County Expenses/Food Protection/PHEP was made for the County by Jeff Hardman and seconded by Ron Puglisi. Motion carried.

3. Division Reports:

Health Commissioner Goodwill Humphrey reported her monthly activities to the Boards of Health. Some of those include:

- MAC week Feb 23-March 3rd
- GMIS Deliverable Budget Training-March 2nd
- Ohio EPA Mosquito Control Grant Workshop and webinar attendance
- Ashland County Council of Social Services
- Interview Environmental Health Clerks applicants with Pat Donaldson
- Presented information on the Zika Virus to the Ashland Noon Lions
- Provided input to Ashland County Housing Advisory Committee regarding the CHIP Grant
- Hosted the annual District Advisory Council Meeting on March 23rd
- Attended the PHAB Work Plan Webinar for OSU Accreditation Readiness Project
- Submitted Mosquito Control Grant requesting \$42 for Surveillance, Breeding Source, Reduction, Larvicide, Adulticide, and Public Education
- AOHC Central District Meeting in Worthington on March 31st
- Hosted Public Health Day on April 3rd with Dr. Melissa Thomas as the speaker. The Topic was "Relating to the Amish in a Culturally Sensitive Way"
- Provided services to The Ashland County Council of Social Service Agencies on April 3rd
- Attended "Methods of Assuring Quality Communication" Lunch and Learn on April 4th
- Participated on the Ashland County Health and Wellness Fair on April 5th
- Hosted a BCMH Informational Program with Partners-ODH BCMH, Medicaid, Parent Advocates and Program recipients in attendance on April 10th
- FCFC-Full Council, Executive, Planning, and Transition Ad hoc
- Accreditation Team and Domain Meetings
- Weekly ODH/LD calls
- Monthly Management Team Meetings
- All Staff meetings held once every other month

Emergency Preparedness Director, Ray Herbst, informed the Boards that there will be a Functional Exercise presented on April 27th from 8:30am-11:30am that they are invited to attend. He reported that "Ring in Spring" will be held at the Fairgrounds on May 6th and a "Child Find" event will take place from 10-2pm in the Gold Merchants Building. Herbst also provided the link to view Dr. Melissa Thomas' presentation from Public Health Day.

Pat Donaldson, Director of Environmental Health, relayed to the Boards that her division will be involved in an ODH Food Program Survey the week of April 17th and that it is the first in 3 years. Donaldson also reported to the Boards that Tom Cassell, AJ Sturgis, and she attended the ODH Midwest Workshop from March 20-23rd to help fulfill the 18 CEU's required per year for Registered Sanitarians. She also reported that there were approximately 42 applicants for the position of Environmental Health Clerk.

Shirley Bixby, Director of Nursing, provided her nursing report to Board members prior to the meeting.

4. Old Business:

There was no old business to address.

5. New Business:

A. Motion to Hire Amber McClain as Environmental Health Clerk at \$11.00 per hour, 28 Hours per week starting on April 12th, 2017

Motion was made by the County to Hire Amber McClain as Environmental Health Clerk at \$11.00 per hour, 28 Hours per week, starting on April 12th, 2017 by Dr. Tomchak and seconded by Ron Puglisi. Motion carried.

B. Motion to Approve Water Well Variance to Patrick Simon, 2437 Ohio 39, Perrysville

Motion was made for the County to Approve the Water Well Variance to Patrick Simon residing at 2437 Ohio 39 Perrysville, Ohio by Jeff Hardman and seconded by Dr. Tomchak. Motion carried.

7. Personal Privileges:

New City Board Member Daniel Doubek was introduced and welcomed to the Boards of Health.


Commissioner Goodwill Humphrey presented suggestions to the Boards for acquiring the CEU's required for each Board member.

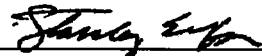
8. Next Meeting:

The next Ashland County-City Boards of Health Meeting will be May 9th, 2017 at 7:00 pm at 1763 State Route 60, Ashland, Ohio 44805

9. Adjournment:

Meeting adjourned at 7:39 pm.


Dr. William Latham, President Pro-Tem
Ashland City Board


Stan Kopp, President
Ashland County Board


Sarah Goodwill Humphrey
Health Commissioner